

ACAT Meeting Minutes from the February 10, 2015 Regular Meeting

Call Meeting to Order: 9:35 a.m.

ACAT Members Present: Andrew Terry
Leigh Golden
Deborah Croyle
Tom Combs

ACAT Members Absent: Robert Anderson
Chris Gage

Staff Present: Kevin Smith, General Manager
Hardy Bullock, Director of Aviation and Community Services
Mike Cooke, Aviation and Community Services Manager
Marc Lamb, Aviation and Community Services Associate
Lauren Tapia, Administrative Clerk

Public Present: 2

SPECIAL ORDERS OF BUSINESS: Mr. Hardy Bullock stated that he wished to add an informational item to the agenda, the runway 11 departure video which will be presented by Mr. Tom Lippert and Ms. Laurel Lippert. Member Andrew Terry stated that he will be absent from the April meeting. Member Tom Combs stated that he will be absent from the March meeting. Vice Chair Deborah Croyle questioned when the joint ACAT/Board meeting would be scheduled. After deliberation by Members and staff, May 12, 2015 was proposed for the joint meeting, pending Board approval.

PUBLIC COMMENT: None.

Vice Chair Croyle proposed the Runway 11 Departure Video be presented before the discussion of the Consent Items.

RUNWAY 11 DEPARTURE VIDEO

Mr. and Mrs. Lippert presented the Runway 11 Departure Video to view. Several suggestions to the departure video were submitted by Members and staff (i.e.: landmark elevations, glider area warnings mentioned more prominently, reminder to check density altitude) which were noted by Mr. and Ms. Lippert.

PUBLIC COMMENT: None.

CONSENT ITEMS

- Approve Minutes: January 13, 2015 – Regular Meeting

Member Terry requested to pull the January 13, 2015 regular meeting minutes. Member Terry pointed out that the motion to approve the subscription of the Airport Noise Report was missing from the meeting minutes. Vice Chair Croyle requested to change the word “develop” to “review” on her Member Update for Demand Drivers. Member Combs requested more clarification regarding Chair Robert Anderson’s absence to explain why he was unable to vote on action items. All changes and suggestions were noted by Ms. Lauren Tapia.

PUBLIC COMMENT: None

MOTION #1: Member Combs motioned to approve the January 13, 2015 meeting minutes as revised. Vice Chair Croyle seconded the motion. Members Terry, Golden, Combs and Croyle voted in favor of the motion. The motion passed.

NIGHT OPERATIONS FINAL STUDY PAPER AND RECOMMENDATIONS

Vice Chair Croyle presented the final version of the Night Operations Paper. Vice Chair Croyle indicated that some language within the paper were softened (i.e.: the word “violated”) and some verbiage changed. Vice Chair Croyle stated that the introduction has been altered and added research to footnote #2 on page two regarding the community having a standard of what “night” should be. Vice Chair Croyle expressed the need to roll the paper over to the Board as the paper’s data is quickly becoming over a year old.

Mr. Kevin Smith commended the Night Operations paper and thanked the subcommittee for all the work that went into it. Mr. Smith stated that not all of the “violated” words were caught and should be changed. Vice Chair Croyle noted the finding. Mr. Smith suggested percentages be added next to the number of night operations. Vice Chair Croyle stated that verbiage in the previous paragraph could be changed and citing the data in the appendix could be added. Vice Chair Croyle expressed having too many numbers stacked up next to each other can be confusing for the reader.

Mr. Smith informed Members about the Prior Permission Request (PPR) Monterey Regional Airport uses as a tool to mitigate night operations. Mr. Smith stated that creating something similar could be a new option for Truckee Tahoe Airport. Vice Chair Croyle suggested Mr. Peter Kirsch to review the PPR, if Mr. Kirsch signs off on the language of the PPR, it could be added to the Night Operations paper.

PUBLIC COMMENT: None

MOTION #2: Member Combs motioned that the Prior Permission Request be discussed with Mr. Kirsch, and that the appropriate language in the Night Operations Paper be changed as discussed and the Paper be submitted to the Board of Directors. Member Golden seconded the motion. Members Terry, Golden, Combs and Croyle voted in favor of the motion. The motion passed.

STAFF REPORT

Mr. Cooke reminded members that ACAT approved \$2,000 to procure historical flight tracking data. The District received a proposal from Vector to integrate the data into the current system. Mr. Cooke proposed to place the proposal on the agenda for the March 10th meeting. Mr. Cooke also informed the Members about the proposal regarding additional arrival cameras that was requested by Director Tom Van Berkem. This proposal is set to be presented for the Board at the February 25, 2015 regular Board meeting.

Mr. Cooke stated that he and Mr. Bullock attended the Schedules and Dispatchers meeting in San Jose, CA. Mr. Cooke stated that they both had great interactions with various operators that are familiar with Truckee. Overall it was stated that it was a successful trip. Mr. Bullock stated that the District and AvFuel will most likely do a combined booth at next year’s meeting.

Mr. Bullock stated that he conducted a tour of the airport and its open space with the Truckee Trails Foundation. Member Combs requested information be dispersed to the Trail Sub-Committee when staff is working with the Truckee Trails Foundation. Member Terry inquired who was on the Trails sub-committee. Mr. Bullock stated that

Member Combs, Gage and Golden are on the committee. The next Trails sub-committee was proposed to meet again in March.

Mr. Bullock stated that he has not heard from Chair Anderson regarding his availability for the Demand Driver sub-committee. Vice Chair Croyle stated that the Board of Directors formed an AdHoc committee regarding the Demand Driver study. Vice Chair Croyle stated that the Board of Directors requested ACAT sub-committee input on a weekly basis during their AdHoc meetings, Vice Chair Croyle stated that she and Chair Anderson will be involved in that process. Vice Chair Croyle inquired about the Noise Monitoring RFP. Mr. Bullock stated that he can draw up a draft that can either be taken to the UC Davis Noise Symposium or place it online and put it out to bid provided he receives guidance on the scope of work from the sub-committee. Mr. Bullock stated that he, Mr. Marc Lamb, Mr. Cooke, President John Jones, Member Combs and Chair Anderson will all be attending the UC Davis Noise Symposium.

PUBLIC COMMENT: None

MEMBER REPORT: Member Combs stated that the Mountain Top Weather Station is moving along slowly. Member Combs stated that he is still waiting for access to go on top of Squaw and Alpine Meadows. Member Combs indicated that he has been contacted by an employee at the Desert Research Institute that expressed interest in working with the subcommittee. Member Combs expressed that a partnership could be great PR.

PUBLIC COMMENT: None

ADJOURN

MOTION #3: Member Terry made a motion to adjourn the meeting. Vice Chair Croyle seconded the motion. Members Terry, Golden, Combs and Croyle voted in favor of the motion. The motion passed

At 11:15 a.m. the February 10, 2015 regular meeting of the Airport Community Advisory Team adjourned.