



General Manager's Report

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Item 1 – Upcoming Training Opportunities

- ICAS Annual Convention – Dec. 7-10, 2015 – Las Vegas, NV
- AAAE Airport Construction Safety and SRM Workshop – Dec. 7, 2015 – San Diego, CA
- AAAE Runway Safety Summit – Dec. 7-9, 2015 – San Diego, CA
- 30th Annual Aviation Issues Conference - Jan. 10-14, 2016 – Maui, HI
- CSDA Leadership Academy Conference – Jan. 24-27, 2016 – Palm Springs, CA
- UC Davis Aviation Noise Symposium – Feb. 28 – Mar. 2, 2016– Palm Springs, CA
- Airport Planning, Design, and Construction Symposium – March 2-4, 2016 - Salt Lake City, UT
- Airport Board Members and Commissioners Conference – April 10-12, 2016 – Indianapolis, IN
- CSDA Legislative Days – May 17-18, 2016 – Sacramento, CA
- 88th Annual AAAE Conference & Exposition – May 15-18, 2016 – Houston, TX
- AAAE General Aviation Issues and Security Conference – July 10-12, 2016 – Denver, CO

Item 2 – Ad Hoc Committee Meetings Update

Master Plan Ad Hoc Committee (Directors Hetherington and Morrison)

- The Truckee Tahoe Airport Land Use Commission meet on Nov. 16th to review the compatibility of the Master Plan with the Airport Land use Compatibility plan. The Commission found the plans to be compatibility.
- The CEQA MND is out for public review. The District extended the comment period for the required 30 days to 45 to assure adequate time to comment due to the holiday season. The Board will review the MND with associated comments at their January 27, 2016 Board Meeting.
- Staff is waiting for the final approved Airport Layout Plan from the FAA.

Warehouse/Office Building (WOB) Ad Hoc Committee (Directors Jones and Van Berkem)

- Final Budget was approved by Board at the Nov. 5th Board Meeting.
- Utility and Footing work has been complete.
- Steel components have been ordered.
- Utility work on Airport Road has begun.

Hangar 3 Ad Hoc Committee (Directors Hetherington and Morrison)

- Staff is working on a Hangar Impact analysis for Board and has reviewed this with the Ad Hoc Committee.
- Staff and ad hoc committee will be review the Impact Analysis in conjunction with draft of Demand Drivers Study.

- The Concept and Budget Report is on hold until the Board, staff, and public can discuss, understand, and seek resolution of the operational impact component of this project.

Demand Drivers Ad Hoc Committee (Directors Hetherington and Morrison)

- The Draft report was presented to the Board at the Nov. 12 Managed Growth Workshop.
- Final Draft will be provided to Board prior to Dec. 2, 2015 Board Meeting.

Sponsorship Policy Revision Ad Hoc Committee (Directors Van Berkem and Wallace)

- Item considered on Dec. 2, 2015 Board Meeting Agenda.

Item 3 – Corporate Aircraft Association (CAA) Membership

Staff is considering membership in the CAA. CAA is based out of Sparks Nevada and provides a form of contract fueling for corporate flight departments and other Part 91 operators (note NOT 91k such as Net Jets or XO Jets). We feel this may be a way to provide more affordable pricing for Jet A to our local based tenants limiting their need to either tanker fuel or reposition to other airports for fuel. CAA does not provide services to 91K or 135 operators which constitute the majority of our turbo prop and jet transient operators. Staff proposes to join CAA and offer full service Jet fuel at the same margin as our 100LL full service customers. Staff will provide more details in the meeting. If you would like to know more about CAA, there website is www.corpaa.us.

Item 4 – Annual Audit Update

Our Audit is complete. Sally Lyon will give a brief update as to the results in preparation for the full report at the January 27, 2016 Board Meeting.

Item 5 – Board Offsite Annual Meeting – February 2, 2016 – 9:00 AM to 3:00 PM

Staff and Board will review and confirm final date, time, and location for our offsite annual meeting. February 2, 2016 was the date that fit best with schedules.

Item 6 – Up Coming Board Meetings

Dec. 5th - Holiday Party at Granlibakken
Jan. 27th – Board Meeting
Feb. 2nd – Offsite Annual Meeting

Attachments to GM Report

None