



**TRUCKEE TAHOE AIRPORT DISTRICT**  
10356 Truckee Airport Rd.  
Truckee, CA 96161  
(530) 587-4119 tel  
(530) 587-2984 fax  
[WWW.TRUCKEETAHOEAIRPORT.COM](http://www.TruckeeTahoeAirport.com)

**DIRECTORS**  
DAVID DIAMOND  
MARY HETHERINGTON  
TERESA O'DETTE  
KATHRYN ROHLF  
RICK STEPHENS

**REGULAR MEETING AGENDA  
FOR  
MAY 22, 2024**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, May 22, 2024** in Community Rooms A & B at 10356 Truckee Airport Road, Truckee, CA 96161, and via live web streaming: <http://ttctv.org/live-meeting/truckee-tahoe-airport/>. Written public comments may be submitted to [Comments@truckeetahoeairport.com](mailto:Comments@truckeetahoeairport.com) and comments received by 12:00 PM on May 21, 2024, will be forwarded to the Board of Directors prior to the meeting. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2 No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

**MISSION STATEMENT:**

*The Truckee Tahoe Airport aims to provide safe, high-quality services and facilities, reduce impact on airport neighbors and the environment, and invest in opportunities that increase community safety and provide sustained benefit to the entire Truckee Tahoe region.*

**CALL TO ORDER**

**PUBLIC COMMENT ON CLOSED SESSION ITEM**

**CLOSED SESSION: 3:00 PM – 4:00 PM**

**3:00 PM – 3:30 PM**

- CONFERENCE WITH LABOR NEGOTIATORS
  - Agency designated representatives: President Rick Stephens
  - Unrepresented employee: General Manager

**3:30 PM – 4:00 PM**

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS
  - Property: 10356 Truckee Airport Rd, Truckee, CA 96161
  - Agency negotiator: Robb Etnyre
  - Negotiating parties:
    - Truckee Tahoe Soaring Association
    - Skydive Lake Tahoe

- Under negotiation: Rent and Terms of Rent
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
  - (Paragraph (1) of subdivision (d) of Section 54956.9)
  - Name of case: Skydive Truckee Tahoe, Inc., FAA Part 13 Complaint
- CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
  - (Paragraph (1) of subdivision (d) of Section 54956.9)
  - Name of case: Truckee Tahoe Soaring Association, FAA Part 13 Complaint

**CLOSED SESSION REPORT OUT**

**REGULAR MEETING:** 4:30 PM

**STANDING ORDERS:** Call the Regular Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS:**

- RESOLUTION 2024-05 EXPRESSING APPRECIATION TO MR. MITCH MONTGOMERY ----- **TAB 01**

**MODIFICATION OF AGENDA:** The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

**SPEAK YOUR PEACE REMINDER** ----- **TAB 02**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to three minutes. Written comments may be submitted to [Comments@truckeetahoeairport.com](mailto:Comments@truckeetahoeairport.com) and comments received by 12:00 PM on May 21, 2024, will be forwarded to the Board of Directors prior to the meeting.

**CONSENT AGENDA**

**Consent Action Items :**

1. Minutes: April 23, 2024, Special Meeting ----- **TAB 03**
2. Minutes: April 24, 2024, Regular Meeting ----- **TAB 04**
3. Monthly Service Bills and Fees – April 2024 ----- **TAB 05**
4. Monthly Community Sponsorship Requests ----- **TAB 06**
5. ARFF Annual Report ----- **TAB 07**
6. Garsite Mobile Re-fueler Surplus Sale ----- **TAB 08**
7. Call for 2024 General Election in Nevada and Placer County ----- **TAB 09**
8. **Consent Information Items (no motion required):**

None

**SPECIAL PRESENTATION**

9. Truckee Roundhouse Annual Presentation----- **TAB 10**
10. CalFIRE Grant Presentation – Waddle Ranch
11. 2024 Airshow and Family Festival Preview ----- **TAB 11**

**ACTION ITEMS**

- 12. Annual Audit Presentation and Acceptance -----TAB 12
- 13. Approval of Resolution 2024-01 GASB 87 Lease Policy and Resolution 2024-02 GASB 96 Capitalization Policy -----TAB 13
- 14. Approval of Resolution 2024-06 Appropriations Limit -----TAB 14
- 15. Approval of General Manager’s Merit Increase

**DISCUSSION ITEMS AND BOARD AD HOC COMMITTEE REPORTS**

- 16. Board Committee Assignments and Ad Hoc Committee Reports -----TAB 15
  - 1- Truckee Tahoe Workforce Housing Joint Powers Authority Update
  - 2- Town of Truckee River Revitalization Steering Committee
  - 3- Climate Transformation Alliance Report
  - 4- ACT Attendance by Board of Directors

**MANAGEMENT TEAM REPORTS**

- 17. General Managers Report -----TAB 16
  - 1- Truckee Tahoe Airport District Budget Priorities
  - 2- Airfield Spring-Summer Operations & Maintenance
  - 3- Community Benefit Policy Review & Infrastructure Reinvestment Planning – Workshop Follow-Up
  - 4- National Air Transportation Association (NATA): Factors Affecting the Commercial Sale of Emerging Unleaded Aviation Fuels
  - 5- National Safety Transportation Board (NTSB): Aviation Investigation Preliminary Report
  - 6- Aviation and Community Services Report
    - a. Monthly Operations and Comment Report
    - b. Peak Period Runway Utilization Report - Winter
  - 7- Finance and Administration Report
    - a. Monthly Financial Report
    - b. Finalize Annual Budget Timeline and Workshop Date(s)
    - c. Annual Employee COLA Adjustment Preview – APRIL CPI
- 18. Future Agenda Priorities and Meeting Management -----TAB 17
  - 1- Review of Upcoming Meetings
  - 2- Review of Rolling Agenda
- 19. Staff and Board Member Conference Attendance Reports
- 20. Meeting Review and Direction to Staff

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – June 26, 2024, **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – July 24, 2024; **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – August 28, 2024; **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – September 25, 2024; **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161

**ADJOURNMENT OF MEETING**

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on May 17, 2024.



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**Lauren Tapia, HR Manager / District Clerk**