



TRUCKEE TAHOE AIRPORT DISTRICT
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DIRECTORS

MARY HETHERINGTON
JOHN B. JONES, JR.
JAMES W. MORRISON
J. THOMAS VAN BERKEM
LISA WALLACE

AGENDA FOR MARCH 23, 2016

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, March 23, 2016 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

REGULAR MEETING: 4:30 pm

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

- **Recognize Airport Certified Employee – Marc Lamb**
- **Introduction of new District staff – Jill McClendon & Sean Holmes**

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

CONSENT ITEMS

1. Minutes: February 2, 2016 Special Meeting----- **TAB 1**
2. Minutes: February 24, 2016 Regular Meeting ----- **TAB 2**
3. Monthly Service Bills and Fees ----- **TAB 3**
4. Monthly Financial Report ----- **TAB 4**

PRESENTATIONS AND ROUTINE REPORTS

5. AIRSPACE STUDY PRESENTATION----- **TAB 5**
Bridgenet will present the results and findings of the Airspace Study. This is a potential action item.
6. SEASONAL CONTROL TOWER REPORT----- **TAB 6**
Staff will discuss the feasibility of a seasonal control tower as well as answer questions related to implementing a seasonal tower the summer of 2016 and/or summer of 2017. This is a potential action item.
7. ACAT REPORT ----- **TAB 7**
8. MONTHLY OPERATIONS AND COMMENT REPORT ----- **TAB 8**

BOARD ACTION ITEMS

9. APPROVAL OF CALPERS RESOLUTION 2016-02 AND REVISION TO POLICY INSTRUCTION 114 ----- **TAB 9**

Board of Directors will consider approval of resolution 2016-02 which adds clarity to the employer paid member contributions. Board will also consider a revision of PI 114 – Employer Paid Member Contributions and Establish Annual Contribution Rates.

- 10. EXECUTIVE HANGAR STUDY -----TAB 10**
District is considering feasibility of constructing additional hangars. Consultants will present results and findings of the Executive Hangar Study.
- 11. SELECTION OF COMPENSATION AND CLASSIFICATION CONSULTANT -----TAB 11**
Ad hoc committee will present recommendation for the selection of consultant to conduct the District compensation and classification study. **Staff report for this item will be posted online by March 22, 2016, 12:00 PM.**
- 12. REVIEW OF RFPs FOR GREENHOUSE GAS EMISSION INVENTORY AND ECONOMIC IMPACT STUDY -----TAB 12**
Staff will present the RFP's for board review and approval for greenhouse gas emissions inventory and economic impact study.

BOARD GUIDANCE AND INFORMATION ITEMS

- 13. STAFF AND BOARD MEMBER CONFERENCE REPORTS**
- 14. NON-AERONAUTICAL LAND USE PLAN ADHOC COMMITTEE UPDATE**
Adhoc committee will report on the progress of committee meetings and meetings held with the Town of Truckee. **Board presentation will be posted online by March 22, 2016, 12:00 PM**
- 15. GENERAL MANAGER'S REPORT ----- TAB 13**
- UPCOMING TRAINING OPPORTUNITIES
 - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
 - Master Plan
 - Warehouse Office Building (WOB)
 - Hangar 3
 - Non-Aeronautical Land Use Plan
 - Classification and Compensation Study
 - REGIONAL AIR SERVICE CORPERATION MEETING UPDATE
 - AQUATIC INVASIVE SPECIES VESSEL INSPECTION
 - AQUATICE CENTER PROJECT UPDATE
 - BUDGET WORKSHOP DATE CONFIRMATION
 - ROLLING AGENDA REVIEW

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – April 27, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – May 25, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee CA
- **Special Board Meeting** – June 14, 2016, **9:30 AM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – June 22, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee CA

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on March 18, 2016.

Lauren Tapia, District Clerk