

## ACAT Meeting Minutes from the March 10, 2015 Regular Meeting

**Call Meeting to Order:** 9:35 a.m.

**ACAT Members Present:** Andrew Terry  
Leigh Golden  
Deborah Croyle  
Tom Combs  
Robert Anderson

**ACAT Members Absent:** Chris Gage

**Staff Present:** Hardy Bullock, Director of Aviation and Community Services  
Mike Cooke, Aviation and Community Services Manager  
Marc Lamb, Aviation and Community Services Associate  
Lauren Tapia, Administrative Clerk

**Public Present: 1**

### SPECIAL ORDERS OF BUSINESS

Member Andrew Terry informed Committee Members and District staff that he will be absent for the April ACAT meeting. Member Terry also inquired about the next video from Mr. Tom and Laurel Lippert. Mr. Hardy Bullock stated that the video will be presented at the April Meeting, and informed Members that Mr. and Mrs. Lippert are currently working on voice over tracks on the video.

Member Tom Combs also informed members and staff that he too will be absent for the April ACAT Meeting. Chair Robert Anderson requested the date of the joint ACAT/Board meeting. Mr. Bullock stated that it will be held May 12. Discussion ensued regarding project lists, setting the agenda topics, expectations of the meeting and room set up options for the joint meeting.

**PUBLIC COMMENT:** Mr. Jack Armstrong stated that the Board of Directors should not micromanage ACAT Members but set objectives for them. Member Terry stated that the Board has set objectives (community outreach and noise) but with designed flexibility. Member Terry expressed that in the past there have been Board members that have been more hands on and some Board members that have been very strategic in their thinking and objective setting.

Member Leigh Golden stated that the November workshop was very productive and is pleased about the sub-committees that were formed out of that meeting. Member Golden stated that he is interested in hearing about the additional actions the Board of Directors requested with the Night Operations Paper, and commended Member Combs on the AWOS station project.

Vice Chair Deborah Croyle stated that the joint meeting is an opportunity for ACAT to present work projects to the Board, if the Board proposes additional projects ACAT Members have the ability to add those projects to the potential project list.

**PUBLIC COMMENT:** None

### CONSENT ITEMS

- Approve Minutes: February 10, 2015 – Regular Meeting

Member Terry stated that he was happy to receive the minutes early for review. Ms. Lauren Tapia stated that it is her goal to send out all minutes early and will continue to do so in the future.

**PUBLIC COMMENT:** None

**MOTION #1:** Member Combs motioned to approve the February 10, 2015 meeting minutes. Member Golden seconded the motion. Members Anderson, Terry, Golden, Combs and Croyle voted in favor of the motion. The motion passed.

#### **STAFF REPORT**

Mr. Bullock informed Members that the Form 700's are due, and stated that members do not complete the form they will not be able to participate on ACAT. Mr. Terry raised question regarding Member using personal email accounts as their main form of communication with District Staff. Mr. Mike Cooke stated that if the District was subpoenaed for communication between ACAT Members and Staff, almost all communication would be pulled off of District servers. Vice Chair Croyle stated that the District should ask District Counsel regarding the topic. Mr. Bullock agreed and stated the question will be relayed to District Counsel Collinson.

**PUBLIC COMMENT:** Mr. Armstrong stated that email is going away for many businesses on a global scale. A new system called "Slack" is becoming more popular it is compared to being like a private Facebook.

Mr. Cooke stated that the mountain top AWOS has been sent through multiple offices around the FAA. Mr. Cooke stated he will be sending a request of determination letter to the acting manager of the Airports Division Office (ADO) in San Francisco. Member Combs suggested acquiring letters of support from the National Weather Service, as this may help support the committee's case with the FAA. Mr. Cooke stated the letters of support would help.

Mr. Cooke gave an update regarding the historical flight header data that was purchased from Vector. Mr. Cook stated that the next step would be integrating the data into the current flight tracking software. The cost of the project would be \$16,000 with an annual support cost of \$4,000 - \$7,000. Chair Anderson requested this item be placed on the April agenda so action can be taken on the subject.

**BREAK:** At 10:40 a.m. the Members recessed for a short break. At 10:49 a.m. Chair Anderson reconvened the meeting.

#### **MEMBER REPORT**

Member Golden gave an update on the AWOS station project. Member Golden stated that he and Member Combs went to the top of Palisades (Squaw) and toured the equipment with the FAA. The FAA did stated that the VOR's days are numbered and will soon need to be replaced. Member Combs stated that the other options would be the top of the Summit Lift at Alpine. Chair Anderson asked if the top of Donner Summit was discounted and Member Combs stated that the subcommittee learned that the variables of the weather between Donner Summit and Alpine Meadows is minimal. Member Combs stated that the committee is trying to incorporate the station on existing infrastructure, it is important that the site has power, communication and accessibility. Chair Anderson inquired how the project will be budgeted. Mr. Bullock explained several options that are available: the project could be flagged in District's budget for next fiscal year pending approval of the

project, request for the cost to be rolled into ACAT's budget, or wait until the committee knows the total cost of the budget and request funding from the Board out of the unrestricted net assets fund.

Member Combs gave an update on the Trails project. They did a tour with the Truckee Trails Foundation and scouted trails for the project. Member Combs stated that he would like to schedule another meeting prior to him leaving for vacation in April to work out the options for the starting location(s) of the trail. Mr. Lamb cautioned the group to be aware that the parking lot of the terminal during the summer season is maxed, and that he is unsure there is available space that could accommodate parked cars of hikers. Member Terry stated that it is in the Districts best interest to have high community interaction within the terminal area. Mr. Bullock stated that the sub-committee needs to take into account of where the Airport will be in five years, as the office building that will house Clear Capital will dynamically increase the amount of people in the area. Mr. Bullock suggested the committee contact the Town of Truckee and their Trails Commission as their plan is almost complete, it would be a good resource to use.

Vice Chair Croyle updated the committee on the Noise Monitoring project. Vice Chair Croyle stated that she communicated with Ms. Cindy Gibbs with Bridgenet, which has done noise monitoring in Aspen and Jackson Hole. Vice Chair Croyle explained the pros and cons for temporary noise monitors and permanent noise monitors, and that the committee feels that temporary noise monitors would be a better fit for Truckee, as it will give the District more flexibility in finding the right placement of the monitors, as well as it being more cost effective. Ms. Gibbs indicated that Aspen currently has 6-7 noise monitors and Jackson Hole is increasing their monitors to 14. The subcommittee found that Truckee has 7-8 potential sites for noise monitors. Mr. Lamb stated that he would volunteer his property in Olympic Heights as a site for one of the monitors. Vice Chair Croyle stated that the subcommittee will be working on an RFP next.

Chair Anderson stated that there is another AdHoc meeting for the Demand Driver project on March 11<sup>th</sup>. Chair Anderson stated that the sub-committee is appreciative for being invited to participate in the AdHoc Committee. Mead & Hunt are finalizing their scope and service draft which will be reviewed by the Board of Directors.

Vice Chair Croyle stated that the Board of Directors adopted the Night Operations paper as submitted, but they requested that ACAT draw up specific actions for each of the recommendations. Vice Chair Croyle stated that she strongly suspects most of that will be dependent on staff, but also indicated that two of the recommendations could be possible future projects. Vice Chair Croyle indicated that the topic of the voluntary curfew and the incentives behind it will need further back and forth discussion. Mr. Bullock stated that he was happy the Board found consensus on the project and the report.

Member Terry started the discussion of ACAT's budget. Mr. Bullock stated that the forming of the budget is underway, and asked that members think about their projects carefully and to round to the nearest dollar. Mr. Bullock stated that the fiscal year is from October – September.

Chair Anderson requested that each subcommittee be listed under "Information and Guidance" on the ACAT agenda. Ms. Tapia stated that it could be done, but also requested that each subcommittee email her a short once sentence summary of what they will be updating at the meeting. Ms. Tapia stated that this is done on Board Agendas and it is helpful to the public.

Member Terry informed Members that there was an article in the recent Airport Noise Report regarding noise sensitivity in the UK. He found it interesting and suggested other Members read the article.

Mr. Lamb also informed members that staff will be doing low budget improvements to the trailer used for Truckee Thursdays.

**PUBLIC COMMENT:** None

**ADJOURN**

**MOTION #2:** Chair Anderson made a motion to adjourn the meeting. Member Combs seconded the motion. Members Anderson, Terry, Golden, Combs and Croyle voted in favor of the motion. The motion passed

At 12:00 p.m. the March 10, 2015 regular meeting of the Airport Community Advisory Team adjourned.

DRAFT