



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
**Truckee, CA 96161**  
**(530) 587-4119 tel**  
**(530) 587-2984 fax**  
**WWW.TRUCKEETAHOEAIRPORT.COM**

**DIRECTORS**  
 MARY HETHERINGTON  
 JOHN B. JONES, JR.  
 JAMES W. MORRISON  
 J. THOMAS VAN BERKEM  
 LISA WALLACE

**AGENDA  
 FOR  
 JULY 27, 2016**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, July 27, 2016 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California.** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

**REGULAR MEETING:** 4:30 pm

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

**CONSENT ITEMS**

- 1. Minutes: June 14, 2016 Special Meeting----- **TAB 1**
- 2. Minutes: June 22, 2016 Regular Meeting----- **TAB 2**
- 3. Minutes: July 11, 2016 Special Meeting----- **TAB 3**
- 4. Monthly Service Bills and Fees ----- **TAB 4**
- 5. Monthly Financial Report ----- **TAB 5**
- 6. PI 303 – Expenditure Authorization Policy Amendment ----- **TAB 6**

**PRESENTATIONS AND ROUTINE REPORTS**

- 7. Airshow Update
- 8. ACAT Report (no July meeting)
- 9. ACAT Selection----- **TAB 7**  
 Board and Staff will discuss the process for the selection of ACAT team members
- 10. Quarterly Ops and Comment Report----- **TAB 8**
- 11. Quarterly Communication Report ----- **TAB 9**
- 12. Staff And Director Conference Attendance Reports

**BOARD ACTION ITEMS**

- 13. CONFLICT OF INTEREST POLICY REVIEW -----TAB 10**  
Board will review and approve the District’s Conflict of Interest Policy Instruction as required by the FPPC on an even year basis.

**BOARD GUIDANCE AND INFORMATION ITEMS**

- 14. PUBLIC COMMENT REVIEW OF THE NEW MINIMUM STANDARDS AND RULES AND REGULATIONS -----TAB 11**  
Staff will review public comments received and associated modifications and amendments to the Minimum Standards and Rules and Regulations.
- 15. WOB UPDATE, BUDGET AND CONSTRUCTION TIMES (CLEAR CAPITAL AND RENTAL CAR BUILDING)-----TAB 12**  
Project Manager Peter Beaupre, will present a project budget and timeline update on the WOB.
- 16. GENERAL MANAGER’S REPORT ----- TAB 13**
- UPCOMING TRAINING OPPORTUNITIES
  - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
    - Warehouse Office Building (WOB)
    - Community Sponsorship
    - Non-Aeronautical Land Use Plan
    - Classification and Compensation Study
    - GHG Inventory Study
    - Economic Impact Study
  - EXECUTIVE HANGAR PROJECT UPDATE
  - NEIGHBORHOOD OUTREACH MEETING UPDATE
  - GENERAL MANAGER CONTRACT AD HOC COMMITTEE FORMATION
  - FALL MEETING SCHEDULE
  - ROLLING AGENDA REVIEW

**CLOSED SESSION**

- GOVERNMENT CODE SECTION 54957 - GENERAL MANAGER ANNUAL PERFORMANCE REVIEW

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – August 24, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – September 28, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – October 24, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – November 30, 2016, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA

**ADJOURNMENT OF MEETING**

**NOTE:** *A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.*

*I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on July 22, 2016.*

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**Lauren Tapia, District Clerk**