



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
**Truckee, CA 96161**  
**(530) 587-4119 tel**  
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**DIRECTORS**

JOHN B. JONES, JR.  
 JAMES W. MORRISON.  
 TERESA O'DETTE  
 RICK STEPHENS  
 LISA WALLACE

**AGENDA**  
**FOR**  
**JANUARY 25, 2017**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, January 25, 2017 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California.** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

**REGULAR MEETING:** 4:30 pm

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

**CONSENT ITEMS**

1. Minutes: November 30, 2016 Regular Meeting----- **TAB 1**
2. Minutes: January 06, 2017 Special Meeting----- **TAB 2**
3. Monthly Service Bills and Fees ----- **TAB 3**
4. Monthly Financial Report ----- **TAB 4**
5. Annual Communications Report ----- **TAB 5**
6. Approve Rescheduling of April Board Meeting From April 26, 2017 to April 19, 2017 at 4:30 PM.  
Rescheduling will accommodate Board and Staff CSDA training opportunity.

**SPECIAL ACTION ITEM**

7. Approval of Resolution 2017-01 Adoption of new Bank of the West signatories ----- **TAB 6**  
Director of Finance and Bank of the West representative will be at the meeting to update signature cards for the District's Bank of the West account.

**PRESENTATIONS AND ROUTINE REPORTS**

8. Annual Operations and Comment Report ----- **TAB 7**
9. Engineers Report----- **TAB 8**
  - Heliport Design Review

- Boat Inspection Design Review
- Maintenance Shop Expansion contract award – *Action Item*
- Other misc. project updates – Please review Engineers report

**10. Staff And Director Conference Attendance Reports**

**BOARD ACTION ITEMS**

- 11. FY 2015/16 ANNUAL AUDIT PRESENTATION ----- TAB 9**  
District Auditor James Marta and Associates will present the annual District audit for Board approval.
- 12. PRIMARY CONTROL MANAGEMENT DOCUMENTS – FINAL ADOPTION -----TAB 10**  
Staff will present the final drafts for Board approval of the PMCD project including Minimum Standards, Rates, Fees and Charges and Development Standards.
- 13. EXECUTIVE HANGAR DESIGN REVIEW -----TAB 11**  
Board of Directors will review the final design for six (6) new executive hangars. Board will also consider bid alternate to include six (6) additional executive hangars.

**BOARD GUIDANCE AND INFORMATION ITEMS**

- 14. SEASONAL CONTROL TOWER UPDATE -----TAB 12**
- 15. GENERAL MANAGER’S REPORT ----- TAB 13**
- UPCOMING TRAINING OPPORTUNITIES
  - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
    - Warehouse Office Building (WOB)
    - Non-Aeronautical Land Use Plan
    - GHG Inventory Study
    - Economic Impact Study
    - AirShow 5 year Check-in
  - CONSIDERATION OF SHIFTING THE DISTRICT’S FISCAL YEAR
  - UPCOMING MEETING SCHEDULE
  - ROLLING AGENDA REVIEW

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – February 22, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – March 22, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Special Board Meeting** – March 27, 2017, **9:00 AM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – April 19, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – May 24, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – June 28, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA

**ADJOURNMENT OF MEETING**

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

*I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on January 20, 2017.*

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**Lauren Tapia, District Clerk**