



General Manager's Report

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Item 1 – Upcoming Training Opportunities

- CSDA Annual Convention – Sept. 21-24, 2015 – Monterey, CA
- ACI-NA National Airports Conference – Oct. 4-7, 2015 – Savannah, GA
- AAAE Annual Airport Noise Mitigation Symposium – Oct. 7-9, 2015 – Los Angeles, CA
- AAAE/CDA Airports Going Green Conference – Oct. 26-28, 2015 – Chicago, IL
- Airports and the Rental Car Industry Workshop – Oct. 28-30, 2015 – Austin TX
- NBAA Annual Convention – Nov. 17-19, 2015 – Las Vegas, NV
- ICAS Annual Convention – Dec. 7-10, 2015 – Las Vegas, NV
- 30th Annual Aviation Issues Conference - Jan. 10-14, 2016 – Maui, HI

Item 2 – Ad Hoc Committee Meetings Update

Master Plan Ad Hoc Committee (Directors Hetherington and Morrison)

- The full final draft document is available for public review on the Master Plan website and the District Website. www.ttadmasterplan.org.
- Work continues on CEQA and approval of the ALP and Forecast. Staff has been working with Mead & Hunt to provide all the necessary information to the FAA.
- Staff anticipates consideration and potential approval of MND and final adoption of Master Plan at the Nov. 5th Board Meeting.

Warehouse/Office Building (WOB) Ad Hoc Committee (Directors Jones and Van Berkem)

- The CEQA Mitigated Negative Declaration is currently out for public review. The public review period ends Sept. 1st.
- Planning Commission meeting is tentatively scheduled for Sept. 3rd and the Board of Supervisor's final approval in September 22.
- Building Permit application has been submitted.
- Staff is currently negotiating final pricing with the Metal Building Contractor.
- Staff has issued the bid documents for site grading and earthwork.

Hangar 3 Ad Hoc Committee (Directors Hetherington and Morrison)

- Staff is working on a Hangar Impact analysis for Board consideration at the Sept. 30th Board Meeting.
- The Concept and Budget Report is on hold until the Board, staff, and public can discuss, understand, and seek resolution of the operation impact component of this project.

Demand Drivers Ad Hoc Committee (Directors Hetherington and Morrison)

- Transient Operator Survey has been distributed, awaiting full response.
- Home-based operator survey has been distributed and had a huge response, completed.
- Staff has worked with AMCG and M&H to provide operational data in support of the study.
- Next steps are subcommittee meeting to discuss survey results.

Sponsorship Policy Revision Ad Hoc Committee (Directors Van Berkem and Wallace)

- Staff and ad hoc committee held their first meeting. Staff is working on a revision to the policy per instructions and comments from the Ad Hoc Committee. Staff anticipates a September or November review and approval of the new policy.

Item 3 – Summer Pavement Work Bid Results

Bids have been received and tabulated for our summer pavement maintenance work and presented to the Board on July 22nd. Staff is experiencing significant delay this year with the San Francisco Airport District Office (ADO). I was able to meet with ADO Director Jim Lomen to better understand why the delay in receiving Grant Agreements. He was very helpful and confirmed award of \$3,800,000 for our projects and that grant agreements would be received no later than Sept. 15th. I explained that Sept. 15th would be too late to start our taxi lane project this year. We can still complete the Runway project. He is working hard to get it to us sooner. If we receive grant agreements before Sept. 1st we can still complete the hangar taxi lane work. I will provide an update at the meeting regarding where things stand as of August 26th.

Item 4 – Projects and Studies Update

Executive Hangar Study

AMCG requested data from staff that includes:

- based Aircraft
- Top operator information
- 10 years of aircraft Operations data.
- Hangar vacancy and financial data.
- Hangar waitlist data including aircraft

AMCG has created the “Comparable Airport Methodology” where they outline about 18 airports that compare to KTRK, why and what attributes etc. Staff reviewed this and all agree it is thorough and valid. Airport comparison underway. Draft report should be ready for review by Nov. 1st.

Primary Management and Control Documents (Rules and Regs. & Minimum Standards)

Staff is working with AMCG to provide data and current policies, etc. Next step is the workshop and kick off meeting scheduled for September 4th.

Airspace Audit

Staff has authorized the full obstruction survey to understand any and all controlling obstacles and vertical restrictions. The Airspace working group includes NetJets, SurfAir, Local users, FAA, Bridgenet, NavAid, Norcal Approach, ZOA etc. met on August 13th for a kick off meeting. It was a very productive meeting and well attended. Lots of great ideas we put forward. Next step is to complete the obstacle

survey. The last survey was completed in 1997. Staff will provide a progress summary at the Sept. 30 Board Meeting.

Item 5 – Green Bucks Program and Environmental Mitigation Fee

Recently I directed staff to cease participation in the Green Bucks program. This was primarily due to poor participation rates by airport users and frequent reversal of fee requests which is very time consuming. The main challenge we faced was the fact that the pilots paying for the fuel are almost never the aircraft owner and are not authorized to make that kind of decision regarding donations. To remedy this and try to continue to participate in these great programs, I would propose the Board consider adoption (at a future meeting) an Environmental Mitigation Fee we attach to each gallon of Jet A and potentially 100LL. This could be a .03 to .05 cent per gallon fuel fee we can then use to invest in local environmental mitigation projects and programs that have direct and indirect connection to the Airport. If the Fee is adopted as part of our fee schedule, then it is mandatory to pay and is incorporated as one of the many fees and taxes attached to fuel sales. A Policy Instruction would need to be developed in conjunction with the program to outline how funds are used. I would like to gain insight as to the Board's thoughts on this concept.

Item 6 – Care Flight Schedule Modification

Staff would like to follow up with the Board and provide an update on future schedule changes related to Care Flight. Also discuss other options to enhance medivac services to the District.

Item 7 – Placed Based Marketing Project Update

Earlier this year, the Board of Directors approved a \$15000 contribution to a partnership between the Town of Truckee, various public agencies and many local businesses. The mission of this project is to create a specific Truckee Brand and a website. That's all at this point. It is not a regional growth initiative or an attempt to grow our population. The total project budget is approximately \$160,000 with half of that funding coming from private sources and half from public. The mantra that is being used to define this project is a Live-Work-Play type theme. If I could summarize the main focus, it is to diversify and balance our local economy. In funding the program, the Airport District asked not to be marketed specifically but wanted to support this local initiative which had strong support from both the Town of Truckee, local public agencies, and the business community. The group has honored that request as the project continues to move along. Currently they have met various times with the Founders Group and are currently in the public outreach stage. They will be holding a public workshop on Sept. 16th from 6:00 to 7:30 in Glenshire if any of you would like to attend. I know a couple of you have been to some of the other workshops. I along with airport staff have been attending these meetings and workshops but would very much welcome any Board Members that would like to attend also. Please let me know if you have any questions.

Attachments to GM Report

None