

ACAT Meeting Minutes from the October 13, 2015 Regular Meeting

Call Meeting to Order: 10:05 A.M.

ACAT Members Present: Leigh Golden
Joe Polverari
Tom Combs
Kathryn Rohlf
Kent Hoopingarner

ACAT Members Absent: Chris Gage

Staff Present: Kevin Smith, General Manager
Hardy Bullock, Director of Aviation and Community Services
Mike Cooke, Aviation and Community Services Manager
Mike Barrett, Safety Coordinator
Marc Lamb, Aviation and Community Services Program Coordinator
Jon Van Roo, Aviation and Community Services Associate
Brent Collinson, District Counsel
Lauren Tapia, District Clerk

Public Present: 0

SPECIAL ORDERS OF BUSINESS: None

CONSENT ITEMS

- Approve Minutes: September 8, 2015 – Regular Meeting

PUBLIC COMMENT: None

MOTION #1: Member Golden motioned to approve the September 8, 2015 regular meeting minutes. Member Hoopingarner seconded the motion. Interim Chair Combs, and Member Combs, Polverari, Rohlf, and Hoopingarner voted in favor of the motion. The motion passed.

ACTION ITEMS: None

NEW MEMBER ORIENTATION WITH DISTRICT COUNSEL BRENT COLLINSON

District Counsel Collinson conducted a Ralph M. Brown Act training for ACAT Members. District Counsel Collinson also explained the FPPC's Form 700.

PUBLIC COMMENT: None

BREAK

ACAT Members took a break at 11:05 AM. Interim Chair Combs reconvened the meeting at 11:14 AM.

ICE BREAKER

District staff conducted an “ice breaker” activity, which allowed Members and staff to know more about one another. The activity required each person to state who they are, what they would like to see improve and why each Member joined ACAT.

Mr. Bullock shared past Member, Andrew Terry’s final thoughts on what the purpose of ACAT is. Past Member Terry sat down with staff and came up with four items:

- ACAT Members should listen to both the Pilot Community and Non-Pilot Community.
- ACAT Members will discuss items; they will not always take action or make critical decisions, it is mostly a communication process.
- ACAT Members will study different project ideas.
- ACAT Members will sometimes present recommendations to the Board of Directors.

PUBLIC COMMENT: None

REVIEW OF ACAT BYLAWS

Mr. Bullock stated that ACAT Members serve the will of the elected body. ACAT’s bylaws are designed to give guidelines, which allow for transparency. Mr. Bullock also stated that the objectives of the bylaws are very similar to the four points Past Member Terry stated earlier. Mr. Bullock informed Members of General Manager Mr. Kevin Smith’s role within the District. Mr. Smith is charged to be the “Voice of the Airport.” Mr. Bullock welcomed ACAT members to go out within the community and talk to the District’s constituents.

Chair Combs requested to agendaize Interim Vice President and Interim Treasurer selection at the November ACAT meeting.

PUBLIC COMMENT: None

ACAT MEMBER CODE AND CONDUCT

Mr. Bullock reviewed communication procedures between Members and Staff, attendance requirements of ACAT Members, and the roles ACAT Members play with subcommittee projects. Mr. Bullock informed the new Members that they have the ability to work on any project they wish, and that they are not always bound to follow the Board’s leanings.

PUBLIC COMMENT: None

HISTORY OF ACAT

Mr. Jon Van Roo presented a timeline of past ACAT projects and a history of the group itself. Mr. Mike Cooke explained the Part 150 and 161 studies that were conducted in the past. Staff stopped the presentation at year 2006 at Interim Chair Combs suggestion, due to time. There was Member and staff consensus to give the remainder of presentation at the regular November ACAT meeting.

PUBLIC COMMENT: None

EMERGENCY PREPAREDNESS

Interim Chair Combs stated he has just acquired the project and nothing has been done with it yet. He will report on this project when work has been started back up.

PUBLIC COMMENT: None

AWOS

Interim Chair Combs gave a brief history of the project to the new ACAT Members. There will soon be a pending proposal, but the subcommittee cannot proceed until this project is placed on the Agenda for action.

PUBLIC COMMENT: None

MANAGED GROWTH

Mr. Bullock stated that this project is winding down. The demand drivers study (a Board project) is currently being done by Mead & Hunt. Mr. Bullock stated that past Members Ms. Deborah Croyle and Mr. Robert Anderson were listeners of the study, as they could not sit on the study's Ad Hoc committee. Mr. Bullock informed Members that once the Demand Drivers Study (draft) is approved by the Board, it will then be forwarded to ACAT.

NOISE MONITORS

Mr. Bullock gave a background on the project and information on noise monitors itself. None to update on the project specifically.

PUBLIC COMMENT: None

NIGHT OPERATIONS

Mr. Bullock stated that the project is complete and will be taken off of the agenda for future meetings. Mr. Bullock stated that all documents pertaining to Night Operations project are on the website.

PUBLIC COMMENT: None

STAFF REPORT

Mr. Bullock informed Members that District staff will be attending many conferences in November, if there are any delays in communications (phone or email) that is the reason why.

PUBLIC COMMENT: None

MEMBER REPORT

Member Golden informed Members and staff that there was a little article in the Glenshire Neighborhood's magazine "The Shire" about air noise over Glenshire.

PUBLIC COMMENT: None

ADJOURN

MOTION #2: Member Golden made a motion to adjourn the meeting. Member Hoopingarner seconded the motion. Interim Chair Combs, and Member Combs, Polverari, Rohlf, and Hoopingarner voted in favor of the motion. The motion passed.

At 1:20 PM the October 13, 2015 regular meeting of the Airport Community Advisory Team adjourned.