

## **ACAT Meeting Minutes from the November 8, 2016 Regular Meeting**

**Call Meeting to Order:** 9:20 A.M.

**ACAT Members Present:** Kathryn Rohlf  
Joe Polverari  
Lisa Krueger  
Dan Lutkenhouse

**ACAT Members Absent:** Chris Gage  
Leigh Golden

**Staff Present:** Hardy Bullock, Director Aviation and Community Services  
Mike Cooke, Aviation and Community Services Manager  
Marc Lamb, Community Relations Manager  
Lauren Tapia, District Clerk

**Public Present:** 3

**SPECIAL ORDERS OF BUSINESS:** None

**PUBLIC COMMENT:** None

Mr. Jack Armstrong, Truckee resident, commented about the District investing large sums of money toward "Noise and Annoyance". Mr. Armstrong suggested that ACAT should create a rational, easy-to-digest explanation about what the Airport actually control over (operations). Vice Chair Polverari expressed favor to Mr. Armstrong's suggestion. Member Krueger stated that the information has to be receptive and if done correction, shouldn't create additional issues.

### **CONSENT ITEMS**

- Minutes: October 1, 2016 Regular Meeting

### **MOTION #1:**

Member Krueger made a motion to accept the October 11, 2016 Regular meeting minutes. Member Lutkenhouse seconded the motion. Members Rohlf, Polverari, Krueger, and Lutkenhouse voted in favor of the motion. Motion passed.

### **ANNUAL ACAT PROJECT PLANNING SESSION**

Mr. Bullock reviewed the history of ACAT's annual project list and explained how ACAT members create the annual work plan. Mr. Bullock reviewed the projects suggested by the Board of Directors. ACAT members reviewed their project suggestions. Mr. Bullock also noted the miscellaneous project suggestions that were submitted by email from various members of the public.

After Member discussion a consensus was formed that the following projects be placed on the 2016/17 Annual ACAT Work Plan: Pilot Incentives Biannual Flight Review Subsidy (Polverari and Greenwood), Noise Monitor Technology (Cooke), Community Annoyance Mitigation Plan (Bullock), Airport User Data Collection (Krueger, Rohlf, and Cooke), My Airport Webpage (Lutkenhouse and Lamb), Communication Enhancement (Lutkenhouse, Lamb, and Bullock), and Community Sponsorship (Smith).

**PUBLIC COMMENT:** None

#### **ACAT MEMBER ATTENDANCE**

ACAT Members discussed Member attendance and the expectations of making every effort to give notice if one cannot attend a meeting. Staff suggested possible changes to ACAT bylaws to make attendance requirements more specific. After member discussion, there was no suggested changes made to ACAT bylaws.

**PUBLIC COMMENT:** None

#### **SUBCOMMITTEE REPORTS**

##### **MOUNTAIN TOP AWOS**

Mr. Cooke stated that a frequency was approved for the AWOS station, but there was no additional information to give besides that. Mr. Cooke noted that the US Forest Service is planning on building a tower and there may be an opportunity to collaborate with them on that. Small progresses.

**PUBLIC COMMENT:** None

##### **LAND USE SUBCOMMITTEE**

Vice Chair Polverari stated that there has not been any recent Board Ad Hoc meetings to attend. But informed members that the Board Ad Hoc team is waiting for the Town of Truckee to finalize their land use plan.

**PUBLIC COMMENT:** None

#### **STAFF REPORT**

Staff inquired which Members will be attending the UC Davis Noise Symposium in Palm Springs, California. Members Polverari and Lutkenhouse stated that they will be attending.

**PUBLIC COMMENT:** None

#### **ADJOURN**

#### **MOTION #2:**

Member Krueger made a motion to adjourn the meeting. Vice Chair Polverari seconded the motion. Members Rohlf, Polverari, Krueger, and Lutkenhouse voted in favor of the motion. Motion passed.

At 12:30 PM on November 8, 2016 regular meeting of the Airport Community Advisory Team adjourned.