



TRUCKEE TAHOE AIRPORT DISTRICT
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DIRECTORS
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 JOHN B. JONES, JR.
 JAMES W. MORRISON
 J. THOMAS VAN BERKEM
 LISA WALLACE

AGENDA
FOR
FEBRUARY 24, 2016

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, February 24, 2016 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

REGULAR MEETING: 4:30 pm

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

- **Recognition of Boys and Girls Club of North Lake Tahoe for service to the District**
- **RESOLUTION NO. 2016-01 of the Truckee Tahoe Airport District expressing appreciation to Tom Combs ----- TAB 1**

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

CONSENT ITEMS

1. Minutes: January 27, 2016 Regular Meeting----- **TAB 2**
2. Monthly Service Bills and Fees ----- **TAB 3**
3. Financial Report – December 2015 ----- **TAB 4**
4. Internal Control Audit----- **TAB 5**

SPECIAL ACTION ITEM

5. ACAT TEAM VACANCY ----- **TAB 6**

PRESENTATIONS AND ROUTINE REPORTS

6. SPEAK YOUR PEACE----- **TAB 7**
7. ACAT REPORT ----- **TAB 8**
8. MONTHLY OPERATIONS AND COMMENT REPORT ----- **TAB 9**
9. STAFF AND BOARD MEMBER CONFERENCE REPORTS-----**TAB 10**
 - NBAA Schedulers and Dispatchers Annual Convention
10. AIRPORT SAFETY MANAGEMENT SYSTEM PRESENTATION-----**TAB 11**
 CONVERGENT PERFORMANCE LLC WILL PRESENT THE SAFETY MANAGEMENT SYSTEM REPORT TO THE BOARD OF DIRECTORS ALONG WITH INITIATIVES CURRENTLY UNDERWAY.

BOARD ACTION ITEMS

11. PILOT OUTREACH COORDINATOR -----TAB 12

BOARD GUIDANCE AND INFORMATION ITEMS

12. COMMUNITY COMPOST UPDATE

Directors Wallace and Morrison and General Manager will update the Board regarding their community composting and the Eastern Placer County Organic Recycling Plan Project.

13. GENERAL MANAGER’S REPORT ----- TAB 13

- UPCOMING TRAINING OPPORTUNITIES
- AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
 - Master Plan
 - Warehouse Office Building (WOB)
 - Hangar 3
 - Non-Aeronautical Land Use Plan
 - Classification and Compensation Study
- CARBON EMISSION INVENTORY/ECONOMIC IMPACT STUDY
- EXECUTIVE HANGARY STUDY
- ACCOUNTING CLERK – OPEN POSITION
- SCHEDULING OF COMBINED ACAT/BOARD MEETING AND FY2016/17 BUDGET WORKSHOP
- ROLLING AGENDA REVIEW

CLOSED SESSION

- GOVERNMENT CODE SECTION 54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - Property: Old Airport Flat Rd., Truckee, CA
 - Agency Negotiator: Kevin Smith, General Manager
 - Negotiating Parties: The Hualapai Tribal Nation of Arizona
 - Under Negotiation: Price and Terms of Payment

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – March 23, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – April 27, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – May 25, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee CA

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on February 19, 2016.

Lauren Tapia, District Clerk