



**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTOR STAFF REPORT**

AGENDA TITLE: Schedulers & Dispatchers Conference

MEETING DATE: February 24, 2016

PREPARED BY: Hardy Bullock

RECOMMENDED ACTION: Accept staff guidance and information on the recent participation in the National Business Aircraft Association (NBAA) Schedulers and Dispatchers annual convention.

DISCUSSION: NBAA is an organization committed to helping business aircraft owners, pilots, and passengers utilize their aircraft safely, affordably, and without unreasonable restriction. Aircraft Schedulers and Dispatchers (S&D), are licensed professionals regulated by the FAA who possess the skills and demonstrates knowledge required to operationally control an aircraft and/or aircrew. S&D typically handle the selection and scheduling of aircraft, aircrews, and ground resources. Corporate flight departments may employ in house S&D or other aircraft owners may outsource services. S&D will perform complex flight planning including preflight weather briefings, weight and balances calculations, aircraft performance calculations, and emergency contingency planning.

S&D are the people that tell the pilots where to fly, where to buy fuel, where to reposition if necessary, and what information is relevant to the specific airport and trip. They are the aircraft decision makers for the planes that visit Truckee Tahoe Airport.

In support of pilot outreach efforts, staff attended the Schedulers and Dispatchers annual convention as an exhibitor. The Airport's primary role was to disseminate information related to three focus areas.

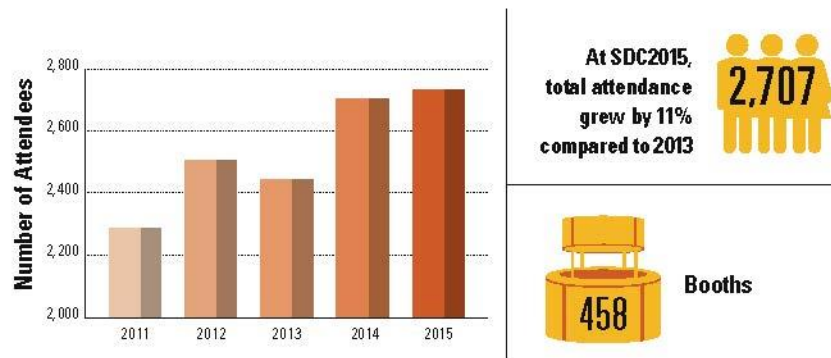
1. Community Noise and Annoyance
2. Fly Aware Safety Campaign
3. Call first Campaign

The goal was to inform the S&D and/or others prior to arriving at KTRK of special considerations related to noise sensitivity, safety, and changing field conditions. The mission was very simple:

1. Let the people that send aircraft to Truckee Tahoe Airport know that we are not looking for new business, we enjoy a serene mountain environment and our community is noise sensitive. Abide by recommended noise abatement procedure routes and curfew restrictions.
2. Understand safety of flight conditions unique to KTRK that are outlined in our Fly Aware Campaign.
3. Call us first and gain ALL relevant information about our airport prior to flight.

Some statistics related to the 2015 conference are listed below.

ATTENDANCE PROFILE FOR THIS GLOBAL CONFERENCE



Below is an example of the three panels reflecting the three focus areas designed for the conference. The panels were designed to be used separately if necessary for future events.



TRUCKEE TAHOE AIRPORT

KTRK

ELEV. 5,901'

www.TruckeeTahoeAirport.com

FLY Quiet

- KTRK is Noise Sensitive — AT ALL TIMES
- Noise Abatement Rules in Effect
- Avoid Flight Over Residential Areas
Voluntary Curfew in Effect 10 p.m. – 7 a.m.

➔ **CONNECTED**
BY MORE THAN A RUNWAY

MOUNTAINOUS TERRAIN

FLY AWARE



Density
Altitude



Weight and
Balance



Fuel
Mixture



Wind Shear



Wildlife



Be Alert for
Aircraft

www.TruckeeTahoeAirport.com




TRUCKEE TAHOE'S COMMUNITY FRIENDLY REGIONAL GENERAL AVIATION AIRPORT

- ✎ Check NOTAMs and website for important flight safety info — call us for up-to-the-minute data
- ✎ Preferred calm wind runway is **02** (4.650 ft. long by 75 ft. wide)
- ✎ Special hazard mountains surround expect wind shear
- ✎ Visit website for live webcam



Contact KTRK

www.TruckeeTahoeAirport.com | 530-587-4119 Ext. 100

 [Facebook.com/TruckeeTahoeAirport](https://www.facebook.com/TruckeeTahoeAirport)
for noise or safety info

WHAT'S NEXT: Staff has committed to discussing the value of outreach to the S&D community. Potential future positions may continue this type of outreach in a more condensed format such as one on one meetings while attending common trade conferences such as S&D.

FISCAL IMPACT: The entire S&D cost was approximately \$17,000 for the week for the travel cost, meals, lodging, airfare, conference fees, and shipping.