



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
**Truckee, CA 96161**  
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**DIRECTORS**

MARY HETHERINGTON  
 JOHN B. JONES, JR.  
 JAMES W. MORRISON  
 J. THOMAS VAN BERKEM  
 LISA WALLACE

**AGENDA  
 FOR  
 APRIL 27, 2016**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, April 27, 2016 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California AND Parmer’s Resort located at 565 Barry Avenue, Summerland Key, Florida 99042 (Gull Suite)** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

**REGULAR MEETING:** 4:30 pm

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

**CONSENT ITEMS**

- 1. Minutes: March 23, 2016 Regular Meeting ----- **TAB 1**
- 2. Monthly Service Bills and Fees ----- **TAB 2**
- 3. Monthly Financial Report ----- **TAB 3**
- 4. Aquatic Invasive Species Inspection Station----- **TAB 4**  
 Board of directors will consider a summer lease agreement with the Town of Truckee to lease ramp space for the Truckee Boat Inspection Station.

**PRESENTATIONS AND ROUTINE REPORTS**

- 5. ACAT REPORT ----- **TAB 5**
- 6. MONTHLY OPERATIONS AND COMMENT REPORT ----- **TAB 6**
- 7. QUARTERLY COMMUNICATIONS REPORT ----- **TAB 7**

**BOARD ACTION ITEMS**

- 8. ACAT MEMBER SELECTION ----- **TAB 8**  
 Board of Directors will consider and appoint candidates to fill former Member Tom Comb’s seat on ACAT.

9. POLICY INSTRUCTION 515 – COMMUNITY ANNOYANCE COMMENT PROCEDURE ADOPTION----- **TAB 9**  
Board will consider new policy instruction outlining processes and protocols for responding to community noise and annoyance comments.
10. RESOLUTION 2016-03– CALLING A GENERAL ELECTION FOR NEVADA CO. -----**TAB 10**
11. RESOLUTION 2016-04 – CALLING A GENERAL ELECTION FOR PLACER CO. -----**TAB 11**
12. RESOLUTION 2016-05 – TTAD EMPLOYER PAID MEMBER CONTRIBUTIONS-----**TAB 12**  
CalPERS has requested a revision of Resolution 2016-04, which was approved at the March 23<sup>rd</sup> Board Meeting regarding employer paid member contributions.

**BOARD GUIDANCE AND INFORMATION ITEMS**

13. RULES AND REGULATION AND MINIMUM STANDARDS PRESENTATION -----**TAB 13**  
AMCG and Mead & Hunt will introduce the new draft Airport’s Rules and Regulations and Commercial Minimum Standards. The board will be accepting public comments until June 15, 2016 (45 day comment period).
14. WAREHOUSE/OFFICE BUILDING (WOB) BUDGET AND CONSTRUCTION UPDATE-----**TAB 14**  
Project Manager Peter Beaupre, will present a project budget and timeline update on the WOB.
15. AIRSPACE STUDY OUTREACH PLAN REVIEW -----**TAB 15**  
Director of Aviation, Hardy Bullock, will present a summer neighborhood outreach meeting plan
16. GENERAL MANAGER’S REPORT ----- **TAB 16**
  - UPCOMING TRAINING OPPORTUNITIES
  - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
    - Master Plan
    - Warehouse Office Building (WOB)
    - Hangar 3
    - Non-Aeronautical Land Use Plan
    - Classification and Compensation Study
  - SOAR TRUCKEE CORPORATE STRUCTURE AND LEASE REVISION UPDATE
  - FIREFIGHTING HELICOPTER STATUS UPDATE FOR SUMMER 2016
  - ENHANCED SUMMER UNICOM UPDATE
  - AQUATIC CENTER TTAD PLAQUE DESIGN
  - BUDGET WORKSHOP DATE CONFIRMATION
  - ROLLING AGENDA REVIEW

**CLOSED SESSION**

- GOVERNMENT CODE SECTION 54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATORS
  - Property: Old Airport Flat Rd., Truckee, CA
  - Agency Negotiator: Kevin Smith, General Manager
  - Negotiating Parties: The Hualapai Tribal Nation of Arizona
  - Under Negotiation: Price and Terms of Payment
- GOVERNMENT CODE SECTION 54957 - GENERAL MANAGER ANNUAL PERFORMANCE REVIEW

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – May 25, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee CA
- **Special Board Meeting** – June 14, 2016, **9:30 AM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – June 22, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee CA

**ADJOURNMENT OF MEETING**

*NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.*

*I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on April 22, 2016.*

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**Lauren Tapia, District Clerk**