



TRUCKEE TAHOE AIRPORT DISTRICT
10356 Truckee Airport Rd.
Truckee, CA 96161
(530) 587-4119 tel
(530) 587-2984 fax
WWW.TRUCKEETAHOEAIRPORT.COM

DIRECTORS

MARY HETHERINGTON
JOHN B. JONES, JR.
JAMES W. MORRISON
J. THOMAS VAN BERKEM
LISA WALLACE

AGENDA FOR OCTOBER 26, 2016

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, October 26, 2016 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California.** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

REGULAR MEETING: 4:30 pm

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

CONSENT ITEMS

1. Minutes: September 26, 2016 Regular Meeting ----- **TAB 1**
2. Monthly Service Bills and Fees ----- **TAB 2**
3. Monthly Financial Report ----- **TAB 3**
4. Financial Disclosures ----- **TAB 4**
5. PI – 209 Selection of Board President and Vice President – Policy Revision ----- **TAB 5**

PRESENTATIONS AND ROUTINE REPORTS

6. Airshow Update
7. ACAT Report ----- **TAB 6**
8. Quarterly Ops and Comment Report and Policy Instruction 515 –Community Annoyance Processing
Procedures Check-in ----- **TAB 7**
9. WAREHOUSE OFFICE BUILDING (WOB) UPDATE ----- **TAB 8**
Prosser Building Development will provide a construction status of the Warehouse Office Building project.
10. Staff And Director Conference Attendance Reports

BOARD ACTION ITEMS

- 11. PRIMARY CONTROL MANAGEMENT DOCUMENTS ----- TAB 9**
Staff and consultants will present the final drafts for Board approval of the PMCD project including Rules and Regulations, Minimum Standards, Rates, Fees and Charges and Development Standards.
- 12. MID-WEST AIR TRAFFIC CONTROL SUMMER 2016 UNICOM PROGRAM PRESENTATION-----TAB 10**
Mid-West ATC will be at the meeting to present the results of the Summer Enhanced UNICOM Program and to discuss the Seasonal Tower for the Summer of 2017.
- 13. PI 511 – AIRPORT OPERATIONS AND MONITORING POLICY DISCUSSION AND POTENTIAL REVISION-----TAB 11**
Board will discuss potential amendments to PI 511.
- 14. DESIGNATION OF UNRESTRICTED NET ASSETS -----TAB 12**
Board will approve the annual designation of Unrestricted Net Assets for FY 2016/17.
- 15. ACIP PROJECT APPROVAL – RESOLUTION 2016-10-----TAB 13**
Board will approve Resolution 2016-10 and the ACIP Project list for FY 2016/17.
- 16. POLICY INSTRUCTION (PI) 308 – INVESTMENT POLICY REVIEW – RESOLUTION 2016-08-----TAB 14**
Board will approve annual Investment Policy and Resolution 2016-08.
- 17. APPROPRIATIONS LIMIT – RESOLUTION 2016-09-----TAB 15**
The Board will approve the annual appropriations limit and Resolution 2016-09.

BOARD GUIDANCE AND INFORMATION ITEMS

- 18. GENERAL MANAGER’S REPORT ----- TAB 16**
 - UPCOMING TRAINING OPPORTUNITIES
 - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
 - Warehouse Office Building (WOB)
 - Community Sponsorship
 - Non-Aeronautical Land Use Plan
 - Classification and Compensation Study
 - GHG Inventory Study
 - Economic Impact Study
 - EXECUTIVE HANGAR PROJECT UPDATE
 - COMMUNITY OUTREACH MEETINGS REPORT
 - UPCOMING MEETING SCHEDULE
 - December Special meeting and February Board Workshop date will be confirmed
 - ROLLING AGENDA REVIEW

CLOSED SESSION

- GOVERNMENT CODE SECTION 54957 - GENERAL MANAGER ANNUAL PERFORMANCE REVIEW

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – November 30, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Special Board Meeting** – December 5, 2016, **9:00 AM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – January 25, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Special Board Meeting** – February 9, 2017, **9:00 AM** TBD

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on October 21, 2016.

Lauren Tapia, District Clerk