



TRUCKEE TAHOE AIRPORT DISTRICT
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DIRECTORS
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 JOHN B. JONES, JR.
 JAMES W. MORRISON
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 LISA WALLACE

**AGENDA
 FOR
 MAY 28, 2014**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, May 28, 2014 at 5:30 p.m. in the Truckee Tahoe Airport District Community Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

REGULAR MEETING: 5:30 pm

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

- RESOLUTION NO. 2014-03 of the Truckee Tahoe Airport District expressing appreciation to Jane Dykstra ----- **TAB 1**

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

CONSENT ITEMS

1. Minutes: April 23, 2014 Special Meeting ----- **TAB 2**
2. Minutes: April 23, 2014 Regular Meeting ----- **TAB 3**
3. Monthly Service Bills and Fees ----- **TAB 4**
4. Financial Report ----- **TAB 5**
5. Internal Control Review ----- **TAB 6**

PRESENTATIONS AND ROUTINE REPORTS

6. AIRSHOW UPDATE
7. AIRPORT COMMUNITY ADVISORY TEAM ----- **TAB 7**
8. AIRPORT ENGINEER UPDATE ----- **TAB 8**

BOARD ACTION ITEMS

9. MASTER PLAN DRAFT PRESENTATION ----- **TAB 9**
 Master Plan Consultant Mead and Hunt will present the draft Airport Master Plan to the Board of Directors. A full draft of the Master Plan is available at www.ttadmasterplan.org
10. RESOLUTIONS CALLING GENERAL DISTRICT ELECTIONS IN PLACER AND NEVADA COUNTIES ----- **TAB 10**
 Board of Directors will approve resolutions calling for general election in November 2014.
11. RESOLUTION 2014-06 INVESTMENT ACCOUNT SIGNATURE AUTHORITY ----- **TAB 11**

- 12. EMPLOYEE BENEFIT REVIEW AD HOC SUBCOMMITTEE APPOINTMENT ----- TAB 12**
Staff recommends the Board appoint an Ad Hoc subcommittee to assist in the annual review of the employee medical insurance coverage.

BOARD GUIDANCE AND INFORMATION ITEMS

- 13. SMS – SAFETY MANAGEMENT INITIATIVE MEMO ----- TAB 13**
Staff will present a memorandum outlining current and proposed safety policies, initiatives, programs and safety promotions by the District.
- 14. NEIGHBORHOOD OUTREACH PROJECT SUMMARY REPORT ----- TAB 14**
Staff will present results of recent efforts to contact residents that previously reported comments to better understand their current status. Staff will also report on outreach efforts in affected neighborhoods around the Airport.
- 15. GENERAL MANAGER’S REPORT -----TAB 15**
- Upcoming Training Opportunities
 - Ad Hoc Committees Update
 - Land Leasing – Clear Capital
 - Master Plan
 - Hangar 3
 - Board meetings and Workshops upcoming dates
 - Green Bucks Program
 - SurfAir update
 - UNICOM Assessment
 - Skydiving Proposal
 - Review of Project Tracking List

CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (SUBDIVISION (C) OF GOVERNMENT CODE SECTION 54956.9)
Name of case: Truckee Tahoe Airport District v. Gaylia Newcomb, et al., Nevada County Superior Court Case # TCU13-5538

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – June 25, 2014, **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – July 23, 2014, **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – August 27, 2014, **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on May 23, 2014.

Denae Granger, District Clerk