



TRUCKEE TAHOE AIRPORT DISTRICT
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DIRECTORS
 MARY HETHERINGTON
 JOHN B. JONES, JR.
 JAMES W. MORRISON
 J. THOMAS VAN BERKEM
 LISA WALLACE

AGENDA
FOR
November 5, 2015

A meeting of the Truckee Tahoe Airport District will be held on **Thursday, November 5, 2015 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

REGULAR MEETING: 4:30 pm

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

- EXCELLENCE IN GOVERNMENT AWARD

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

CONSENT ITEMS

1. Minutes: September 30, 2015 Regular Meeting ----- **TAB 1**
2. Monthly Service Bills and Fees ----- **TAB 2**
3. Quarterly Financial Report ----- **TAB 3**
4. Quarterly Internal Control Audit ----- **TAB 4**

PRESENTATIONS AND ROUTINE REPORTS

5. ACAT REPORT ----- **TAB 5**
6. QUARTERLY COMMUNICATIONS REPORT ----- **TAB 6**
7. QUARTERLY OPERATIONS AND COMMENT REPORT ----- **TAB 7**

BOARD ACTION ITEMS

8. EXCLUSIVE RIGHT TO NEGOTIATE – LAND LEASE ----- **TAB 8**
 District received request from JMA. President Jones would like to discuss the attached letter and possibly take action on said request.
9. BANK OF THE WEST – CASH MANAGEMENT SERVICES ----- **TAB 9**
 Staff will present Resolution 2015-05 authorizing the use of Cash Management Services with Bank of the West (ACH and Online Banking Services)

- 10. POLICY INSTRUCTION 308 – INVESTMENT POLICY REVIEW: RESOLUTION 2015-06-----TAB 10
Staff will present Resolution 2015-06 Adoption of District Investment Policy
- 11. APPROPRIATIONS LIMIT – RESOLUTION 2015-07 -----TAB 11
Resolution 2015-07 to establish Annual Appropriations Limit for FY 2015-2016
- 12. REVISION OF PI 309 – DESIGNATION OF UNRESTRICTED NET ASSETS -----TAB 12
The attachment for this item will be added to the website on 11/2/2015
- 13. ACAT TERM SELECTION FOR PILOT SEATS
The Airport Board will conduct a poll to set the terms for the two pilot seats on ACAT.
- 14. WAREHOUSE OFFICE BUILDING FINAL BUDGET REVIEW AND APPROVAL-----TAB 13
Staff is recommending the Airport Board to review and approve the final budget for the Warehouse Office Building, Rental Car Facilities, and Long Term Parking.

BOARD GUIDANCE AND INFORMATION ITEMS

- 15. AIRCRAFT SURVEILLANCE FEASIBILITY REPORT -----TAB 14
Joe LaMacchia from NAVAID will present a report to the board related to the feasibility of certification of the District’s flight tracking system and options related to air traffic control
- 16. STAFF AND BOARD MEMBER TRAINING AND CONFERENCE REPORTS
Board and staff will report on recent conference and workshop attendance
- 17. TAHOE CITY HELIPORT DESIGN REVIEW-----TAB 15
General Manager will present the final design of the new emergency service heliport in Tahoe City. A similar report will be made to the Tahoe City Golf Course Oversight Committee on November 9, 2015.
- 18. GENERAL MANAGER’S REPORT ----- TAB 16
 - UPCOMING TRAINING OPPORTUNITIES
 - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
 - Master Plan
 - Warehouse Office Building (WOB) – Progress Update (previously known as the Land Leasing Ad Hoc Committee)
 - Hangar 3 – Progress Update
 - Demand Drivers – Progress Update
 - Sponsorship Policy Revision – Progress Update
 - MARTIS VALLEY WEST PARCEL SPECIFIC PLAN DRAFT EIR
 - MCKENZIE CLAIM UPDATE
 - MANAGED GROWTH WORKSHOP UPDATE
 - ALDER HILL PROPERTY FOR SALE
 - EXECUTIVE HANGAR STUDY
 - BOARD OFFSITE ANNUAL RETREAT – SCHEDULING OF DATE
 - UPCOMING MEETINGS

CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION.
 - Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9. One potential case. The significant exposure is pursuant to paragraph (5) of subdivision (e) of section 54956.9; the written record of said threatened litigation is available for public inspection pursuant to section 54957.5.

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Special Board Meeting** – November 12, 2015, **8:00 AM** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – December 2, 2015, **4:30 PM** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – January 27, 2015, **4:30 PM** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA

ADJOURNMENT OF MEETING

NOTE: *A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.*

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on October 30, 2015.

Lauren Tapia, District Clerk