



TRUCKEE TAHOE AIRPORT DISTRICT
10356 Truckee Airport Rd.
Truckee, CA 96161
(530) 587-4119 tel
(530) 587-2984 fax
WWW.TRUCKEETAHOEAIRPORT.COM

DIRECTORS

MARY HETHERINGTON
 JOHN B. JONES, JR.
 JAMES W. MORRISON
 J. THOMAS VAN BERKEM
 LISA WALLACE

**AGENDA
 FOR
 MAY 25, 2016**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, May 25, 2016 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California.** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

REGULAR MEETING: 4:30 pm

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

CONSENT ITEMS

- 1. Minutes: April 27, 2016 Regular Meeting----- **TAB 1**
- 2. Monthly Service Bills and Fees ----- **TAB 2**
- 3. Quarterly Financial Report ----- **TAB 3**
The Quarterly Financial Report will be posted on May 23, 2015 by 5:00PM
- 4. Internal Control Review Report ----- **TAB 4**
- 5. Tahoe City Golf Course Deed Restriction Approval----- **TAB 5**

PRESENTATIONS AND ROUTINE REPORTS

- 6. Airshow Committee Report
- 7. Annual Aircraft Rescue And Firefighting (ARFF) Report From Truckee Fire Protection District
- 8. ACAT Report----- **TAB 6**
- 9. Quarterly Operations And Comment Report----- **TAB 7**
- 10. Staff And Director Conference Attendance Reports

BOARD ACTION ITEMS

- 11. EXECUTIVE HANGAR FEASIBILITY STUDY – FOLLOW UP REPORT ----- **TAB 8**

Mead & Hunt and AMCG will present the reviewed Executive Hangar Study with information as requested by the Board at the April 27, 2016 Board Meeting.

- 12. DRAFT POLICY INSTRUCTION 515 (REVISED) – COMMUNITY ANNOYANCE COMMENT PROCEDURE ADOPTION ---- TAB 9**
Board will consider new policy instruction outlining processes and protocols for responding to community noise and annoyance comments. This is a revised policy with amendments suggested at the April 27, 2016 Board Meeting
- 13. CONTRACT APPROVAL WITH MID WEST ATC SERVICES -----TAB 10**
The Board will review and potentially approve a contract for air traffic control consulting services for the summer of 2016. This contract is to provide enhanced services at the District’s Unicom operation for summer of 2016. Contract approval for the 2017 Seasonal Tower will be considered at a future meeting.

BOARD GUIDANCE AND INFORMATION ITEMS

- 14. PRIMARY MANAGEMENT AND COMPLIANCE DOCUMENT (PMCD) PROJECT TIMELINE AND SCHEDULE UPDATE**
AMCG will provide a brief update regarding the project schedule and for Minimum Standards, Rules and Regulations, Rates, Fees and Charges, and Development Standards which constitute the District’s PMCDs. Board will also receive a copy of the PMCD Policy Review and Integration Report. We will not be discussing the specifics of the individual policies at this meeting. This is a project timeline and Schedule update.
- 15. GENERAL MANAGER’S REPORT ----- TAB 11**
- UPCOMING TRAINING OPPORTUNITIES
 - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
 - Master Plan
 - Warehouse Office Building (WOB)
 - Hangar 3
 - Non-Aeronautical Land Use Plan
 - Classification and Compensation Study
 - TAHOE CITY HELIPAD UPDATE
 - TRUCKEE TAHOE AIRPORT LAND USE COMMISSION REPORT UPDATE
 - REGIONAL HOUSING STUDY UPDATE
 - GREENHOUSE GAS EMISSIONS INVENTORY – RFP REVIEW PROCES
 - UPCOMING MEETINGS
 - ROLLING AGENDA REVIEW

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Special Board Meeting** – June 14, 2016, **9:30 AM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – June 22, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee CA
- **Special Board Meeting** – July 11, 2016, **9:00 AM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – July 27, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee CA

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on May 20, 2016.

Lauren Tapia, District Clerk