



**TRUCKEE TAHOE AIRPORT DISTRICT  
BOARD OF DIRECTOR STAFF REPORT**

**AGENDA TITLE:** Review and Consideration to Amend PI-511 Airport Operations Monitoring Systems Data.

**MEETING DATE:** October 26, 2016

**PREPARED BY:** Kevin Smith, General Manager

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**RECOMMENDED ACTION:** Review PI-511 – Airport Operations Monitoring Systems Data. Provide direction to staff regarding desire to amend or modify Policy Instruction.

**DISCUSSION:** Staff has no specific recommendation regarding a PI-511 policy modification. Per discussion initiated by the Board of Directors at the August 2016 Board Meeting, there was Board consensus that this Policy Instruction be placed on the Board of Director’s agenda for discussion and potential modification. The discussion at that meeting centered on whether or not pilot and/or commenter data should be provided to the public and/or pilot community. Current policy on this issue can be found on page 2, Section B of PI-511.

For reference purposes, staff has attached the redlined version of PI 511 that was presented at the Oct. 27, 2011 Board meeting. PI-511 was official adopted at that meeting. Staff reports from April 2011 are also attached. ACAT made a presentation to the Board at that meeting regarding their recommendations related to this policy. The policy went through a few iterations before final adoption in October 2011.

**FISCAL IMPACT:** There is no specific fiscal impact associated with considering modifications to this Policy Instruction.

**PUBLIC COMMUNICATIONS:** Depending on the will and direction of the Board regarding policy amendments, additional outreach may be warranted with the pilot and airport user community as well as the community in general. Depending on the changes proposed, Staff may want to tailor an outreach effort specific to the types of policy amendments desired by the Board if any.

**SAMPLE MOTION(S)**: No motion is necessary if the Board chooses not to amend the policy. If the Board decision is to amend the Policy Instruction, the following motion is proposed:

I move to amend PI-511 Airport Operations and Monitoring Systems Data as follows: (list proposed amendments)

**ATTACHMENTS:**

PI-511 – Airport Operations and Monitoring Systems Data (Current Policy)

October 27, 2011 – PI 511 Proposed Policy with redlines

April 28, 2011 – ACAT Presentation to Board of Directors