

## ACAT Meeting Minutes from the April 12, 2016 Regular Meeting

**Call Meeting to Order:** 10:00 A.M.

**ACAT Members Present:** Joe Polverari  
Kathryn Rohlf  
Kent Hoopingarner  
Chris Gage

**ACAT Members Absent:** Leigh Golden

**Staff Present:** Kevin Smith, General Manager  
Marc Lamb, Community Relations Manager  
Jill McClendon, Aviation and Community Services Project Coordinator  
Lauren Tapia, District Clerk

**Public Present:** 2

**SPECIAL ORDERS OF BUSINESS:** None.

**PUBLIC COMMENT:** Mr. Aaron Vanderpool, Incline Village Resident, stated that he is a student at Sierra Nevada College and was prompted by his Professor to attend an ACAT Meeting. Mr. Vanderpool stated that he wants to do a "sound study" for his senior project and is interested in learning how the act of sound affects people's way of life. Chair Rohlf stated that several members attended the UC Davis Noise Symposium and learned that a lot of people are concerned about noise. Encouragement from ACAT was given to Mr. Vanderpool to regarding his senior project and District staff expressed that if Mr. Vanderpool needed any statistics, the Airport would be happy to supply him with data.

### CONSENT ITEMS

- Approve Minutes: March 8, 2016 – Regular Meeting

**PUBLIC COMMENT:** None

**MOTION #1:** Vice Chair Polverari motioned to approve the Minutes: March 8, 2016 – Regular Meeting. Member Gage seconded the motion. Members Polverari, Rohlf, Gage and Hoopingarner voted in favor of the motion. The motion passed.

### ACAT MEMBERSHIP ATTENDANCE

Mr. Marc Lamb introduced the topic of attendance requirements as stated in the ACAT Bylaws, and encouraged discussion on the topic and if Members felt the need to add more clarity to the requirements of attendance. Vice Chair Polverari stated that all members assume some responsibility in their position and that attendance is encouraged. Vice Chair Polverari expressed that if members simply did not show up, with no notice, which is much worse. Chair Rohlf stated that staff and the members need to know ahead of time if they are not going to have a quorum. Mr. Kevin Smith stated that everyone does a great job when it comes to letting staff know that they are not going to be in attendance. Discussion ensued and there was member consensus to leave the bylaw wording as is. But, giving notice prior to one's absence was strongly encouraged.

**PUBLIC COMMENT:** None

## **COMMUNITY OUTREACH PLAN**

Mr. Lamb explained the community outreach plan. Mr. Lamb stated that consultants Mead & Hunt offered an affordable rate for the meetings and has long experience working with the District with other outreach efforts. Ms. Jill McClendon shared the tentative dates and the neighborhoods assigned to each date. Chair Rohlf expressed concern about the amount that needs to be accomplished in such a short period of time (six weeks). Chair Rohlf inquired about the roles ACAT members would play at the meetings. Mr. Lamb stated that each person involved in the meeting will be well versed prior to the meeting. Mr. Smith stated that the meetings will have a presentation along with interactive modules similar to the Master Plan Outreach meetings the District held in the past.

**PUBLIC COMMENT:** None

**MOTION #2:** Member Gage authorized staff to move forward with the community outreach plan and to hire Mead & Hunt as the facilitator of the meetings for an amount not to exceed \$25,000. Vice Chair Polverari seconded the motion. Members Polverari, Rohlf, Gage and Hoopingartner voted in favor of the motion. The motion passed.

## **TRAILS SUBCOMMITTEE UPDATE**

None to report

**PUBLIC COMMENT:** None

## **LAND USE SUBCOMMITTEE UPDATE**

Chair Rohlf stated that ACAT's subcommittee has not been asked to participate at the Board level meetings, but will be called upon when they are ready to do so. Mr. Smith stated that there are a lot of factors being worked out, as some of it hinges on the CEQA process of the Master Plan.

## **STAFF REPORT**

Mr. Lamb informed the members that the Airport has a noise monitor currently set up at the end of Runway 29 and that Mr. Cooke would like to discuss the options of said monitor next month (i.e. the monthly costs of keeping it). Discussion ensued lightly on the history of the noise monitor and the previous subcommittee regarding the noise monitor project. There was Member consensus to have Mr. Cooke to do a full report on the topic at the regular May ACAT meeting, and if ACAT members wish to explore the possibility of restarting the Noise Monitor subcommittee.

Mr. Lamb gave an update on the summer construction schedule.

**PUBLIC COMMENT:** None

## **MEMBER REPORT**

Vice Chair Polverari expressed frustration about not having any projects started and that it feels like they are in a holding pattern.

**PUBLIC COMMENT:** None

## **ADJOURN**

**MOTION #3:** Chair Rohlf made a motion to adjourn the meeting. Member Gage seconded the motion. Members Polverari, Rohlf, Gage and Hoopingarner voted in favor of the motion. The motion passed.

At 11:10 AM the April 12, 2016 regular meeting of the Airport Community Advisory Team adjourned.

DRAFT