

ACAT Meeting Minutes from the AUGUST 9, 2016 Regular Meeting

Call Meeting to Order: 9:22 A.M.

ACAT Members Present: Kathryn Rohlf
Joe Polverari
Lisa Krueger

ACAT Members Absent: Vacant Seat
Leigh Golden
Chris Gage

Staff Present: Mike Cooke, Aviation and Community Services Manager
Marc Lamb, Community Relations Manager
Lauren Tapia, District Clerk

Public Present: None

SPECIAL ORDERS OF BUSINESS: None

PUBLIC COMMENT: None.

CONSENT ITEMS

- Approve Minutes: April 12, 2016 – Regular Meeting
- Approve Minutes: May 10, 2016 – Regular Meeting
- Approve Minutes: June 14, 2016 – Regular Meeting

PUBLIC COMMENT: None

MOTION #1:

Member Krueger motioned to approve the consent items 1-3. Member Polverari seconded the motion. Members Rohlf, Polverari, and Krueger voted in favor of the motion. The motion passed.

CHAMBER OF COMMERCE SPONSORSHIP OPPORTUNITY

Mr. Bullock reviewed the Truckee Donner Chamber of Commerce's placed based marketing campaign that has been conducted throughout the year. Mr. Bullock stated that the District has an opportunity to be an "event sponsor" for the Chamber of Commerce's annual chamber awards. The cost to be an event sponsor is \$3,500, and one of the benefits of being an event sponsor that the District is interested in is to participate in a video that will focus on staff members and what they believe Truckee means to them. With the chamber's specific theme "a base camp for a big life". Mr. Bullock stated that ACAT is drastically under budget even though the community outreach meetings did go over budget by including Freshtracks Communications in the outreach process. Chair Rohlf expressed concern about who specifically has the "final say" regarding the content of the video. Mr. Bullock stated that Mr. Kevin Smith will have the final say when it comes to the Airport's inclusion in the video. Member Krueger expressed concern about how the video aligns with the Airport's mission. Member Polverari

expressed that the District should participate in the video. Discussion ensued regarding the District participating in the Chamber video. There was member consensus that Members Rohlf and Polverari be invited to a meeting to view the video content with District staff.

PUBLIC COMMENT: None.

MOTION #2:

Member Polverari motioned to approve \$3500 to be an “event sponsor” of the Truckee Donner Chamber of Commerce’s annual chamber awards, with a condition that ACAT members review and approve the content of the District’s contribution to the “Big Life” video. Member Krueger seconded the motion. Members Rohlf, Polverari, and Krueger voted in favor of the motion. The motion passed.

ACAT MEMBER SELECTION

Mr. Bullock that in the next week staff will initiate the recruitment process for new ACAT members. Staff will receive all candidate letters and applications which will then be forwarded to the Board. Mr. Bullock indicated that some Board members do call the applicants prior to the September Board meeting. All applicants will have three (3) minutes to do a presentation, and afterward the Board will conduct a discrete poll to select the new members(s). Mr. Bullock stated that the ACAT bylaws are currently being revised which will be taken to the Board for approval at the August Board meeting.

PUBLIC COMMENT: None.

AWOS SUBCOMMITTEE UPDATE

M. Bullock stated that the District has a supporter and advocate within the FAA regarding this project. Though, there are still technical and financial hurdles to jump. Mr. Bullock stated that it will be approximately be a three (3) year timeline to get hardware on the ground. The project is moving forward, albeit slowly.

PUBLIC COMMENT: None

TRAILS MASTER PLAN SUBCOMMITTEE UPDATE

Mr. Bullock stated that he had a phone conference with Alison and Jackie (with the Army Corps.). Mr. Bullock stated that District staff will be wrapping up work with the Truckee Trails Foundation. Mr. Bullock shared that the trails foundation and the Board have differing views of the Trails Master Plan, therefore the District will be finalizing the plan without the foundation. Member Krueger confirmed Mr. Bullock’s statement regarding differing prospective of Master Plan between the Foundation and the Board.

PUBLIC COMMENT: None

LAND USE SUBCOMMITTEE UPDATE

None to report. Next Ad Hoc meeting is scheduled to take place the morning of September 8th.

PUBLIC COMMENT: None

COMMUNITY OUTREACH MEETINGS

Mr. Bullock stated that the outreach meetings were successful. The turnout was about right, at 20-40 on average. The meetings themselves were organized, though, Mr. Bullock believes the technical information could

be dialed back a bit. A report will be compiled which will include all comments and will be distributed to the Members and the Board in September. There were many questions regarding what the Airport is doing in the future which was not associated with noise and annoyance. The departure procedures were confusing to a few neighborhoods, due to the possibility of more departures over neighborhoods that do not experience departures currently. Mr. Bullock stated that he would have liked to have a greater discussion regarding the basics of airports and the basics of airplanes, but there was simply not enough time to hold those discussions.

PUBLIC COMMENT: None

STAFF REPORT

Mr. Bullock reviewed the NBAA Safety Committee meeting he attended in Washington, DC. Mr. Bullock thanked the ACAT Members for their time and commitment they have put forth this year. Mr. Bullock stated that if Members have any new projects they are interested in they should let him know so the projects can be agendaized.

PUBLIC COMMENT: None

MEMBER REPORT

Member Krueger expressed thanks towards staff for conducting the outreach meetings. The volume of information was overwhelming, but it was worth it. Member Krueger stated that the meetings showed how much time and effort was put into them. Chair Rohlf shared the same sentiment as Member Krueger.

PUBLIC COMMENT: None.

ADJOURN

MOTION #3:

Member Krueger made a motion to adjourn the meeting. Member Polverari seconded the motion. Members Rohlf, Polverari, and Krueger voted in favor of the motion. The motion passed.

At 10:18 AM the August 9, 2016 regular meeting of the Airport Community Advisory Team adjourned.