



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
**Truckee, CA 96161**  
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**DIRECTORS**

MARY HETHERINGTON  
 JOHN B. JONES, JR.  
 JAMES W. MORRISON  
 J. THOMAS VAN BERKEM  
 LISA WALLACE

**AGENDA  
 FOR  
 NOVEMBER 30, 2016**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, November 30, 2016 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California.** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

**REGULAR MEETING:** 4:30 pm

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

- RESOLUTION 2016-11 of the Truckee Tahoe Airport District commending Mary Hetherington
- RESOLUTION 2016-12 of the Truckee Tahoe Airport District commending J. Thomas Van Berkem
- RESOLUTION 2016-13 of the Truckee Tahoe Airport District expressing appreciation to Fred Stoner

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

**CONSENT ITEMS**

1. Minutes: October 26, 2016 Regular Meeting ----- **TAB 1**
2. Monthly Service Bills and Fees ----- **TAB 2**
3. Monthly Financial Report ----- **TAB 3**
4. CAA Fuel Report ----- **TAB 4**
5. Quarterly Communications Report ----- **TAB 5**
6. Internal Control Review ----- **TAB 6**
7. PI 511 – Airport Operations Monitoring Systems Data Modification Approval ----- **TAB 7**  
 Board will approve modifications to the policy authorizing the GM to release flight tracking systems and operations monitoring data to the Airport Community Advisory Team. This item is separate from the PI 511 discussion held at the October 26<sup>th</sup> Board meeting.

## **SPECIAL PRESENTATION**

8. 2016 COMMUNITY OUTREACH MEETING REPORT PRESENTATION ----- **TAB 8**  
Staff and consultants will present the report from the 2016 Community Outreach Meetings and hear public comment.

## **PRESENTATIONS AND ROUTINE REPORTS**

9. Boys and Girls Club of North Lake Tahoe - Annual Report  
10. ACAT Report ----- **TAB 9**  
11. Monthly Operations and Comment Report ----- **TAB 10**  
12. Staff And Director Conference Attendance Reports

## **BOARD ACTION ITEMS**

13. COMMUNITY SPONSORSHIP/PARTNERSHIP POLICY INSTRUCTION 311 REVISION PROPOSAL ----- **TAB 11**  
The Ad Hoc committee will present its recommendation to revise the Districts Community Sponsorship and Partnership Program.
14. PRIMARY CONTROL MANAGEMENT DOCUMENTS – FINAL ADOPTION ----- **TAB 12**  
Staff and consultants will present the final drafts for Board approval of the PMCD project including Rules and Regulations, Minimum Standards, Rates, Fees and Charges and Development Standards.
15. REGIONAL HOUSING COUNCIL PARTICIPATION REQUEST ----- **TAB 13**  
Staff recommends the District participate in the Regional Housing Council and proposes to fund for future council initiatives.
16. 2016 CLASSIFICATION AND COMPENSATION PLAN PRESENTATION AND RECOMMENDATIONS ----- **TAB 14**  
The Board of Directors will review and consider approval of the Classification and Compensation Plan and Ad Hoc Committee recommendations.
17. TAHOE CITY GOLF COURSE SITE IMPROVEMENT PARTICIPATION ----- **TAB 15**  
The Board will consider a proposal for District participation with other Tahoe City Golf Course partners on site improvements including an ice skating rink.
18. AIRPORT ECONOMIC IMPACT REPORT – SCOPE OF WORK APPROVAL ----- **TAB 16**  
Ad Hoc Committee will present the final draft of the Economic Impact Report scope of work and fee proposal.

## **BOARD GUIDANCE AND INFORMATION ITEMS**

19. GENERAL MANAGER’S REPORT ----- **TAB 17**
- UPCOMING TRAINING OPPORTUNITIES
  - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
    - Warehouse Office Building (WOB)
    - Community Sponsorship
    - Non-Aeronautical Land Use Plan
    - Classification and Compensation Study
    - GHG Inventory Study
    - Economic Impact Study
  - EXECUTIVE HANGAR PROJECT UPDATE
  - BOAT INSPECTION STATION PROPOSAL
  - LIABILITY INSURANCE RENEWAL UPDATE
  - UPCOMING MEETING SCHEDULE
  - ROLLING AGENDA REVIEW

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Special Board Meeting** – December 5, 2016, **9:00 AM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – January 25, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Special Board Meeting** – February 9, 2017, **9:00 AM** TBD

**ADJOURNMENT OF MEETING**

**NOTE:** *A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.*

*I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on November 22, 2016.*

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**Lauren Tapia, District Clerk**