



# General Manager's Report

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## Item 1 – Upcoming Training/Conference Opportunities

- CSDA/SDLF Leadership Academy – April 23-26, 2017 – San Louis Obispo CA
- Annual AAAE Conference and Exposition – May 7-10, 2017 – Long Beach CA
- **AAAE/USCTA Contract Tower Program Workshop – June 19-21, 2017 – Washington DC**
- CSDA/SDLF Leadership Academy – July 9-12, 2017 – Napa CA
- SWAAAE Annual Conference – July 23-27, 2017 – Newport Beach CA
- General Aviation Issues Conference – Aug. 20-22, 2017 – Seattle WA
- CSDA Annual Conference – Sept. 25-28, 2017 – Monterey CA
- National Airports Conference – Oct 1-3, 2017 – Las Vegas NV
- NBAA Annual Convention & Exposition – Oct. 10-12, 2017 – Las Vegas NV
- AAAE ACI-NA Airport Noise Conference – Oct. 11-13 – Savannah GA
- Airports Going Green Conference – Nov. 12-15, 2017 – Dallas TX
- ICAS Annual Exposition – Dec. 3-6, 2017 – Las Vegas NV

## Item 2 – Ad Hoc Committee Meetings Update

### Warehouse/Office Building (WOB) Committee (Directors Jones and Morrison)

- Building is 100% complete.
- Clear Capital has moved in and is operating.
- The building received final Certificate of Occupancy on March 10, 2017.
- Ad Hoc Committee and Staff will be meeting to finalize and close project.
- Open House is April 27, 2017 from 6:00 to 8:00 PM

### Non-Aeronautical Land Use Committee (Directors Jones and Wallace)

- Ad Hoc Committee will be discussing the various applicants for Land Leasing.
- We continue discussions regarding Land Uses on Soaring Way and Highway 267 and the Sphere Amendment issues.
- We continue to work on the possibility of a land swap with TTSA.
- We have received copies of the appraisal and will be reviewing with the Ad Hoc Committee

### GHG Inventory Study Ad Hoc Committee (Directors Wallace and Stephens)

- Study Draft is substantially complete.
- First Environment is working on the aircraft emissions component with staff. Very close completion.
- GHG Surveys have been sent to airport tenants to measure their GHG emissions to incorporate into study. Still working on getting a few back from Tenants.

- Once Tenant Surveys are analyzed and incorporated into draft, Study will be reviewed with Ad Hoc Committee in preparation for full Board review.

#### Economic Impact Study Committee (Directors Wallace and O’Dette)

- Readily available information has been collected and annualized.
- Next step is to review Visitor Survey. EPS is working that up currently and will have it ready for Ad Hoc Committee review by end of April.
- Survey to be conducted during peak summer season in June and July.
- We will also be leveraging charter operators to collect information from their clients via web and email channels.
- Project likely will not be ready to present to Board until late summer.

#### Air Show Check-In Committee (Directors Jones and O’Dette)

- See Agenda Item 9.

#### Regional Housing Committee (Directors Stephens and Morrison)

- Ad Hoc Committee meet with Town of Truckee and local developer on April 12, 2017.
- Ad Hoc Committee continues to look for opportunity to leverage existing opportunities to construct workforce housing. Director Stephens can provide a more specific update at the meeting.
- Next Housing Council Meeting is Wednesday, April 19<sup>th</sup> at 7:30 AM at TTCF.
- Housing Council Public Kickoff Event is Saturday, April 29<sup>th</sup> at 8:30 AM to 12:00 PM at Truckee High School.

#### **Item 3 – Hangar 2 Project Next Steps Discussion**

As of press time of this report, Staff has not received the final offer from Travelers Insurance to settle our claim on the Hangar 2 collapse. Staff continues to review options for a replacement building. Staff would like to briefly discuss a few items as found on the Hangar 2 Fact sheet and propose a next step regarding the future of this project.

#### **Item 4 – Watercraft Inspection Station on South Ramp of Airport Update**

Staff intend to enter into a 2017 summer land lease agreement with the Town of Truckee to permit their locating the Watercraft Inspection and Decontamination Station at the edge of South Ramp per the attached layout. This will be the same set up as last season. They will operate between mid-May through the end of September. Staff has worked with Town staff to iron out the wrinkles regarding traffic control on holiday weekends and operating methods to assure the operation does not interfere with airport operations and terminal traffic circulation.

#### **Item 5 – Executive Hangar Project Update**

The project is out to bid. Staff will have final bids on May 3, 2017. Staff has received final NEPA compliance approval from FAA and CEQA compliance is on this Agenda. Preliminary meetings have been held with the Town of Truckee. Staff received a pre-approved financing Term Sheet from the CSDA Finance Corporation for full funding at 3.5% over 20 years. Cal Aero is still reviewing our funding application but preliminary conversations with them indicated that funding is unlikely due to project size and scope. It is staff’s objective to have all information wrapped up with the pre-approved financing term sheets, building plans and elevations, final Bid costs, financial pro formas, and preleasing commitments ready for Board review and final decision at the May 24, 2017 Board Meeting.

#### **Item 6 – Presentation by General Manager to the Reno Tahoe International Airport Board of Directors**

Staff will provide a brief update regarding the GM’s presentation to the RTAA Board.

**Item 7 – Upcoming Meeting Schedule**

Staff proposes the following Dates for our Spring Meetings:

- ACAT/Board of Director Combined Workshop – To Be Decided.
- FY2018 Budget Workshop – With Fiscal year change, budget workshop will be scheduled in early September for a January 1, 2018 start of our new Fiscal Year. Staff will discuss a few potential dates.

**Item 8 – Rolling Agenda Review**

We will review upcoming items and plan agendas for future meetings.

**Attachments to GM Report**

Item 3 – Hangar 2 Fact Sheet

Item 4 – Watercraft Inspection Station Site Plan