

TRUCKEE TAHOE AIRPORT DISTRICT  
BOARD OF DIRECTORS AGENDA ITEM SUMMARY

Topic: Master Plan - Draft Airport Layout Plan (ALP) Review

Purpose	Information:	Guidance: <b>X</b>	Decision:
Objective	<p>Staff will review and discuss the draft Airport Layout Plan (ALP) set with the Board and public in attendance. The ALP sets include:</p> <p>Page 1 – Title Page Page 2 – Airport Layout Plan Drawing Page 3 – Data Sheet Page 4 – Part 77 Airspace Page 5 – Inner-Approach Runway 11-29 Page 6 – Inner-Approach Runway 2-20 Page 7 – Runway Centerline Profiles Page 8 – Building Area Plan Page 9 – Airport Property Map Page 10 – TTAD Property Map</p> <p>This is a review and guidance item only. No formal action will be taken at this meeting. The full and complete draft Master Plan will be available for public review by May 9, 2014 at <a href="http://ttadmasterplan.org">ttadmasterplan.org</a>. The Board will consider approval of the complete draft Master Plan at the May 28, 2014 Board Meeting in preparation for the public comment period which is anticipated to begin in early June 2014.</p>		
Last Action	<p>Staff and the Master Plan Ad Hoc Committee continue to meet regularly to review the draft Master Plan. The Ad Hoc Committee has completed its review of the first four chapters. These chapters were provided to the Board and various members of the public with interest at the March 26, 2014 Board Meeting. These chapters are currently available for public inspection on the Airport Master Plan website at <a href="http://ttadmasterplan.org">ttadmasterplan.org</a>.</p>		
Discussion	<p>Staff and the Ad Hoc Committee continue to work with the Master Plan consultant, Mead &amp; Hunt, to finalize the draft of the Master Plan. The Ad Hoc Committee and staff would like the Board to review the Airport Layout Plan set. The finalized Master Plan will consist of the following:</p> <ul style="list-style-type: none"><li>• <b>Chapter 1</b> - Inventory - draft complete</li><li>• <b>Chapter 2</b> - Aviation Forecasts - draft complete</li><li>• <b>Chapter 3</b> - Facility Requirements - draft complete</li><li>• <b>Chapter 4</b> - Airport Development Alternatives - draft complete.</li></ul>		

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- **Chapter 5** - Implementation Plan - in progress
- **Airport Layout Plan Set** - Draft complete.
- **Appendix**

The Airport Layout Plan (ALP) is a component of the Airport Master Plan. The ALP identifies improvements needed to address any design deficiencies, growth in community and/or aviation demand levels as well as changing conditions and circumstances at the airport. The ALP and the aviation forecasts chapter are the two required components of the Master Plan to be reviewed and approved by the FAA. They are kept on file at the FAA Airport District Office in San Francisco. The Master Plan is an essential and important tool in the Districts ability to secure Federal Airport Improvement Program funding.

Purpose of today's discussion is to review the ALP Plan Set with the Board and public. The ALP has been reviewed in detail by the Master Plan Ad Hoc Committee. Overall, this ALP reduces the overall footprint of the airport as compared to the 2000 ALP.

Staff will also distribute Chapter 5 - Implementation Plan to the Board and interested members of the public. The Implementation plan will be reviewed in more detail at the May 28, 2014 Board Meeting.

**Master Plan Final Timeline**

- **April 23, 2014** - Board review of ALP plan set and distribution of Chapter 5 - Implementation Plan
- **May 9, 2014** - complete draft of Master Plan with ALP set and appendix will be delivered to the board and posted on the master plan website.
- **May 28, 2014** – Mead & Hunt will present the final draft of the Master Plan for Board review and approval.
- **June 4, 2014 to July 9, 2014** - Master Plan public comment period.
- **July 23, 2014** - Board will review public comments and amend master plan accordingly.
- **August 27, 2014** - final approval of Master Plan and commencement of California Environmental Quality Act submission. Staff anticipates six months to complete CEQA

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Fiscal Impact	The Master Plan project budget is on track and within the allocated funding provided in the FY 2014 budget.
Communication Strategy	Staff will continue to post new information on the Master Plan website. Staff is also working with Fresh Tracks Communications to formulate a formal outreach campaign to notify the public when the full draft Master Plan is available for public comment and

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review.

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Attachments

ALP plan set - available in Dropbox and TTADMasterPlan.org website.

**NOTE:** Copies of chapters 1-4 were provided to the Board and public at the March 26, 2014 Board Meeting. They are currently available on the Airport Master Plan website at ttadmasterplan.org.

Chapter 5 – Adoption and Implementation will be distributed at the meeting. Staff will provide a brief overview of this Chapter.