

ACAT Meeting Minutes from the September 8, 2015 Regular Meeting

Call Meeting to Order: 10:02 A.M.

ACAT Members Present: Leigh Golden
Deborah Croyle
Tom Combs
Andrew Terry

ACAT Members Absent: Chris Gage

Staff Present: Kevin Smith, General Manager
Hardy Bullock, Director of Aviation and Community Services
Mike Cooke, Aviation and Community Services Manager
Lauren Tapia, District Clerk

Public Present: 1

SPECIAL ORDERS OF BUSINESS

Chair Deborah Croyle stated that an Interim Chair and Vice Chair will be voted on today, as she will be on vacation September and October. Member Andrew Terry stated that Members will reselect Chair and Vice Chair in January.

CONSENT ITEMS

- Approve Minutes: August 11, 2015 – Regular Meeting

PUBLIC COMMENT: None

MOTION #1: Member Combs motioned to approve the August 11, 2015 regular meeting minutes. Member Terry seconded the motion. Members Terry, Combs, Golden, Croyle voted in favor of the motion. The motion passed.

INTERIM CHAIR

Chair Croyle stated that she will be on vacation during the regular October ACAT meeting, and that an interim Vice Chair and Chair will need to be appointed. The interim Chair's responsibility will be to work with staff to craft the October agenda and to present the ACAT report at the regular October Board meeting. After member consensus, Member Terry proposed Member Combs to be ACAT Interim Chair.

PUBLIC COMMENT: None

MOTION #2: Chair Croyle motioned to approve Member Combs to be ACAT Interim Chair. Member Terry seconded the motion. Members Terry, Combs, Golden, and Croyle voted in favor of the motion. The motion passed.

ACAT MEETING TIME CHANGE AND REFRESHMENT BUDGET

Mr. Hardy Bullock stated that the new ACAT Meeting start time and meeting place was never motioned at the August meeting. Member Combs stated that he favors Room B's round table set up over Room A's formal nature. Chair Croyle stated that Room B isolates public attendees, and is not in favor of meeting in Room B.

Member Combs reiterated that he is not in favor of the style in Room A, and stated that a round table set up provides a good working relationship with staff and members of the public. After member consensus, the official meeting room of ACAT meetings will be in Room A and the official time will be at 10:00 AM

PUBLIC COMMENT: None

MOTION #3: Member Combs motioned to approve Community Room A and 10:00 AM to be the official start time and room location of ACAT Meetings. Member Terry seconded the motion. Members Terry, Combs, Golden, and Croyle voted in favor of the motion. The motion passed.

Mr. Bullock inquired about the breakfast items that are offered for ACAT meetings, and if members wished to have those items continued to be served. This item is included in the ACAT budget.

PUBLIC COMMENT: None

MOTION #4: Member Combs motioned to for refreshments to continue to be served at ACAT meetings. Member Golden seconded the motion. Members Terry, Combs, Golden, and Croyle voted in favor of the motion. The motion passed.

ACAT BUDGET FY 14-15

Member Terry reviewed the previous year's budget with ACAT Members; only once has ACAT gone over budget, but consistently ACAT is under budget. Mr. Kevin Smith stated that ACAT doesn't need to seek Board approval to spend budgeted funds, but it is best practice to present large ticketed items to the Board. Mr. Smith stated that the District's unrestrictive net asset fund can be utilized as an additional funding resource if the item is over ACAT's budget. Mr. Smith stated that any budgeted funds that are not spent go back into the general fund and then reallocated. Member Terry stated that the budget is closely worked on by District staff, the treasurer is a non-issue position, very low maintenance.

PUBLIC COMMENT: Mr. Jack Armstrong, Truckee resident, stated that there is an overall feeling that projects regarding open space should be handled by Truckee Donner Recreation and Park District. Member Terry stated that he understands the frustration of local tax payers, but the danger of TTAD losing its tax funding is that money goes down the hill to Auburn (Placer County) or Nevada City (Nevada County) and the reality of it finding its way back up the hill will be rare. Member Combs stated that he appreciates Mr. Armstrong's opinion, and that it would be wonderful if more people attended to voice their opinions. Member Combs stated that some residents are bothered by what the District does, but are not willing to show up at key meetings.

PROJECT LIST

Member Terry stated that typically if the Board has a project they do not want to dive into the details on, they punt it over to ACAT to do. Member Combs expressed that ACAT should maintain ownership of their project list, and stated that he is not in favor of ACAT being used as a group to work on projects the Board does not want. Chair Croyle stated that she does not believe high profile project should be floated to ACAT, especially because ACAT meetings typically have low public attendance. Member Combs indicated that communication between members and staff needs to improve, specifically if members are unable to attend meetings.

PUBLIC COMMENT: None

EMERGENCY PREPAREDNESS

Member Terry gave an update on the Emergency Preparedness project. Member Terry stated that since he will be transitioning out of ACAT Membership, the project will either lie dormant or be taken over by new members. Member Combs stated that he would be able to take on the project as the AWOS Project will be transitioning over to District staff.

PUBLIC COMMENT: None

AWOS

Member Combs stated that the subcommittee is waiting for information regarding the cost of the project. Mr. Bullock stated that staff has received a quote, approximately \$100,000 for a turnkey product. Details will be discussed at the subcommittee meeting later today.

PUBLIC COMMENT: None

TRAILS

Member Combs stated that the next Trails meeting will be held in early October. After that, a presentation of the Trails Concept will be developed and be giving to the Board of Directors.

PUBLIC COMMENT: None

MANAGED GROWTH

Chair Croyle stated that this project is in a holding pattern. Mr. Smith stated that the Board will be having a managed growth workshop on November 12th at 8 am.

NOISE MONITORS

Vice Chair Croyle stated this project is on hold due to District staff bandwidth. Mr. Bullock stated that staff will have additional info during the month of November.

PUBLIC COMMENT: None

NIGHT OPERATIONS

Vice Chair Croyle stated that the signs have come in, and questioned if the red font is too aggressive. Member Combs stated that if the graphic was the color blue, it could soften the sign. Chair Croyle stated that the signs cost about \$39 each. Mr. Bullock stated the sign is metal with vinyl cut letters, which will have a life of a few years.

PUBLIC COMMENT: None

MOTION #5: Member Combs motioned to approve the signs with District staff discretion with sign orientation and the amount of signs to be ordered. Member Terry seconded the motion. Members Terry, Combs, Golden, and Croyle voted in favor of the motion. The motion passed.

STAFF REPORT

Mr. Bullock stated that the Board of Directors suggested a few potential projects for ACAT to discuss at their November meeting: defining what the difference is between Noise and Annoyance and what Compliance is. Member Terry stated that the Board also threw back the Diesel 172 project.

Mr. Cooke stated that the wildlife tracking cameras have been deployed are working. This project is complete and will be taken off the project list.

PUBLIC COMMENT: None

MEMBER REPORT

Member Terry stated that the community is noticing the huge increase in operation tempo. Mr. Smith stated that he is interested in seeing the summer numbers. During the summer, Sunday is always an active day operationally, coupled with holiday weekends, it is even more active. Member Terry indicated more traffic flying over Downtown Truckee. Mr. Cooke stated that if you want aircraft to follow i80 west, they will be over Downtown Truckee.

Member Terry inquired about information of the low flying aircraft over Director Van Berkem’s house. Mr. Smith stated that a presentation was giving at the Board meeting. Mr. Smith stated that the aircraft was coming in a bit fast and needed to make a wider turn to slow down. FSDO stated that there was no safety issue regarding the incident as the aircraft was on approach to land.

Member Terry stated that this was his last meeting and thanked everyone for allowing him to participate on ACAT.

PUBLIC COMMENT: None

ADJOURN

MOTION #6: Member Terry made a motion to adjourn the meeting. Member Combs seconded the motion. Members Terry, Golden, Combs and Croyle voted in favor of the motion. The motion passed

At 12:00 p.m. the September 8, 2015 regular meeting of the Airport Community Advisory Team adjourned.