



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
**Truckee, CA 96161**  
**(530) 587-4119 tel**  
**(530) 587-2984 fax**  
**WWW.TRUCKEETAHOEAIRPORT.COM**

**DIRECTORS**  
 MARY HETHERINGTON  
 JOHN B. JONES, JR.  
 JAMES W. MORRISON  
 J. THOMAS VAN BERKEM  
 LISA WALLACE

**AGENDA  
 FOR  
 AUGUST 27, 2014**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, August 27, 2014 at 5:30 p.m. in the Truckee Tahoe Airport District Community Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

**CLOSED SESSION: 4:00 pm**

- GOVERNMENT CODE SECTION 54957 – REVIEW AND PRIORITIZE GM PERFORMANCE GOALS

**REGULAR MEETING: 5:30 pm**

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

**CONSENT ITEMS**

1. Minutes: July 23, 2014 Regular Meeting----- **TAB 1**
2. Monthly Service Bills and Fees ----- **TAB 2**
3. Financial Report ----- **TAB 3**
4. Trail Easement, Right of Entry, and Construction Agreement ----- **TAB 4**  
 Board will approve easements and agreements with the Northstar Community Service District for Airport District property on the south corners of Highway 267 and Schaffer Mill Road
5. Quarterly Revenue Report----- **TAB 5**
6. COLA Approval----- **TAB 6**  
 Staff proposes a 1.9% cost of living adjustment for Airport staff for FY2015
7. Green Bucks Proposal Update----- **TAB 7**  
 Board will consider approval of agreement to participate in the Green Bucks Program.
8. Funding Request Truckee Wetlands Restoration Project ----- **TAB 8**

**PRESENTATIONS AND ROUTINE REPORTS**

9. AIRSHOW RECAP  
 The full report will be presented by the AirShow Committee.
10. AIRPORT COMMUNITY ADVISORY TEAM ----- **TAB 9**
11. REPORT ON AAAE FINANCE WORKSHOP  
 Sally Lyon will present and review information received at the conference

**BOARD ACTION ITEMS**

- 12. CLEAR CAPITAL/JMA LAND LEASE ----- TAB 10**  
Board will review possible options and consider action on options for leasing Airport District property for an office building development.
- 13. MASTER PLAN FINAL DRAFT ACCEPTANCE AND CEQA SCOPE APPROVAL ----- TAB 11**  
Board will accept final draft of Master Plan in preparation for the upcoming California Environmental Quality Act Review process. Board will review scope and fee from Mead & Hunt to complete CEQA compliance for the Airport Master Plan.
- 14. HANGAR 3 ARCHITECT/ENGINEER SELECTION APPROVAL----- TAB 12**  
Board will review recommendation from Ad Hoc committee to select an architect and engineering consultant
- 15. EXECUTIVE HANGAR ROW FINANCIAL ANALYSIS----- TAB 13**  
Board will discuss and consider concept to study the construction of additional executive hangars. Consideration of allocating funds for a study will also be discussed and potentially approved.

**BOARD GUIDANCE AND INFORMATION ITEMS**

- 16. HANGAR RENTAL RATE CONSUMER PRICE INDEX (CPI) INCREASE DISCUSSION ----- TAB 14**  
Staff will review and update the Board on the CPI increase as is outlined in all Hangar Lease Agreements scheduled to go into effect Sept. 1, 2014.
- 17. GENERAL MANAGER’S REPORT -----TAB 15**
  - Upcoming Training Opportunities
  - Ad Hoc Committees Update
    - Land Leasing – Clear Capital – Staff Update on Progress
    - Master Plan
    - Hangar 3 – Update on progress of Architect/Engineer Selection
  - Brockway Summit Development EIR Update – Martis Valley Opportunities Discussion Review
  - AAAE Agreement – Employee Certification Incentive Program

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Budget Workshop** – September 3, 2014, **3:00 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – September 24, 2014, **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – October 29, 2014, **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – December 3, 2014, **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA

**ADJOURNMENT OF MEETING**

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on August 22, 2014.

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Denae Granger, District Clerk