

Truckee Tahoe Airport District
Airport Community Advisory Team

April 23, 2014

Chair Gerald Herrick

Vice Chair Robert Anderson

Treasurer Andrew Terry

Member John Aadland

Member Leigh Golden

Member Deborah Croyle

Staff Lead Hardy S. Bullock

Summary of April 8, 2014 Regular Meeting

Joint Board / ACAT Meeting Review



| PRIORITY | PROJECT | BOARD DIRECTION | STATUS |
|--------------|------------------------------|--|--|
| #1 HIGH | UNICOM ASSESMENT | Complete UNICOM assessment document and circulate internally for review. Complete standard operating procedure for activities that currently exist, emergency procedures, training standards and certification. | Unicom assessment document nearly complete. Standard operating procedure under construction anticipated completion date June 18. |
| #2 HIGH | UNICOM ENHANCMENT | Outline enhancement strategies that support strategic operational goals to improve airfield safety, reduce community annoyance and improve Unicom service offerings. | In the queue following completion of the Unicom assessment and construction of the standard operating procedures |
| #3 MEDIUM | NIGHT TIME OPERATIONS | Define "NIGHT". Define the problem statement including threshold levels of annoyance triggering action. Don't wait for a problem to use tools outlined by Peter Kirsch (FEB 2014). Contribution to trails for out of curfew violations and other non-traditional incentives are welcomed by the Board. | Subcommittee to publish white paper outlining findings. Paper to be disseminated in draft format prior to final publication for consumption. |
| #4 MEDIUM | Pilot Incentives | Board supports programs that incentivize pilots to improve safety and reduce community annoyance. | Curfew Incentive program funded by District for hangar tenants. Incentives for preferred runway use, aircraft modification and commercial operators. |
| #5 MEDIUM | Residential Sound Insulation | Board supports ACAT or consultation regarding the viability of a residential | In the queue |

Truckee Tahoe Airport. Connected.

**Priority for staff driven projects set by General Manager. Projects listed here are driven by staff time and resources but reviewed and supported with direction from the Airport Community Advisory Team or Board of Directors as required.

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|----------|--------------------------|---|--|
| STAFF #1 | Safety Management System | Highly supportive as a staff driven priority. Tertiary projects deserve ACAT visibility. | Director of Aviation to attend ACI Safety Management Training SEPTEMBER 2014. Components within ACAT priority item #2 require integration. |
| STAFF #2 | Lake Tahoe Visual RNAV | The concept of transforming the existing procedure into a charted visual was well received. Concerns exist regarding adoption and circulation. Near unanimous consent outlined support for the continuation of this project. Board supports enhanced use of airspace/procedures to reduce annoyance | Staff has pending request with Tetra Tech for a firm fixed proposal to provide charted visual procedure construction. Staff is the lead. Proposal to be disseminated to GM for internal routing either to ACAT, Board or both. |
| STAFF #3 | Trails | Board supports ACAT or consultation regarding an airport trails master plan. Integration with surrounding trails a must. Concept of aviation specific interpretive trails favorable for nexus. | In the queue |

UNICOM Assessment & Standard Operating Procedure

1. History of UNICOM
2. Previous Standards and Training Methods
3. Existing Protocol
4. **UNICOM Assessment**
 - SWOT
 - Current & Relevant Documents supporting procedures
 - Employee 360 Review of current documents, procedures, standards
 - Weekly safety meeting review of documents
5. PHASE 1 will encompass a detailed operating handbook / reference guide ESTIMATED COMPLETION JULY 2014
6. PHASE 2 will embrace enhancement opportunity

Night Operations Subcommittee Report

1. Study underway
2. Night operations data supplied to sub committee
3. Anticipated discussion at May ACAT meeting