

ACAT Meeting Minutes from the August 11, 2015 Regular Meeting

Call Meeting to Order: 10:02 A.M.

ACAT Members Present: Leigh Golden
Deborah Croyle
Robert Anderson
Chris Gage
Tom Combs
Andrew Terry

ACAT Members Absent: None

Staff Present: Hardy Bullock, Director of Aviation and Community Services
Mike Cooke, Aviation and Community Services Manager
Mike Barrett, Safety Coordinator
Lauren Tapia, District Clerk

Public Present: 1

SPECIAL ORDERS OF BUSINESS

Mr. Hardy Bullock introduced Mr. Patrick Callahan, network engineer consultant that works with Mr. Joe LaMaccia. Mr. Mike Cooke informed ACAT Members of an airspace management meeting that will be taking place with the FAA later this week. A firm recommendation should come out of the meeting regarding Truckee's flight tracking system. Member Tom Combs inquired if AWOS would be discussed at the meeting; Mr. Cooke stated that AWOS is on the agenda for discussion. Mr. Bullock also stated that the latest video from Mr. and Mrs. Lippert has been posted on the website.

Chair Robert Anderson inquired about the location change of the ACAT meetings to room B. Mr. Bullock stated that the idea of conducting the meeting in a roundtable format from Directors Tom Van Berkem and Mary Hetherington. Vice Chair Deborah Croyle stated that she enjoys the roundtable set up but finds community room B to be stuffy, and has an overall concern that the room doesn't provide adequate setup for the public to attend. Member Combs stated that he prefers the smaller room for ACAT meetings. Chair Anderson expressed that he does not agree with the room change and would like to see the ACAT meetings return to room A.

CONSENT ITEMS

- Approve Minutes: August 11, 2015 – Regular Meeting

PUBLIC COMMENT: None

MOTION #1: Member Terry motioned to approve the August 11, 2015 regular meeting minutes. Member Combs seconded the motion. Members Anderson, Terry, Combs, Golden, Gage and Croyle voted in favor of the motion. The motion passed.

AWOS

Member Combs stated that he has had conversations with Squaw/Alpine Meadows and that they are in favor of an AWOS station on their property. Mr. Bullock stated that it is suggested that ACAT motion to authorize staff to

develop an RFP to collect information on the cost of an AWOS station with Visala. Mr. Bullock stated that the response from Visala doesn't commit you to purchase, but just information to review. Member Combs stated that with his conversation with Squaw/Alpine's legal department, they sent over an example of a contract that would formalize the Airport's access to the land where the AWOS station would be located.

PUBLIC COMMENT: None

MOTION #2: Member Terry motioned for staff to issue an RFP to field a vendor for cost information on the Mountain Top AWOS station. Member Combs seconded the motion. Members Anderson, Terry, Combs, Golden, Gage and Croyle voted in favor of the motion. The motion passed.

TRAILS SUBCOMMITTEE

Member Combs stated that the subcommittee had a productive meeting. Some of the items discussed was trail alignment, and basic cost of the trail. Some of the issues that were discussed was parking, and road traffic. It was agreed that the trailhead should begin at the corner of highway 267 and Truckee Airport Road. It was recommended that the trail be built in phases. Member Combs went on to discuss the multiple phases of the trail. Member Terry expressed that he was pleased that the committee has their ideas on paper, which helps visualize what the trail system will look like.

PUBLIC COMMENT: None

CURFEW SIGNAGE

Vice Chair Croyle stated that this action item has come out of the Night Operations project. The signage is specifically to outreach to passengers not just to pilots. The signs will be located outside terminal doors and outside of gates stating "Please respect our neighbors, avoid flying between 10:00 PM and 7:00 AM". Member Terry questioned if the wording was too stringent. Vice Chair Croyle stated that is framed in a way to be effective and to strike people. Mr. Bullock stated that the signs will be two different types, the outside signs would have to be aluminum, and the indoor signs plastic. Member Gage expressed that the outdoor signs should stand out amongst the "warning" signs, as it would more effective. Mr. Bullock stated that the bottom part of the Airport's logo could be placed on the sign. Vice Chair Croyle stated that the budget on the project is around \$3,000. Mr. Bullock stated that he would like to have final direction of what the sign should look like before the order is placed.

PUBLIC COMMENT: None

MOTION #3: Member Combs motioned to allocate \$3,000 to develop curfew signage. Member Gage seconded the motion. Members Anderson, Terry, Combs, Golden, Gage and Croyle voted in favor of the motion. The motion passed.

PIN FLAGS

Member Terry gave a background on ACAT's previous purchase of pin flags at Ponderosa Golf Course. The flags have worn out and the opportunity has arisen to replace the pin flags with new ones (the flags have the Truckee Donner Recreation and Park District's logo on one side and the Truckee Tahoe Airport District's open space logo on the other). Chair Anderson stated that he was confused to ACAT's connection to purchasing the pin flags and does not think ACAT should repurchase the pin flags.

PUBLIC COMMENT: Member of the public stated that there is a section of the Truckee community which does not agree with the Airport spending tax revenue on non-aviation purchases.

There was discussion amongst members regarding the pin flags, but there was no final decision regarding purchasing the flags.

MANAGED GROWTH

Vice Chair Croyle stated that the Board of Directors has their project moving forward, but the subcommittee is currently in a holding pattern.

PUBLIC COMMENT: None

NOISE MONITORING

Chair Anderson stated that an email regarding the project was sent to Mr. Bullock. Mr. Bullock stated that there was a reply sent to the email. An RFP for a Market Survey on the Noise Monitors was discussed which would include finding out which potential vendors have the capability to integrate into Vector.

PUBLIC COMMENT: None

EMERGENCY PREPAREDNESS

Mr. Mike Barrett gave an overview of the Airport District's new emergency response system: Vortex. It is a system where individuals can report anything on the airfield that questions safety. The system is open to all employees, Sierra Aero and other business on the air field. The Vortex system will allow District staff to see trends in safety issues; the system is also community based so reports from other airports can be pulled up to see how they might have resolved specific problems. Member Terry inquired when the system will roll out, Mr. Barrett stated that the system is up and running, and employees are being trained. Member Terry questioned if the program would be used to evaluate employee performances. Mr. Barrett indicated that he doesn't see the program being used in that manner, as there is capability of submitting anonymous reports.

PUBLIC COMMENT: None

NIGHT OPERATIONS

Mr. Cooke stated that the District had five non-ems operations in July. Mr. Cooke also stated that he includes Night Operations into his monthly and quarterly reports, and inquired from the group if more night operations information needs to be included. There was member consensus that what Mr. Cooke includes in his report is sufficient.

PUBLIC COMMENT: None

STAFF REPORT

Mr. Cooke stated that additional cameras have been implemented on the airfield per Director Van Berkems request. The cameras are currently operational, staff is interested in seeing how the new cameras might enhance operational numbers. More information to come.

MEMBER REPORT

Member Terry stated that during a hike near Stampede Lake, he experienced plans landing in the lake bed. Member Terry also stated that he had a conversation with a pilot, the pilot inquired about the District offering an incentive to upgrade pilot's props to quieter props.

PUBLIC COMMENT: None

ADJOURN

MOTION #4: Member Terry made a motion to adjourn the meeting. Member Golden seconded the motion. Members Anderson, Terry, Golden, Gage, Combs and Croyle voted in favor of the motion. The motion passed

At 11:59 a.m. the August 11, 2015 regular meeting of the Airport Community Advisory Team adjourned.

DRAFT