



General Manager's Report

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Item 1 – Upcoming Training Opportunities

- National Airports Conference – Oct. 2-4, Orlando, FL
- AAAE Airport Innovation Forum – Oct. 11-13, 2016 – San Jose, CA
- CSDA Annual Conference – Oct. 10-13, 2016 – San Diego, CA
- AAAE/ACI-NA Airport Noise Conference – Oct. 16-18, 2016 – San Diego, CA
- Airports Going Green Conference – Oct. 31 to Nov. 2, 2016 - Amsterdam Netherlands
- NBAA Annual Convention – Nov. 1-3, 2016 – Orlando, FL
- Basics of Airport Law Workshop and 2016 Legal Update – Nov. 13-15, 2016 – San Francisco, CA
- AAAE Aviation Issues Conference – Jan. 8-12, 2016 – Kauai, HI

Item 2 – Ad Hoc Committee Meetings Update

Warehouse/Office Building (WOB) Committee (Directors Jones and Van Berkem)

- Project continues on schedule and Budget as presented at the July 2016 Board Meeting.
- Staff is currently working on Rental Car Contracts with Hertz, Enterprise, and Avis. Hertz has confirmed that they will take one of the units. We continue to work with Enterprise and Avis.
- Staff continues to meet with Clear Capital on tenant improvements and scheduling.

Community Sponsorship Committee (Directors Van Berkem and Wallace)

- Ad Hoc Committee will be meeting to review process and policy and propose a course of action on current sponsorship/partnership applications and well as updates to Policy Instruction 311.
- Meeting is scheduled for August 22, 2016.
- Recommendations will be provided at the September 2016 Board Meeting, however the Ad Hoc Committee can give a brief progress update at the August 24th Board Meeting.

Non-Aeronautical Land Use Committee (Directors Jones and Wallace)

- The Committee met on Aug. 3rd to continue work on the deliverables.
- The ad hoc committee along with ACAT will meet on Sept. 8th.
- A full presentation is planned for the October 26th Board Meeting.

Classification and Compensation Committee (Directors Jones and Van Berkem)

- Bryce Consulting is finishing job description and classification phase of project and will be moving into compensation phase.
- Preliminary information will be completed by the end of August 2016.
- A full presentation of the results is scheduled for Sept. 28th.

GHG Inventory Study Ad Hoc Committee (Directors Hetherington and Wallace)

- The Ad Hoc Committee met with First Environment and worked out a final Scope and fee for the project.
- Project is anticipated to be complete before the end of the calendar year.

Economic Impact Study Committee (Directors Van Berkem and Hetherington)

- See attached Staff Report

Item 3 – Executive Hangar Project Update

Staff is working with Brandley Engineering, Acumen Engineering, as well as PBD (Peter Beaupre) to provide the Board with a final cost estimate based on detailed design work and quotes from metal building manufactures. We currently have received one bid from a hangar manufacture and anticipate receiving 2 or 3 more bids. Preliminary design and utility improvements have been researched and detailed cost estimates are 90% complete. We hope to have final bid and cost estimates ready for Board review by the end of September. We have explored various financing options and have found various possibilities that are feasible and practicable. These include local bank loan options, revenue bonds, as well as the Cal Aeronautics Airport Revenue Generating Loan Program. The Cal Aero Loan program may be our best options. More to come on these topics as we continue to study cost, design, feasibility, and funding options.

Item 4 – Noise Monitoring Concept Proposal

Staff is currently studying the possibility of deploying 6 or 7 noise monitoring stations around the community as part of our current Airspace Study. The concept would be to deploy monitors between Dec. 20 to Jan. 14 (our busy holiday season) and then again in mid-August 2017 for 3 weeks to have some data available to compare airspace utilization and noise with and without a tower operational. We understand that there are operational difference between December and August but the goal is to collect as many single event operations and be able to correlate track data and noise readings and the variation between the two with and without a tower. This is still conceptual but wanted to gage Board interest in the concept.

Item 5 – PI 511 – Airport Operations and Monitoring Data Usage – Policy Check In

At the last Board meeting, there was some discussion regarding re-opening PI-511 to consider and discuss policy revisions regarding how the District uses and releases pilot and commenter information. Staff is seeking further clarity and desire from the Board regarding consensus as to the next steps regarding policy revisions. PI-511 is attached for your review.

Item 5 – General Manager Annual Performance Review Timeline

To prepare for the annual evaluation of the General Manager, the following schedule is proposed:

- Sept. 30 – GM will provide Self Evaluation to Board
- Oct. 14 – Each Board Provides evaluation to Board Chair
- Oct. 24 – Board President provides final evaluation to GM
- Oct. 26 – Board and Staff meeting in Closed Session to review Annual GM performance evaluation.

Item 6 – Fall 2016 Meeting Schedule

Staff proposes the following Dates for our Fall Meetings:

- Board Meeting - Oct. 26, 2016 (This is our regular meeting Date)
- Board Meeting - Nov. 30, 2016 (This is the Nov/Dec. Board meeting)
- Holiday Party – Dec. 3, 2016

Item 7 – Rolling Agenda Review

We will review upcoming items and plan agendas for future meetings.

Attachments to GM Report

- Rolling Agenda