



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
**Truckee, CA 96161**  
**(530) 587-4119 tel**  
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## **DIRECTORS**

MARY HETHERINGTON  
JOHN B. JONES, JR.  
JAMES W. MORRISON  
J. THOMAS VAN BERKEM  
LISA WALLACE

## **AGENDA FOR MARCH 26, 2014**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, March 26, 2014 at 5:30 p.m. in the Truckee Tahoe Airport District Community Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

**REGULAR MEETING:** 5:30 pm

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

### **CONSENT ITEMS**

1. Minutes: February 19, 2014 Regular Meeting ----- **TAB 1**
2. Monthly Service Bills and Fees ----- **TAB 2**
3. Financial Report ----- **TAB 3**
4. Policy Revisions PI 506 Assignments, Transfers and Use of Hangars ----- **TAB 4**  
Board will consider revising policy for the Assignments, Transfer and Use of Hangars
5. Disposition of Surplus Operations and Maintenance Vehicle ----- **TAB 5**  
Staff recommends selling the surplus Operations and Maintenance Truck to the Truckee Donner Land Trust for \$1. Truck to be used for the ongoing maintenance of Waddle Ranch and other Airport District open space as well as general use by the Truckee Donner Land Trust

### **PRESENTATIONS AND ROUTINE REPORTS**

6. TRUCKEE FIRE PROTECTION DISTRICT PRESENTATION  
Truckee Fire Protection District will present an update on Aircraft Rescue and Firefighter Training (ARFF)
7. AIRSHOW UPDATE

### **BOARD ACTION ITEMS**

8. DISTRICT REVIEW AND DISCUSSION ON PROPOSED TRAILS SALES TAX MEASURE AND CONSIDERATION OF POSITION ----- **TAB 6**  
The Board of Directors will review and discuss the upcoming November ballot measure regarding the trails sales tax measure and consider District's position on measure, if any
9. MULTI-USE HANGAR PROJECT REVIEW AND APPROVAL ----- **TAB 7**  
The Board will consider proposal to design and begin bid process to construct a multi-use hangar to service business jets and turbo prop aircraft along with providing facilities for community events and public use.
10. RESOLUTION 2014-02 ADOPTING THE GREAT-WEST DEFERRED COMPENSATION PLAN ----- **TAB 8**

## **BOARD GUIDANCE AND INFORMATION ITEMS**

- 11. AIRPORT COMPATIBILITY LAND USE PLAN FUNDING ASSISTANCE POLICY DISCUSSION -----TAB 9**  
Board of Directors will review and consider draft Policy Instruction 312 regarding the consideration of funding requests by public agencies to meet Airport Land Use Compatibility Plan requirements for new public buildings.
- 12. FLIGHT TRACKING SYSTEM AND FAA INTERROGATOR LICENSE UPDATE -----TAB 10**  
Staff will update the Board on ongoing progress related to Facility Transmit Authority and Flight Tracking expansion into the Lake Tahoe basin.
- 13. MASTER PLAN CHAPTERS 1 – 3 REVIEW AND DISCUSSION -----TAB 11**  
Board of Directors and staff will review the Inventory, Forecast and Facility Requirements chapters of the draft Master Plan.  
***Chapters 1 -3 are available for public review on the Master Plan website at [www.TTADMasterPlan.org](http://www.TTADMasterPlan.org)***
- 14. GENERAL MANAGER'S REPORT -----TAB 12**
- Upcoming Training Opportunities
  - Ad Hoc Committees Update
    - Land Leasing – Clear Capital
    - Master Plan
  - Budget Workshop Reminder – April 23, 2014 3:00 pm to 5:00 pm
  - Form 700 and Ethics Training
  - Review of Project Tracking List

## **CLOSED SESSION**

- **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION** (Government Code section 54956.9:  
The District's counsel has been informed by Steve Leonard, Legal Secretary, that a case against the District on behalf of Audrey McKenzie, has been filed in the United States District Court, Eastern District of California. The title and case number is not now known. A copy of Mr. Leonard's e-mail will be available pursuant to Government Code section 54957.5
- **GOVERNMENT CODE SECTION 54957 - GENERAL MANAGER ANNUAL PERFORMANCE REVIEW**

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Board Budget Workshop** – April 23, 2014, **3:00-5:00 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – April 23, 2014, **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – May 28, 2014, **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA

## **ADJOURNMENT OF MEETING**

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

*I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on March 21, 2014.*

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**Maria Martinez, District Clerk**