



TRUCKEE TAHOE AIRPORT DISTRICT
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DIRECTORS
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 JOHN B. JONES, JR.
 JAMES W. MORRISON
 J. THOMAS VAN BERKEM
 LISA WALLACE

**AGENDA
 FOR
 SEPTEMBER 28, 2016**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, September 28, 2016 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California.** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

REGULAR MEETING: 4:30 pm

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

- RESOLUTION 2016-06 of the Truckee Tahoe Airport District expressing appreciation to Kent Hoopingarner
- RESOLUTION 2016-07 of the Truckee Tahoe Airport District expressing appreciation to Philip McClaren

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

CONSENT ITEMS

1. Minutes: August 24, 2016 Regular Meeting----- **TAB 1**
2. Monthly Service Bills and Fees ----- **TAB 2**
3. Monthly Financial Report ----- **TAB 3**
4. Internal Control Review ----- **TAB 4**
5. Airport Economic Impact Study Scope and Fee - Final Approval----- **TAB 5**

SPECIAL ACTION ITEM

6. ACAT MEMBER SELECTION ----- **TAB 6**
 Airport Board will select two (2) members for the Airport Community Advisory Team

PRESENTATIONS AND ROUTINE REPORTS

7. Airport Art Program Update – Carole Sesko
8. ACAT Report (No September meeting)
9. Monthly Ops and Comment Report----- **TAB 7**
10. Staff And Director Conference Attendance Reports

BOARD ACTION ITEMS

- 11. NON-AERONAUTICAL LAND USE COMMITTEE REPORT ----- TAB 8**
The ad hoc committee will update the Board and provide recommendations regarding land use planning options for non-aeronautical District properties.
- 12. PI 209 - ASSIGNMENT OF BOARD PRESIDENT AND VICE PRESIDENT----- TAB 9**
Staff proposes an amendment to PI 209 which addresses election year cycles for selecting Board President and Vice President.
- 13. FY 2016/17 ANNUAL DISTRICT BUDGET ADOPTION-----TAB 10**
The Board will consider adoption of the Annual FY 2016/17 Airport District Budget
- 14. EMPLOYMENT CONTRACT APPROVAL – GENERAL MANAGER -----TAB 11**
The Board will consider approval of a three year renewal of the General Manager Employment contract.

BOARD GUIDANCE AND INFORMATION ITEMS

- 15. AIRPORT LAND USE COMPATABILITY PLAN UPDATE -----TAB 12**
The Board of Directors will review the updated Land Use Compatibility Plan (ALUCP) as presented by the Nevada County Transportation Commission in preparation for the Truckee Tahoe Airport Land Use Commission’s (TTLAUC) public hearing on October 27, 2016. Note: The Truckee Tahoe Land Use Commission is not affiliated with the Truckee Tahoe Airport District. The TTLAUC is managed and staffed by the Nevada County Transportation Commission.
- 16. GENERAL MANAGER’S REPORT ----- TAB 13**
 - UPCOMING TRAINING OPPORTUNITIES
 - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
 - Warehouse Office Building (WOB)
 - Community Sponsorship
 - Non-Aeronautical Land Use Plan
 - Classification and Compensation Study
 - GHG Inventory Study
 - Economic Impact Study
 - EXECUTIVE HANGAR PROJECT UPDATE
 - GENERAL MANAGER ANNUAL PERFORMANCE REVIEW TIMELINE
 - FALL MEETING SCHEDULE
 - ROLLING AGENDA REVIEW

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – October 26, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – November 30, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – January 25, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on September 24, 2016.

Lauren Tapia, District Clerk