



TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTOR STAFF REPORT

AGENDA TITLE: Review and Approval of Request for Proposals (RFPs) for Airport Greenhouse Gas Emissions Inventory and Airport Economic Impact Study

MEETING DATE: March 23, 2016

PREPARED BY: Kevin Smith, General Manager

RECOMMENDED ACTION: Review and approve RFPs for both the Airport Greenhouse Gas Emissions Inventory and the Airport Economic Impact Study.

DISCUSSION: As part of the FY2016 Budget, the Board allocated funds to conduct a greenhouse gas inventory as well as an airport economic impact study. The Board has discussed both of these projects at various Board meetings and at the February 2016 Board Workshop. Staff was directed to prepare RFPs for these two studies and bring them back to the Board for review and approval before they are issued.

WHAT'S NEXT: Pending Board input and amendments to the RFPs, staff would issue RFPs on March 30th and follow the proposed timeline on pg. 3 of each RFP. It is anticipated that these studies would be completed by August of 2016.

FISCAL IMPACT: The Budget includes \$50,000 for the Economic Impact Study and \$100,000 for the Greenhouse Gas Emissions Inventory and Sustainability Plan. None of these funds have been expended this year.

PUBLIC COMMUNICATIONS: The RFPs will be posted on our website and distributed to appropriate industry groups and representatives. The end product and results of these studies have the potential to give the Board, staff, and community better understanding related to our role in our local and regional economy while at the same time acknowledging the fact that there are associated impacts. In addition there may be a way to pair an economic benefit analysis with the Greenhouse Gas Emissions Inventory as well as an annual Ops and Comment Report to show a

balance between benefit and impact. The end result could assist the Board and staff to work toward solutions to balance the value of operating an airport with community annoyance and impact.

SAMPLE MOTION(S):

Greenhouse Gas Emissions RFP

I move to proceed with issuing the attached RFP for an Airport Greenhouse Gas Emissions Inventory subject to the following amendments (list if any).

Economic Impact Study RFP

I move to proceed with issuing the attached RFP for an Airport Economic Impact Study subject to the following amendments (list if any).

ATTACHMENTS:

Airport Greenhouse Gas Emissions Inventory RFP

Airport Economic Impact Study RFP