



MEETING DATE: March 26, 2014  
TO: Board of Directors  
FROM: Kevin Smith, General Manager  
SUBJECT: Proposed Board Meeting Time and Date Changes along with Special meeting date approval

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**OBJECTIVE:** Board to consider and potentially take action on moving Oct. 28, 2015 Board Meeting to Nov. 5, 2015 to begin at 4:30 and to ratify and confirm through a motion after public comment to hold the PMCD workshop on Sept. 4<sup>th</sup> from 10:00 to 12:00 PM.

**DISCUSSION:** A few (2) Board Members have expressed interest in attending the [AAAE/CDA Airports Going Green Conference](#) from October 26-28, 2015 in Chicago, IL. As you know, our Board Meeting is scheduled for Oct. 28<sup>th</sup>. In looking over the calendar, it would not be difficult to move the **Oct. 28<sup>th</sup> meeting to Thursday Nov. 5<sup>th</sup>**. We have one staff member that will also be attending that conference. This would also allow GM attendance at the [AAAE/LeighFisher Airports and the Rental Car Industry Workshop](#) October 28-30, 2015 in Austin, TX. As we prepare to RFP our rental car facilities, this will be a very valuable conference to attend.

There are a lot of conferences and workshops in the fall and spring of each year which coincides with our slower operations cycle. It's a good time to of year to travel and train and stay up to date on our industry.

The Fall meeting Calendar would look as follows:

August 26 – Budget Workshop and Board Meeting

Sept. 4<sup>th</sup> – PMCD Kickoff meeting 10:00 to 12:00

Sept. 30 – Board Meeting

Oct. 28<sup>th</sup> or Nov. 5<sup>th</sup> - Board Meeting

Dec. 2<sup>nd</sup> – Board Meeting

The annual Holiday Party is planned for Dec. 5<sup>th</sup>

We are also in process of scheduling a Managed Growth Workshop

**FISCAL IMPACT:** No direct fiscal impact.

**PUBLIC COMMUNICATIONS:** Should the Board choose to move the Oct. 28 Board Meeting, Staff proposed to provide community noticing and outreach, posting the full Fall (Sept. to Dec.) meeting schedule through eblast, website, newspaper ads and other appropriate media channels.

**ATTACHMENTS:**

None