



**TRUCKEE TAHOE AIRPORT DISTRICT  
BOARD OF DIRECTOR STAFF REPORT**

**AGENDA TITLE: Resolution 2017-03 Approval of Additional CSDA Bank of the West Credit Cards**

**MEETING DATE: February 22, 2017**

**PREPARED BY: Sally Lyon, Director of Finance and Administration**

---

**RECOMMENDED ACTION:** Approve Resolution 2017-03 of the Truckee Tahoe Airport District, Amending an Agreement with Bank of the West for TTAD Credit Cards

**DISCUSSION:** With changes in staffing with the retirement of Phred Stoner, staff is recommending obtaining credit cards in the name of Dave Hoffman, the Director of Operations and Maintenance, Mike Ketron and Mike Lebedeff Operations and Maintenance Supervisors and Lauren Tapia, District Clerk. Kevin Smith, General Manager and Hardy Bullock, Director of Aviation and Community Services continue to retain credit cards issued in their names. The credit card in the name of Phred Stoner has been closed.

**WHAT'S NEXT:** The Director of Finance and Administration will prepare and application and enter into an agreement with Bank of the West to obtain these new CSDA credit Cards for the Truckee Tahoe Airport District.

**SAMPLE MOTION(S):** Move to approve Resolution 2017-03, amending an Agreement with Bank of the West for Truckee Tahoe Airport District Credit Cards.

**ATTACHMENTS:** Resolution 2017-03 of the Truckee Tahoe Airport District.