



General Manager's Report

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Item 1 – Upcoming Training/Conference Opportunities

- International Council of Air Shows Annual Convention – Dec. 11-15, 2016 – Las Vegas, NV
- AAAE Aviation Issues Conference – Jan. 8-12, 2017 – Kauai, HI
- SWAAAE Winter Conference – Jan. 29 to Feb. 1, 2017 - Monterey, CA
- NBAA Schedulers and Dispatchers Conference - Feb. 7-10, 2017 – Fort Worth, TX
- Airport Planning Design and Construction Symposium – Feb. 21-23, 2017 - New Orleans, LA
- CSDA/SDLF Leadership Academy – Feb. 26-Mar. 1, 2017 – La Jolla, CA
- UC Davis Aviation Symposium – Feb. 26-Mar. 1, 2017 – Palm Springs, CA
- AAAE/ACI-NA Washington Legislative Conference – March 21-22, 2017 – Washington DC
- Annual AAAE Conference and Exposition – May 7-10, 2017 - Long Beach, CA
- CSDA/SDLF Leadership Academy – July 9-12, 2017 – Napa CA

Item 2 – Ad Hoc Committee Meetings Update

Warehouse/Office Building (WOB) Committee (Directors Jones and Van Berkem)

- A full report was provided at the October Board Meeting.
- Staff is currently finalizing agreements with Avis, Enterprise, and Hertz.
- Interior painting and finishes are underway.
- Staff anticipates a mid-December completion/move-in date.

Community Sponsorship Committee (Directors Van Berkem and Wallace)

- Please review Staff Report per Meeting Agenda.

Non-Aeronautical Land Use Committee (Directors Jones and Wallace)

- Staff is moving forward with the coordination of the appraisal. The appraisal will require 60 to 90 days to complete.
- Staff will be meeting with local jurisdictions regarding process to consider General Plan and Zoning Map changes.
- Staff will be scheduling a mid-Dec. Ad Hoc Committee meeting to review progress.

Classification and Compensation Committee (Directors Jones and Van Berkem)

- Please review Staff Report per Meeting Agenda.

GHG Inventory Study Ad Hoc Committee (Directors Hetherington and Wallace)

- The final Contract is signed and work has begun.
- First Environment and staff held the Kick-Off Meeting on Oct. 14th.
- Staff continues to work with First Environment regarding data gathering effort.

Economic Impact Study Committee (Directors Van Berkem and Hetherington)

- Please review Staff Report per Meeting Agenda.

Item 3 – Executive Hangar Project Update

Staff continues to work with Brandley Engineering, Acumen Engineering, as well as PBD (Peter Beaupre) to provide the Board with a final cost estimate based on detailed design work and quotes from metal building manufactures. Our strategy is to complete final design drawings and bid the project to get the best most competitive price. Staff will have final design drawings and bid package ready for Board Review for the January 25th Board Meeting. We anticipate bidding the project over the month of February 2017 with a final bid ready for Board approval at the March 2017 Board Meeting. Once Bids are received the Board has the option to accept the bids and build the project or not proceed with the project.

We have explored various financing options and have found various possibilities that are feasible and practicable. These include local bank loan options, revenue bonds, as well as the Cal Aeronautics Airport Revenue Generating Loan Program. The Cal Aero Loan program may be our best options. Staff has submitted a preliminary application to Cal Aero to seek preliminary approval for the loan as well as terms and the loan repayment schedule.

Item 4 – Boat Inspection Station Proposal

Last summer the District partnered with the Town of Truckee to host the Aquatic Invasive Species Boat Inspection Station on the Airport. Aside from some 4th of July weekend traffic issues, the inspection station worked very well. The Town of Truckee is requesting to work with the Airport District to secure a mid-term (5 to 7 years) location solution for the Boat Inspection Station. Staff would like to briefly discuss this option and propose a few locations that may be appropriate for this type of use on airport property.

Item 5 – Liability Insurance Renewal Update

Sally Lyon, Director of Finance and Administration will provide a brief update on changes to renewal schedule for the Districts Liability Insurance.

Item 6 – Upcoming Meeting Schedule

Staff proposes the following Dates for our Fall and Winter Meetings:

- Holiday Party – Dec. 3, 2016 from 6:30 – 9:30 PM at The Alpine Club (Northstar)
- Special Board Meeting – Dec. 5, 2016 for Swearing In and Selection of Board President
- Annual Board Off-Site Work Session – February 9, 2017 from 9:00 AM to 4:00 PM at Northstar.

Item 7 – Rolling Agenda Review

We will review upcoming items and plan agendas for future meetings.

Attachments to GM Report

- Item 4 – Boat Inspection Station Request Letter from Town of Truckee
- Item 7 - Rolling Agenda