

1 The following is a condensed version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS regular
2 meeting held Wednesday, September 30, 2015 in the Truckee Tahoe Airport District Community Room A, located
3 at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California at 4:30 p.m.

4 **CLOSED SESSION CALL TO ORDER: 3:00 PM**

5 **DIRECTORS PRESENT:** President John B. Jones, Jr.
6 Vice President Lisa Wallace
7 Director Mary Hetherington
8 Director Tom Van Berkem

9 **DIRECTORS ABSENT:** Director Jim Morrison

10 **STAFF PRESENT:** Mr. Kevin Smith, General Manager
11 Mr. Phred Stoner, Director of Operations & Maintenance
12 Ms. Sally Lyon, Director of Finance and Administration
13 Mr. Brent Collinson, District Legal Counsel
14 Mr. Whit Manley, CEQA Legal Counsel

15 **CLOSED SESSION**

- 16 ○ CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION.
- 17 ○ Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9.
- 18 One potential case. The significant exposure is pursuant to paragraph (5) of subdivision (e) of
- 19 section 54956.9; the written record of said threatened litigation is available for public inspection
- 20 pursuant to section 54957.5.

21 The Board moved out of closed session at 4:15 PM

22 Nothing to report other than closed session will continue after the regular Board meeting.

23 **REGULAR MEETING CALL TO ORDER: 4:30 PM.**

24 **DIRECTORS PRESENT:** President John B. Jones, Jr. (left meeting at 8:15 PM)
25 Vice President Lisa Wallace
26 Director Mary Hetherington
27 Director Tom Van Berkem

28 **DIRECTORS ABSENT:** Director Jim Morrison

29 **STAFF PRESENT:** Mr. Kevin Smith, General Manager
30 Mr. Phred Stoner, Director of Operations & Maintenance
31 Mr. Hardy Bullock, Director of Aviation and Community Services
32 Ms. Sally Lyon, Director of Finance and Administration
33 Mr. Mike Cooke, Manager of Aviation and Community Services
34 Mr. Brent Collinson, District Legal Counsel
35 Mr. Jonathan Van Roo, Aviation and Community Services Associate
36 Mr. Mike Barrett, Safety Coordinator
37 Ms. Lauren Tapia, District Clerk

38 **VISITORS PRESENT: 15**

39 **SPECIAL ORDERS OF BUSINESS:** President Jones reported that Director Morrison is coming off the mountain but
40 did not make it to the top due to avalanche conditions. He is safe and will be home next week. The mountain is the
41 fifth largest in the world, near Mt. Everest.

- 42 • RESOLUTION NO. 2015-01 of the Truckee Tahoe Airport District expressing appreciation to Andrew Terry
- 43 • RESOLUTION NO. 2015-02 of the Truckee Tahoe Airport District expressing appreciation to Robert
44 Anderson
- 45 • RESOLUTION NO. 2015-03 of the Truckee Tahoe Airport District expressing appreciation to Deborah Croyle

46 President Jones reported that the individuals named in the Resolutions have served the people of Truckee faithfully
47 and conscientiously and should be commended by the Board and **read each resolution in its entirety.**

48 **PUBLIC COMMENT:** Mr. Leigh Golden expressed his pleasure to have worked with the individuals named in the
49 Resolutions above, and that he has learned a lot.

50 **MOTION #1 SEPTEMBER-30-15:** Vice President Wallace motioned to accept RESOLUTION NO. 2015-01. Director
51 Hetherington seconded the motion. A roll call vote on this motion resulted in the following: Director Van Berkem –
52 yes, Director Hetherington – yes, Vice President Wallace – yes, President Jones – yes. The motion passed.

53 **MOTION #2 SEPTEMBER-30-15:** Vice President Wallace motioned to accept RESOLUTION NO. 2015-02. Director
54 Hetherington seconded the motion. A roll call vote on this motion resulted in the following: Director Van Berkem –
55 yes, Director Hetherington – yes, Vice President Wallace – yes, President Jones – yes. The motion passed.

56 **MOTION #3 SEPTEMBER-30-15:** Vice President Wallace motioned to accept RESOLUTION NO. 2015-03. Director
57 Hetherington seconded the motion. Director Van Berkem – yes, Director Hetherington – yes, Vice President
58 Wallace – yes, President Jones – yes. The motion passed.

59 **CONSENT ITEMS**

- 60 • Minutes: August 26, 2015 Special Meeting ----- TAB 4
- 61 • Minutes: August 26, 2015 Regular Meeting ----- TAB 5
- 62 • Minutes: September 4, 2015 Special Meeting ----- TAB 6
- 63 • Monthly Service Bills and Fees ----- TAB 7
- 64 • Monthly Financial Report (July 2015) ----- TAB 8
- 65 • Monthly Financial Report (August 2015) ----- TAB 9
- 66 • Review of PI-201 – Board Operating Policy Book ----- TAB 10
- 67 • Careflight Crew Quarters Lease Agreement ----- TAB 11

68 Director Hetherington and President Jones requested that TAB 11 be pulled.

69 President Jones requested that TAB 4 be pulled.

70 **PUBLIC COMMENT:** None

71 **MOTION #4 SEPTEMBER-30-15:** Director Hetherington motioned to accept TAB 5, TAB 6, TAB 7, TAB 8, TAB 9 and
72 TAB 10. Director Van Berkem seconded the motion. President Jones, Vice President Wallace, Directors Van Berkem,
73 and Hetherington voted in favor of the motion. The motion passed.

74 President Jones reported that regarding TAB 4, Minutes: August 26, 2015 Special Meeting, there are a number of
75 references to Mission. He has asked the phrase Mission Statement be added in various areas including in the
76 comments, and for the summary to be included into the minutes.

77 **PUBLIC COMMENT:** Mr. Andrew Terry expressed concern that the phrase Mission Statement might conflict with
78 the primary objective, representing the constituency and not the stakeholders.

79 **MOTION #5 SEPTEMBER-30-15:** Vice President Wallace motioned to accept TAB 4, Minutes: August 26, 2015
80 Special Meeting as amended. Director Van Berkem seconded the motion. President Jones, Vice President Wallace,
81 Directors Van Berkem, and Hetherington voted in favor of the motion. The motion passed.

82 President Jones reported that TAB 11, Careflight Crew Quarters Lease Agreement, will be held over to the
83 November 5, 2015 meeting. There are changes at the airport occurring that may affect the agreement. A monthly
84 rather than an annual lease will be considered.

85 Mr. Smith reported that the hospital and Fire District are holding conversations with Careflight.

86 **PUBLIC COMMENT:** None

87 **ACAT MEMBER SELECTIONS (TAB 12):**

88 Mr. Bullock reported that each year a Pilot and non-Pilot member cycle off of the group. The term is three years.
89 The Board will be selecting one Pilot and one community member for a three year term, and the Board will also
90 select one pilot and one community member for a one year term as there have been two resignations.

91 Director Hetherington reported that 15 to 30 minutes was spent talking with each of the candidates. Director
92 Hetherington stated that Mr. Joseph Polverari should be considered a Pilot as he is on Medical Leave, and Director
93 Van Berkem reported that the candidate in question is actively trying to gain his license.

94 President Jones asked if the participants can choose where they would like to be placed. Mr. Bullock reported that
95 the candidate in question stated that his experience applies to both positions, but that he would like to apply as a
96 community member. Director Hetherington reported that during their discussion, the candidate told her he would
97 not mind being a Pilot candidate. Director Van Berkem expressed that the decision should be up to the Board.

98 **MOTION #6 SEPTEMBER-30-15:** Director Van Berkem motioned to consider Mr. Polverari as a Pilot Candidate.
99 Director Hetherington seconded the motion. Vice President Wallace, Directors Van Berkem, and Hetherington
100 voted in favor of the motion. President Jones abstained. The motion passed.

101 Mr. Bullock stated that all candidates were invited to come to this meeting and make a three minute presentation.

102 A video submission by Mr. Polverari was presented. Mr. Polverari is an attorney and full time resident. He has
103 experience in land use, community service Districts and real estate. He is retired and would like to serve the
104 community.

105 District Counsel Collinson indicated to **candidates present** that there would be three minutes allowed for **their**
106 presentation. Ms. Wright is the Executive Director of TNT-TMA. Her interest in the position is both professional and
107 personal she stated. Our organizations share the same boundary and it is vital for us to hold seats in various boards
108 around the District. Ms. Wright was born and raised in Truckee, has many long-time friends in the area, and has
109 heard many opinions around transit and noise abatement in the area.

110 Mr. Christian Bennet gave a presentation. Mr. Bennet moved to Truckee approximately five years ago and is from
111 Chicago and San Diego. He is currently Vice Chairperson of the Housing Workforce Group in Truckee. Mr. Bennet
112 would love to be a part of the conversations around creating future revenue for Truckee and the airport.

113 Mr. Kent Hoopingarner was absent.

114 Ms. Kathryn Rohlf reported that she has been happy with the response to the airport and believes there is
115 currently a good partnership development with the community. Ms. Rohlf moved from the Silicon Valley

116 approximately nine years ago and has been involved with TTCF, Excellence in Education and on the Measure A
117 Committee. Ms. Rohlf does not possess a technical background, but her husband is an Engineer and her Father-In-
118 Law is a Pilot. Ms. Rohlf believes that her extensive involvement with Non-Profit organizations gives her a finger on
119 the pulse of the community.

120 Mr. Leigh Golden has served in a Pilot position with ACAT for the past few years and it has been a privilege.

121 Dr. Greg Jellineck previously owned a home in Northstar and now owns in Tahoe Donner. Dr. Jellineck has been a
122 hangar tenant since 1982 and to his knowledge has never incurred a noise complaint. Dr. Jellineck practiced
123 medicine in Truckee for 33 years and retired 18 months ago. Dr. Jellineck currently holds a Board position at the
124 hospital.

125 Mr. Bullock reported that there are four community candidates and three pilot candidates. Mr. Polverari will be
126 moved to the pilot section.

127 **PUBLIC COMMENT:**

128 Mr. Andrew Terry said that he believed there were some amazingly qualified candidates. Mr. Terry offered his help
129 due to his knowledge base.

130 President Jones thanked all participants. Director Van Berkem said that he was on the first ACAT and that
131 sometimes ACAT is able to achieve more than the Board. Vice President Wallace was impressed with everyone's
132 community involvement background. Director Hetherington said that this is a hard choice, and that nothing should
133 keep anyone from coming to the meetings or reviewing the minutes, **and consider applying again next year.**

134 **The Board was then polled in writing and then delivered to District Counsel Collinson. District Counsel Collinson**
135 **reported that the top two Community candidates are Mr. Hoopingarner and Ms. Rohlf. The top two Pilot**
136 **candidates are Mr. Golden and Mr. Polverari.**

137 **MOTION #7 SEPTEMBER-30-15:** Director Hetherington motioned that the above mentioned four people be
138 installed on the Community Advisory Team, subject to a subsequent motion regarding which will serve one or three
139 year terms. Vice President Wallace seconded the motion. President Jones, Vice President Wallace, Directors Van
140 Berkem, and Hetherington voted in favor of the motion. The motion passed.

141 **District Counsel Collinson** reported that the next poll will be to determine which Community candidates will serve
142 the one or three year terms. **He then reviewed and announced the results of that poll.**

143 **MOTION #8 SEPTEMBER-30-15:** Director Hetherington motioned that Ms. **Rohlf** be installed into the three year
144 term position, and that Mr. Hoopingarner be installed into the one year term position. Vice President Wallace
145 seconded the motion. President Jones, Vice President Wallace, Directors Van Berkem, and Hetherington voted in
146 favor of the motion. The motion passed.

147 District Counsel Collinson moved the decision regarding which Pilot candidates will serve the one year or three year
148 term to the November meeting **due to a tie in the poll of the pilot candidates.**

149 **PRESENTATIONS AND ROUTINE REPORTS**

150 **MISSION TO MARS SUMMER CAMP RECAP:**

151 Mr. Smith expressed his appreciation to Mr. Ken Aronson and his team.

152 Mr. Aronson introduced himself as the Commander of the Truckee Civil Air Patrol. On behalf of the Civil Air Patrol,
153 he thanked Mr. Smith, his staff and the Board for their support. Mr. Aronson gave a presentation regarding the
154 services they provide. A goal is to recruit more children through aviation and aerospace education in both the

155 schools and in person at the airport. Two summer camps were conducted this year as opposed to the usual one.
156 Photographs from the camps were presented. A third session may be conducted during the summer of 2016. A
157 permanent learning center would be beneficial.

158 Vice President Wallace thanked Mr. Aronson for a great report, and said she is a big fan of the camp program. Vice
159 President Wallace was pleased that a possible third session is in the future plan and asked about the added
160 partnership with the Boys & Girls Club. Mr. Smith reported that the Boys & Girls Club helped this summer to
161 understand how it is run, and may run the third session next year. Vice President Wallace would like to see the
162 Boys & Girls Club more involved.

163 **PUBLIC COMMENT:** Mr. Mike Barrett, Safety Coordinator for the Truckee Tahoe Airport District, reported that the
164 Boys & Girls Club will be conducting the STEM event at the high school with staff.

165 Mr. Aronson added that he was at the airport on the day of the egg drop, and found out that only one egg was
166 broken, **which was his**.

167 **ACAT REPORT (TAB 13):**

168 Mr. Bullock reported that the August meeting minutes were approved. An interim chair was appointed as the
169 regular chair is currently out of the country. The meeting location and a budget was approved. The 2015-16 budget
170 was discussed, which is identical to the 2014-15 budget. Progress on the adopted work plan was reviewed. An
171 upcoming project was discussed. Curfew signs were approved and ordered. Mr. Terry presented the Emergency
172 Preparedness subcommittee's report.

173 Vice President Wallace asked about trails. Mr. Bullock stated that the subcommittee would like the Airport's Trails
174 Master Plan to integrate with the Town of Truckee's Trails Plan. Mr. Bullock would like to coordinate with the
175 Towns Bikeways and Trails Master Plan.

176 **PUBLIC COMMENT: None**

177 **SUMMER 2015 PILOT OUTREACH REPORT (TAB 14):**

178 Mr. Smith indicated that while this report summarizes peak operational days, outreach is done all the time.

179 Mr. Jonathan Van Roo gave the Outreach Report. Over 350 Pilots were reached, as recorded during peak periods.
180 Outreach is typically done after a comment on an aircraft is received, but this campaign is focused more on
181 mitigating those comments ahead of time in a pro-active manner. A water bottle containing information on the
182 airport was handed out to pilots. Using this when contacting a Pilot has tended to allow less defensive and more
183 constructive conversation afterwards, and asking what the airport can do in the future to make their time here a
184 better experience also helps the conversation.

185 Mr. Van Roo reviewed overview data available on the website.

186 Dynamics of some noise complaints were reviewed.

187 Comments from pilots were read, including a request for better communication between pilots from a safety
188 perspective, and similarly better communication with gliders. A de-icing option might make the airport a more
189 desirable destination in the winter. A tower would be beneficial from a safety standpoint. A dedicated runway for
190 peak traffic was suggested and excessive chatter on the Unicom was a complaint. There was very positive feedback
191 on the water bottle and its contents as well as the webcam.

192 The website has a wealth of information and details. Finally, the activities of the outreach staff were further
193 explained. In the future, surveillance may be considered and staff will continue looking at what can be done on the
194 ramp and reaching out to the public ahead of time rather than after any incidents.

195 Director Van Berkem asked if there might be a potential expansion of the outreach to speak with passengers, as
196 many times it's been reported that a passenger is telling the pilot when and where to fly. Mr. Smith stated that this
197 would be difficult to accomplish on the ramp and in the terminal, but creative ways might be brainstormed. It is not
198 very frequently that passengers instruct the pilots directionally, but passengers do have a lot to say regarding
199 arrival and departure times. Staff agreed that they need to get more creative in reaching out to passengers, helping
200 them understand how they can assist in noise mitigation.

201 Director Hetherington stated that it could be helpful to place tranquility rack cards in limousines and shuttles that
202 pick up passengers. Director Hetherington also asked if there could be charts indicating which days the rack cards
203 were placed in the shuttles on the staff report and daily operations, and a division of jet and turboprop airplanes.

204 Vice President Wallace thanked Mr. Van Roo for his report. The report conveys how much outreach the staff has
205 been involved in, and in the past this has not necessarily been communicated. President Jones commented
206 specifically on the energy that outreach uses in order to interact with customers, citing an email forwarded to the
207 Board regarding a complaint from a local neighbor.

208 President Jones indicated that when he has flown into noise-sensitive airports, AWOS has a reminder about noise.
209 Is this something Truckee could also do? Mr. Smith reported that it could be considered but Mr. Peter Kirsch, legal
210 counsel, should be consulted.

211 **PUBLIC COMMENT:** Mr. Andrew Terry reported that he believes pilots want de-icing services, as it would make
212 Truckee more desirable in the winter.

213 **MONTHLY OPERATIONS AND COMMENT REPORT (TAB 15):**

214 Mr. Cooke reported that numbers in the report are preliminary. The weather report was mentioned in relation to
215 neighborhoods impacted by noise in conjunction by wind direction and speed. There were 3,945 operations, up
216 15% in 2015 versus 3,411 in 2014. Overall, the industry growth was one half of one percent, much lower than
217 Truckee growth. The category is split however.

218 Mr. Cooke reported that comments to operations grew more disproportionately than ever in the past. There were
219 137 comments this month (from 32 households) versus 64 in 2014. The last time there was similar volume was
220 between 2004 and 2006. The question is then, with the economy dropping in 2007, is the airport essentially picking
221 up where it left off prior to 2007 and how the number of comments track with number of households reporting.

222 Director Hetherington reported that there may be a tendency to dismiss households that submit 50 comments,
223 while there may be other households that have essentially given up and are not submitting any comments.

224 Mr. Cooke reported that there were 50 comments from one household centered almost exclusively on departures
225 from runway 29. The Board was asked to turn to August 23, 2015 at 9:32, a composite of 15 comments from one
226 household that appears to be a comment on every flight at the time in the area. A slide illustrating this was
227 displayed.

228 Mr. Cooke reported that if all comments are going to be addressed, more staff will be necessary. Vice President
229 Wallace reported that while the airport must be very respectful to those calling in comments, staff time must also
230 be equally respected.

231 Director Van Berkem stated that the use of the words "only one operation (out of the 50) was non-compliant", one
232 could read into that comments as, we have all these complaints but no one is doing anything wrong. Mr. Van
233 Berkem stated that he will talk later about the aircraft that almost hit his house, but stated that he is not willing yet
234 to accept that there isn't anything we can do about the pace in which traffic has increased.

235 Mr. Cooke continued his report. The day of the week can be isolated around complaint numbers. Sundays and
236 Truck 4 departures pose the greatest issues. Curfews were reviewed. Any data clustering close to curfew periods
237 more likely than not departed just following the curfew times. Emergency medevac operations were excluded from
238 night operations, although there has been one comment on a circling 10:40 flight that created community
239 annoyance.

240 Mr. Cooke reported that 18% of August comments were determined non-compliant for noise. Vice President
241 Wallace appreciates monthly reports, and one thing that could be helpful would be a nuance of what is compliant
242 versus non-compliant to trigger investigations. Mr. Cooke reported that with the current level of commitments this
243 cannot be done at this time, but can eventually be done.

244 Director Van Berkem asked what has been found out around the Net Jets flight situation since the last meeting. Mr.
245 Cooke said he did receive word back from the FAA. The data sent showed that the aircraft was over a residential
246 area while on approach to landing. The aircraft, however, was making a normal yet wide traffic pattern for runway
247 29 and was not operating contrary CFR 91.119. There is insufficient evidence to support enforcement action for
248 non-compliance with FAA regulations. Mr. Cooke stated the FAA considers the matter closed. Mr. Cooke emailed
249 Net Jets again today. The last correspondence went to their legal team for review at the end of August. Until Net
250 Jets releases further data the communication will be ongoing.

251 Mr. Cooke stated that he believes that the FAA findings are a good example of how a flight can be a dangerous
252 situation to a residence. Legally, the pilot was compliant as he was in the process of landing. The only solution in his
253 mind would be to move where aircraft fly, fewer landings, or a tower.

254 Mr. Cooke wants his data to be objective. The ratios that staff reports tends to favor commenters. Vice President
255 Wallace stated that she believes that there are people in the community that do not like certain types of aircraft.
256 Director Hetherington reported that outreach is worth the effort, and that jets versus piston can do different
257 things. Mr. Cooke stated that aircraft will have different performance abilities depending on the temperature at
258 different times of the year.

259 Mr. Cooke presented a map of the airport area and by-pass departures were discussed.

260 **PUBLIC COMMENT: None**

261 President Jones requested a 10 Minute Recess taken at 6:47 PM. The Board went back into session at 7:02 PM

262 **BOARD ACTION ITEMS**

263 **FY 2016 BUDGET ADOPTION (TAB 16):**

264 Ms. Lyon gave an overview of flagged items and updated budget items. Payroll employee benefits was increased to
265 reflect a full time equivalent for pilot outreach. The airshow was increased based on unspent funds from the prior
266 year. Additional funds for the sustainability management plan increased professional fees. Airfield equipment
267 increased from unspent funds the previous year. Delays in Grants caused certain projects to defer to 2015-16. A
268 glass wall was recommended for UNICOM. Unspent funds allowed an increase in warehouse facility maintenance
269 and land management. The warehouse building upgrade was increased in order to include an emergency door.
270 Maker Space improvements and a jet re-fueler were also added to the budget.

271 Ms. Lyon reported that the items flagged by the Board were the additional staff positions for pilot outreach, other
272 professional fees for the sustainability management plan, community agency partnerships, and open space
273 maintenance fund and airport economic benefits study.

274 President Jones reiterated that income and expenses versus last year increased due to the pavement program that
275 has been deferred. Operating revenue is down by approximately \$500,000 due to lower sales price and cost of jet

276 fuel. President Jones had no questions but would like to revisit the additional FTE once staff comes back with
277 additional information on pilot outreach.

278 **PUBLIC COMMENT: None**

279 **MOTION #9 SEPTEMBER-30-15:** Director Van Berkem made a motion to approve the 2016 Budget. Vice President
280 Wallace seconded the motion. President Jones, Vice President Wallace, Directors Van Berkem, and Hetherington
281 voted in favor of the motion. The motion passed.

282 **BANK OF THE WEST – CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) PURCHASING CARD (TAB 17):**

283 President Jones read Resolution 2015-04. The General Manager would be authorized to negotiate and execute any
284 necessary agreements.

285 **PUBLIC COMMENT: None**

286 **MOTION #10 SEPTEMBER-30-15:** Director Hetherington made a motion to authorize Resolution 2015-04,
287 participation in the CSDA District Purchasing Card Program. Vice President Wallace seconded the motion. President
288 Jones, Vice President Wallace, Directors Van Berkem, and Hetherington voted in favor of the motion. The motion
289 passed.

290 **BOARD GUIDANCE AND INFORMATION ITEMS**

291 **AIRSPACE AUDIT STUDY PROJECT UPDATE (TAB 18):**

292 Mr. Bullock introduced the update. The review began approximately 18 months ago. BridgeNet International was
293 selected to provide the airspace review due to competitive pricing and the specialty of community outreach and
294 technical solutions. Ms. Cynthia Gibbs is a project manager at BridgeNet and liaison for the San Francisco
295 International Airport Noise Advisory Roundtable. The perspective of the report is from where airplanes can be
296 placed to impact the community the least.

297 Ms. Gibbs presented the update. The scope of work is from a community standpoint to develop procedures that
298 will be useful for all stakeholders.

299 Director Van Berkem recalled talking about the volume issue which is an item missing from Letter A of the scope,
300 and wondered if this was in a separate study. Mr. Bullock reported that the volume will be handled in the Demand
301 Driver study. Director Van Berkem asked if there should be some linkage. President Jones did not agree, however.

302 Director Hetherington recalled that the numbers years ago had been increasing until the economic downturn, at
303 which point the number of flights decreased and annoyance calls were down. The economy is picking up again as
304 well as aircraft annoyance calls. Mr. Bullock reported that the scope of this work was intended to take operations
305 at the airport and give them community oriented solutions for arrivals and departures. There are more options
306 with a tower. Procedures are needed that benefits both the airport and to the public.

307 Director Van Berkem asked if dramatically decreased operations would influence the recommendations between
308 concentrations versus dispersion. Ms. Gibbs answered no.

309 President Jones asked how much flexibility Ms. Gibbs has in designing a visual approach. Ms. Gibbs replied that
310 terrain, type of aircraft, structure and what the FAA will allow are all part of this. Mr. Bullock said he believes any
311 procedure should be open to the public.

312 Ms. Gibbs continued that she will be delivering a report that will be understood by both the community and airport
313 staff. Graphics will illustrate procedures. An air space design working group has been created and the design plan
314 will be redone going forward.

315 The FAA implemented a metroplex at San Francisco International with no community input. The noise office
316 typically receives approximately 1,000 complaints per month, in July of 2015 they received over 45,000 complaints.
317 Director Hetherington reported that she understands that the FAA is not being very receptive to Phoenix and San
318 Francisco, and Ms. Gibbs explained that the FAA does not want to set a precedent in one location. Ms. Gibbs
319 explained that the Truckee approach to air space development is a reverse waterfall effect. Truckee is very
320 progressive. Providing a benefit that goes beyond Truckee itself will be better received by the FAA. A barrier to
321 receiving what Truckee needs is that Metroplex receives priority over anything else at this time.

322 Ms. Gibbs went over opportunities, threats and project goals. Safety is always number one. An opportunity is in the
323 fact that Truckee has always championed communication. A threat is that Federal requirements to approve a
324 procedure can take up to two years, but the waiting time should be well used with dialogue. Another threat is the
325 cost to implement.

326 Director Hetherington asked if by developing those procedures, it opens Truckee up for even more procedures. Ms.
327 Gibbs replied that the goal is to have existing aircraft follow procedures. Mr. Bullock replied that they are not
328 looking to have approaches lowered, but rather are trying to make arrival and departure on every runway as
329 friendly as possible.

330 Director Van Berkem **stated that planes tend to be quieter on a glide path rather than a stair step decent.**

331 Vice President Wallace asked if drones factor into the plan, and if information is awaited from the FAA. Ms. Gibbs
332 reported that a plan is in progress, but drones now must stay a certain distance away. Mr. Bullock reported that
333 the FAA has issued 150 waivers.

334 Ms. Gibbs reported that follow up conversations will be conducted in the coming months. Questions and answers
335 continued in overlapping conversations.

336 President Jones stated that Truckee has two unequal runways, and asked if there might be a way to lengthen the
337 short runway. It would be good to know the impact of this in regards to procedures, and wondered if this is within
338 in the scope of this work. Ms. Gibbs replied that while she can comment, what is being designed is for what is here
339 today. Looking at this idea, Ms. Gibbs didn't see much of a change in regards to what is there now and what could
340 be.

341 Vice President Wallace asked **who is assisting Ms. Gibbs and staff.** Ms. Gibbs listed Mr. Leigh Golden, Mr. Chris
342 Gage, Mr. LaMacchia, Mr. Smith and Mr. Bullock.

343 Director Hetherington also asked for clarification on how the runway length would be factored in to procedure
344 decisions **and if we should consider not improving the eastern portion of runway 11-29 as it ages, thereby making it**
345 **a 5000 foot runway as well as runway 02-20. This would also be a safety measure as we wouldn't have crossing**
346 **runways.** Ms. Gibbs stated that procedures would change, but the length would also affect the type of aircraft that
347 could land. Mr. Bullock explained with a hypothetical situation. Ms. Gibbs commented around geometrical options
348 and the ability of different aircraft to control obstacles. Mr. Smith said that they will keep everyone updated.

349 **PUBLIC COMMENT: None**

350 **GENERAL MANAGERS REPORT (TAB 19):**

351 Mr. Smith commented on the Warehouse Office Building (WOB). The District now has bid numbers. By mid-
352 October we will have up-to-date costs on the project. The project is costing more than initially expected. Based on
353 February estimates we thought it would be approximately \$5.1 million total for the project. Current estimates are
354 approximately \$6.25 million with some added value to the airport (**i.e.: rental car companies**).

355 On Hangar 3, the Hangar impact analysis is being worked on.

356 All FAA/AIP Grants have been received. A design Grant on the jet ramp has been awarded.

357 All are encouraged to attend the Chamber of Commerce Awards Dinner.

358 Mr. Smith explained that the PC-3 land **may** be easier for the public to use if it is in Public Ownership rather than
359 zoned Open Space and having a private owner. Vice President Wallace stated that there is some level of desire by
360 community members that it be zoned Open Space for various reasons.

361 LAFCO has completed a draft of the Municipal Service Review (MSR) and it will be presented to the LAFCO Board
362 same time next year. Staff will provide a copy to the Board prior to the LAFCO approval.

363 Reno Air Service will add three flights a day from Reno to Oakland to better connect with the Pacific Northwest and
364 access to the Los Angeles basin and other markets.

365 **BOARD MEMBER ANNOUNCEMENTS:**

366 President Jones announced that as of November 1, 2015, all T hangars will be occupied. Nine are non-aviation.

367 **President Jones left the meeting at 8:15 p.m.**

368 Mr. Smith commented that non-aviation may need to be removed.

369 **CLOSED SESSION**

370 The Board returned into close session at 8:30 p.m.

371 ○ CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION.

372 ○ Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9.
373 One potential case. The significant exposure is pursuant to paragraph (5) of subdivision (e) of
374 section 54956.9; the written record of said threatened litigation is available for public inspection
375 pursuant to section 54957.5.

376 The Board moved out of closed session at 8:35 PM

377 The Board requested staff to proceed with ground breaking, demolition and earth work at the warehouse office
378 building site.

379 **MOTION #11 SEPTEMBER-30-15:** Director Van Berkem motioned to adjourn. Director Hetherington seconded the
380 motion. Vice President Wallace, Directors Hetherington and Van Berkem voted in favor of the motion. The motion
381 passed.

382 At 8:37 p.m. the September 30, 2015 regular meeting of the Truckee Tahoe Airport Board of Directors adjourned.