



General Manager's Report

- Item 1 – Upcoming Training/Conferences**
 - Item 2 – Ad Hoc Committee Updates**
 - Item 3 – RASC Board Meeting Update**
 - Item 4 – Community Bike Share Program Update**
 - Item 5 – Executive Hangar Project Update**
 - Item 6 – March 27th Board Workshop Agenda Review**
 - Item 7 – Upcoming Meeting Schedule**
 - Item 8 – Rolling Agenda Review**
 - Attachments**
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Item 1 – Upcoming Training/Conference Opportunities

- AAAE/ACI-NA Washington Legislative Conference – March 21-22, 2017 – Washington DC
- CSDA/SDLF Leadership Academy – April 23-26, 2017 – San Luis Obispo CA
- Annual AAAE Conference and Exposition – May 7-10, 2017 - Long Beach CA
- CSDA/SDLF Leadership Academy – July 9-12, 2017 – Napa CA
- General Aviation Issues Conference – Aug. 20-22, 2017 – Seattle WA
- CSDA Annual Conference – Sept. 25-28, 2017 – Monterey CA
- NBAA Annual Convention & Exposition – Oct. 10-12, 2017 – Las Vegas NV

Item 2 – Ad Hoc Committee Meetings Update

Warehouse/Office Building (WOB) Committee (Directors Jones and Morrison)

- Building is 99% complete.
- Clear Capital has moved in and is operating.
- The building received final Certificate of Occupancy on March 10, 2017.

Non-Aeronautical Land Use Committee (Directors Jones and Wallace)

- Ad Hoc Committee will be discussing the various applicants for Land Leasing.
- We continue discussions regarding Land Uses on Soaring Way and Highway 267 and the Sphere Amendment issues.
- We continue to work on the possibility of a land swap with TTSA. We are waiting for final appraisal in order to discuss options with TTSA.

GHG Inventory Study Ad Hoc Committee (Directors Wallace and Stephens)

- Staff met with First Environment last week to review data, answer questions, and work through emission tiers of airport facilities and equipment.
- Study Draft is substantially complete.
- GHG Surveys have been sent to airport tenants to measure their GHG emissions to incorporate into study. The will be complete in mid-April.
- Once Tenant Surveys are analyzed and incorporated into draft, Study will be reviewed with Ad Hoc Committee in preparation for full Board review.

Economic Impact Study Committee (Directors Wallace and O'Dette)

- Kick-Off meeting was held on January 27th.
- Ad Hoc Committee, EPS (Consultant), and staff reviewed the Scope of Work, discussed the time line and reviewed the project.

- EPS and Staff are working on data gathering of readily available sources and local sources.
- One of the first projects for the Ad Hoc Committee is to review the Survey to be sent out to users. EPS is in process of drafting survey and will have it ready for Ad Hoc Committee review by March 25th. EPS plans to conduct survey in March/April and again in June.
- Staff is working with EPS on Methodology of Survey delivery.

Air Show Check-In Committee (Directors Jones and O’Dette)

- Ad Hoc Committee met with Air Show Committee on March 8th.
- The Ad Hoc Committee reviewed the evolution of the Airshow of the past 5 years. The 2017 Show will be the 6th Show this committee has presented.
- The Ad Hoc Committee discussed some of the fund raising challenges they face and discussed future options and solutions to that dilemma.
- Ad Hoc Committee and Air Show Committee are working on Air Show Services Agreement which will be brought to the Board at the April 19th Board Meeting.

Regional Housing Committee (Directors Stephens and Morrison)

- Ad Hoc Committee meet on March 14th.
- We continue to participate in and support Regional Housing Council. The Ad Hoc Committee has also discussed some specific housing projects where the District may be able to assist in the facilitation of construction of housing. More will be discussed at the March 27th Board Workshop.
- Next Housing Council Meeting is Wednesday, April 19th at 7:30 AM at TTCF.
- Housing Council Public Kickoff Event is Saturday, April 29th at 8:30 AM to 12:00 PM at Truckee High School.

Item 3 – RASC Board Meeting Update

The General Manager will provide a brief update on the RASC meeting of March 6, 2017.

Item 4 – Community Bike Share Program Update

The Board budgeted \$12,000 in FY2017 for the District to launch a Bike Share Program. After much research and receiving quotes from 3 vendors, Staff has selected Zagster as the vendor of choice to provide this service. Zagster is a California company that provides full service bike share programs for business, government, universities, etc. Full service includes bikes, stations, insurance, maintenance, system balancing, as well as their App. based rental system. Information about their product is attached. Staff is working on an Agreement for Zagster to install two stations with 5 bikes each. One at the Airport and a second station in Downtown Truckee. This will allow airport users, pilots, passengers, as well as residents to connect the airport to the downtown. Staff will provide additional information and specifics at the March 22nd meeting. Agreements with Zagster will be finalized after the Board has provided comment on the attached proposal.

Item 5 – Executive Hangar Project Update

Final plans are complete and project will be out to bid by March 24th. Staff hopes to have final bids received by the end of April. Staff has received final NEPA compliance approval from FAA and is working on CEQA compliance with Town of Truckee in preparation of submittal of a use permit for hangars pending the Board’s final decision on Executive Hangar Development. Staff has submitted financing applications to Cal Aero as well as the CSDA Finance Corporation. It is staff’s objective to have pre-approved financing term sheets from lenders, building plans and elevations, final Bid costs, financial pro formas, and preleasing agreements ready for Board review and final decision at the May 24, 2017 Board Meeting.

Item 6 – Final Agenda Review for Board of Director/Staff Workshop for March 27, 2017

Staff will provide the final agenda and meeting review materials for workshop.

Item 7 – Upcoming Meeting Schedule

Staff proposes the following Dates for our Spring Meetings:

- March 27, 2017 – Special Board Meeting – Annual Board Workshop
- April 19, 2017 – Regular Board Meeting (moved from April 26)
- ACAT/Board of Director Combined Workshop – To Be Decided. This has typically been on 2nd Tuesday morning in May which is May 9th this year.
- FY2018 Budget Workshop – With Fiscal year change, budget workshop will be scheduled in early September for a January 1, 2018 start of our new Fiscal Year.

Item 8 – Rolling Agenda Review

We will review upcoming items and plan agendas for future meetings.

Attachments to GM Report

Item 3 – Zagster Information and Proposal

Item 5 – Agenda for March 27, 2017 Board Workshop