



General Manager's Report

Item 1 – Upcoming Training/Conferences

Item 2 – Ad Hoc Committee Updates

Item 3 – Executive Hangar Project Update

Item 4 – GM Evaluation Timeline

Item 5 – 2016 Fall Meeting Schedule

Item 6 – Rolling Agenda Review

Attachments

Item 1 – Upcoming Training Opportunities

- National Airports Conference – Oct. 2-4, Orlando, FL
- AAAE Airport Innovation Forum – Oct. 11-13, 2016 – San Jose, CA
- CSDA Annual Conference – Oct. 10-13, 2016 – San Diego, CA
- AAAE/ACI-NA Airport Noise Conference – Oct. 16-18, 2016 – San Diego, CA
- Airports Going Green Conference – Oct. 31 to Nov. 2, 2016 - Amsterdam Netherlands
- NBAA Annual Convention – Nov. 1-3, 2016 – Orlando, FL
- Basics of Airport Law Workshop and 2016 Legal Update – Nov. 13-15, 2016 – San Francisco, CA
- AAAE Aviation Issues Conference – Jan. 8-12, 2017 – Kauai, HI
- Airport Planning Design and Construction Symposium – Feb. 21-23, 2017 New Orleans, LA

Item 2 – Ad Hoc Committee Meetings Update

Warehouse/Office Building (WOB) Committee (Directors Jones and Van Berkem)

- Project continues on schedule and Budget as presented at the July 2016 Board Meeting.
- Staff is currently working on Rental Car Contracts with Hertz, Enterprise, and Avis. Hertz has confirmed they will take one of the office units. Enterprise and Avis have expressed interest in a parking/concessions agreement.
- Staff continues to meet with Clear Capital on tenant improvements and scheduling.
- The Board will receive a full Budget and Schedule update at the Oct. 2016 Board Meeting.

Community Sponsorship Committee (Directors Van Berkem and Wallace)

- Ad Hoc Committee continues to research and outline a process for the District.
- Committee is preparing recommendations for Oct. or Nov. Board meeting.

Non-Aeronautical Land Use Committee (Directors Jones and Wallace)

- See agenda item for full report.

Classification and Compensation Committee (Directors Jones and Van Berkem)

- Bryce Consulting has provided a draft report to Ad Hoc Committee.
- Ad Hoc Committee meets on Sept. 27th to review.
- A full presentation of the results is scheduled for the Oct 26th Board Meeting.

GHG Inventory Study Ad Hoc Committee (Directors Hetherington and Wallace)

- The final Contract is signed and work has begun.
- Staff will be scheduling an Ad Hoc Committee Meeting for late October.

Economic Impact Study Committee (Directors Van Berkem and Hetherington)

- See attached Staff Report

Item 3 – Executive Hangar Project Update

Staff continues to work with Brandley Engineering, Acumen Engineering, as well as PBD (Peter Beaupre) to provide the Board with a final cost estimate based on detailed design work and quotes from metal building manufactures. Our strategy is to complete final design drawings and bid the project to get the best most competitive price. We hope to have final design drawings ready for Board Review by the Nov. 30th Board Meeting. We anticipate bidding the project in early winter 2017. Once Bids are received the Board has the option to accept the bids and build the project or not proceed with project.

We have explored various financing options and have found various possibilities that are feasible and practicable. These include local bank loan options, revenue bonds, as well as the Cal Aeronautics Airport Revenue Generating Loan Program. The Cal Aero Loan program may be our best options. There will be more to come on these topics as we continue to study cost, design, feasibility, and funding options.

Item 4 – General Manager Annual Performance Review Timeline

To prepare for the annual evaluation of the General Manager, the following schedule is proposed:

- Sept. 30 – GM will provide Self Evaluation to Board
- Oct. 14 – Each Board Provides evaluation to Board Chair
- Oct. 24 – Board President provides final evaluation to GM
- Oct. 26 – Board and Staff meeting in Closed Session to review Annual GM performance evaluation.

Item 5 – Upcoming Meeting Schedule

Staff proposes the following Dates for our Fall and Winter Meetings:

- Board Meeting - Oct. 26, 2016 (This is our regular meeting Date)
- Board Meeting - Nov. 30, 2016 (This is the Nov/Dec. Board meeting)
- Holiday Party – Dec. 3, 2016
- Special Board Meeting – Dec. 8, 2016 for Swearing In and Selection of Board President
- Annual Board Off-Site Work Session - I would like to schedule a tentative date between January 30th and February 10th 2017 for the annual Board Workshop. Staff suggests January 31, 2017, February 2, 2017, and February 9, 2017.

Item 6 – Rolling Agenda Review

We will review upcoming items and plan agendas for future meetings.

Attachments to GM Report

- Rolling Agenda