



**TRUCKEE TAHOE AIRPORT DISTRICT  
BOARD OF DIRECTOR STAFF REPORT**

**AGENDA TITLE:** Review and Consideration to Amend PI-511 Airport Operations Monitoring Systems Data.

**MEETING DATE:** November 30, 2016

**PREPARED BY:** Kevin Smith, General Manager

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**RECOMMENDED ACTION:** Director Van Berkem proposes a modification to Review PI-511 – Airport Operations Monitoring Systems Data to authorize the General Manger to release flight tracking system and operations monitoring systems data to the Airport Community Advisory Team (ACAT) per the proposed language as attached.

**DISCUSSION:** At the October 28, 2016 Meeting of the Board of Directors, the Board discussed whether or not pilot and/or commenter data should be provided to the public and/or pilot community. Current policy on this issue can be found on page 2, Section B of PI-511. The Board consensus at that meeting was principally not to change the policy but that review by the ACAT regarding this concept would be beneficial. ACAT, in their review on Nov. 8<sup>th</sup> at their regular meeting concluded that decisions regarding the use and dissemination of data from the District’s operations monitoring policy are not part of their mission and should be made by the Board of Directors.

**New PI-511 modification Requesting:** Based on the related item above, Director Van Berkem in an effort to add additional clarity to PI-511 recommends a modification to allow the ACAT Team as a group to request flight tracking and operational systems data from staff for ACAT project and research related work. Currently the Policy authorizes District staff and the Board to request data but is silent on ACAT. Staff supports this modification and feels it adds additional clarity to the policy. This provision can be found in the policy under A. Acquisition of Data, last paragraph.

**FISCAL IMPACT:** There is no specific fiscal impact associated with considering modifications to this Policy Instruction.

**PUBLIC COMMUNICATIONS:** Depending on the will and direction of the Board regarding policy amendments, additional outreach may be warranted with the pilot and airport user community as well as the community in general. Depending on the changes proposed, Staff may want to tailor an outreach effort specific to the types of policy amendments desired by the Board if any.

**SAMPLE MOTION(S): (if not approved by Consent)** I move to amend PI-511 Airport Operations and Monitoring Systems Data as follows: (list proposed amendments)

**ATTACHMENTS:**

PI-511 – Airport Operations and Monitoring Systems Data (Current Policy) with amended language.