



**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTOR STAFF REPORT**

AGENDA TITLE: Financial Report, March 31, 2017
MEETING DATE: May 24, 2017
PREPARED BY: Sally Lyon, Director of Finance and Administration

Revenues:

For the six months ended March 31, 2017, Airside Operating Revenue was 5%, \$43,000 over budget on a year to date basis as well as \$99,300 over the prior year. The Net Airside Revenue, \$496,000 (after deducting the Cost of Sales) was 1%, \$6,900 over budget. Hangar Revenues were 3%, \$19,900 over budget on a year-to-date basis, Other Business Leasing Revenues were (38%), (\$58,600) under budget, and Warehouse Revenues are down (2%), (\$2,400).

	Gallons sold 100LL	Gallons sold Jet A
10/1/16-3/31/17	27,501	126,680
10/1/15-3/31/16	27,305	113,530
Net Increase/(Decrease)	196	13,150
% Increase/(Decrease)	.7%	12%
100LL	Revenue	Net Revenue
10/1/16-3/31/17	\$129,478	\$28,230
10/1/15-3/31/16	\$124,890	\$28,150
Jet A		
10/1/16-3/31/17	\$507,054	\$265,478
10/1/15-3/31/16	\$437,333	\$248,803

Cost of Goods Sold:

Fuel costs are up from budget by 8%, \$37,400 which corresponds to 20% increased fuel cost per gallon. Gross profit on fuel is 46%. Net Airside Revenue is up from budget by \$6,900.

Payroll and Employee Benefits:

Total Payroll & Benefits are \$24,200, 2% under budget. The following contributes to this difference:

- Wages, Salaries and Other Compensation is (\$900), (.1%) over budget.
- Payroll Taxes, Employee Benefit Insurance, Workers Compensation Insurance and Training and Other are under budget combined by \$25,100, 7% under budget.

Operating, General and Administrative Expenses are under budget \$735,300, 35% for the six months ended March 31, 2017. Repair & Maintenance expenses were under budget by \$597,100, 60% for the same period.

Other Income and Expense is up \$197,500, 7% compared to budget.

Net Income is \$1,555,000. This is a positive variance of \$1,121,200 from the budget.

The hangar waitlist as of 08/10/16 is:

- 37 on the executive hangar waitlist made up of 20 new tenants & 17 transfer list tenants looking for executive-size hangars.
- 23 on the T-Hangar waitlist, 8 for "super T's" (44' doors or larger), 4 for hangars this summer, 11 for regular T-Hangars.
- 6 non-aero end caps (we are no longer renting T-hangars for non-aero usage with 100% occupancy).

The temporary tower is progressing and scheduled to be operational on schedule, June 1, 2017. Skydiving and glider operations start up at the end of May. The rent abatement period for the delay in occupancy for Clear Capital has ended and we are now receiving rent payments. We are fully staffed including temporary seasonal staff.

Variance Analysis

The following variance analysis provides explanations for individual line items that have a difference of more than \$5,000 and more than 5% to the budgeted amount.

Detailed Income Statement Line Item	% Variance Favorable (Unfavorable) Budget	\$ Variance Favorable (Unfavorable) Budget	Explanation
ACAT	29%	\$12,226	ACAT has not had any major expenditures yet this year.
Annoyance Reduction Programs	23%	\$18,321	Additional Fly Quiet tier was budgeted for an additional \$36,000 and has not been implemented.
Access Control	76%	\$11,587	Under budget due to timing of expenses. There are upgrades planned for this summer.
Airshow	40%	\$20,217	Expense is spread evenly over the year.
Aviation Safety Initiatives	74%	\$40,552	Airspace study underway, under budget due to timing.
Communications	43%	\$12,918	Radio replacement is one third of this line item, not expended to date.
Conventions, Conferences	(72%)	(\$11,710)	Over budget, more expense than anticipated for both staff and board travel.
Credit Card Fees	21%	\$7,742	Under budget from change to new processing for hangar payments.
Geographic Information System	(42%)	(\$6,298)	Over budget due to timing of expenses.
Grounds Maintenance/Landscaping	96%	\$8,383	Under budget due to timing.
Office Equipment	58%	\$29,240	Under budget due to timing of expenses.
Operating Supplies	15%	\$7,882	Under budget due to timing of expenses.
Permits, Licenses & Fees	77%	\$8,067	Under budget due to timing of expenses.
Professional Services-Accounting	25%	\$6,124	Under budget with \$5,000 of audit fees in prior year.
Professional Services-Legal	14%	\$7,340	Lower expenditures in the 1 st part of the year.

Detailed Income Statement Line Item	% Variance Favorable (Unfavorable) Budget	\$ Variance Favorable (Unfavorable) Budget	Explanation
Professional Services – Computer Support	46%	\$38,250	Under budget due to timing of expenses. The budget included \$50,000 for point of sale software upgrade that is not likely to be spent.
Professional Services – Other Professional	70%	\$326,384	Actual amounts incurred through March for anticipated projects were: Minimum Standards \$13,200, Art in the Airport \$3,700, Salary Survey \$16,400, Airspace \$6,000, Greenhouse Gas Study \$29,000, Temporary Tower \$44,600, Appraisal of land for trade \$10,000, and Godbe Survey \$18,300.
Professional Services – Engineering	(120%)	(\$14,974)	Additional expenses relating to Hangar 2 collapse and demolition.
Professional Services – Fiscal Analyst	(48%)	(\$7,175)	Economic Sustainability budgeted under professional fees.
Internet, Print, etc	32%	\$19,652	Under budget due to timing of expenses.
Events and Programs	(54%)	(\$5,445)	Over budget due to timing of expenses.
Sponsorships	(68%)	(\$13,592)	Over budget due to timing of expenses.
Community/Agency Partnerships	45%	\$167,750	Expenditures to date are budgeted for Boys and Girls Club \$45,000, Excellence in Education \$7,500, Tahoe City PUD-Ice Skating Rink \$150,000 and TNT/TMA membership \$1,750.
Pilot Outreach	71%	\$41,699	Lower expenditures in the 1 st part of the year.
Promotional Items	72%	\$9,051	Lower expenditures in the 1 st part of the year.
Vehicle Expense	(123%)	(\$19,693)	Diesel fuel purchases over budget due to “snowmageddon.”
Equipment Expense	(31%)	(\$7,662)	Tire purchases over budget due to “snowmageddon.”
Airfield Equipment, Lights and Signs	93%	\$15,886	Lower expenditures in the 1 st part of the year.

Detailed Income Statement Line Item	% Variance Favorable (Unfavorable) Budget	\$ Variance Favorable (Unfavorable) Budget	Explanation
Airfield-Facility Maintenance	83%	\$349,743	Under budget due to timing of expenses. Most expenditures in the summer months.
Hangar-Facility Maintenance	84%	\$188,393	Minor hangar repairs so far this year. Most expenditures in the summer months.
Other Business Buildings Maintenance	92%	\$31,049	Minor building repairs so far this year.
Terminal Building – Facility Maintenance	86%	\$60,123	Under budget due to timing of expenses. Playground expansion hopefully this spring.
Maintenance Building- Facility Maintenance	92%	\$13,209	Under budget due to timing of expenses.
Land Management	(22%)	(\$35,633)	Higher expenditures this past fall for Waddle Ranch.

If you have any questions, please don't hesitate to call me (530) 587-7692.

Truckee Tahoe Airport District
Balance Sheet
As of March 31, 2017 and September 30, 2016

	March 31, 2017	September 30, 2016
<u>ASSETS</u>		
<u>Current Assets</u>		
Cash & Cash Equivalents	\$ 7,848,680	\$ 7,974,793
Investments	1,000,000	1,000,000
Accounts Receivable	73,393	(249,706)
Interest Receivable	16,133	15,509
Property Taxes Receivable	931,606	1,365,937
Grants Receivable	-	2,122,855
Inventories	80,629	58,765
Prepays and Deposits	87,852	166,200
Deferred outflows of resources relating to pensions	474,501	474,501
Total Current Assets	\$ 10,512,795	\$ 12,928,854
<u>Noncurrent Assets</u>		
Investments	500,000	500,000
Property, Plant and Equipment	74,263,253	72,539,975
Less: Accumulated Depreciation	(27,365,273)	(27,365,273)
Net Property, Plant and Equipment	46,897,981	45,174,702
Total Noncurrent Assets	47,397,981	45,674,702
TOTAL ASSETS	\$ 57,910,776	\$ 58,603,556
<u>LIABILITIES</u>		
<u>Current Liabilities</u>		
Accounts Payable	\$ 201,813	\$ 2,383,351
Accrued Expense	(4,795)	131,508
Deferred Revenue	301,455	278,786
Deposits	157,628	149,167
Compensated Absences	317,796	278,821
Deferrred inflows of resources relating to pensions	171,058	171,058
Total Current Liabilities	1,144,955	3,392,691
<u>Long Term Liabilities</u>		
Net Pension Liabilities	1,706,562	1,706,562
TOTAL LIABILITIES	\$ 2,851,517	\$ 5,099,253
<u>Equity</u>		
Invested in Capital Assets	\$ 45,174,702	\$ 45,174,702
Unrestricted	8,329,601	3,049,456
Net Income (Loss)	1,554,956	5,280,145
Total Equity	\$ 55,059,258	\$ 53,504,303
Total Liabilities & Equity	\$ 57,910,776	\$ 58,603,556

Truckee Tahoe Airport District
Detailed Income Statement Budget Comparison
For the Year to Date Ended March 31, 2017

Year to Date

2017 YTD	2017	Budget	Variance	% Favorable (Unfavorable)	Annual Budget
Revenues					
Airside Operating Revenues					
1 Aviation Fuel Sales	\$ 129,478.20	\$ 156,000.00	\$ (26,521.80)	(17.0)	\$ 370,000.00
3 Jet Fuel Sales	507,053.64	431,000.00	76,053.64	17.65	1,472,100.00
5 Auto Parking	31,572.34	24,990.00	6,582.34	26.34	50,000.00
6 Oil Sales	481.16	552.00	(70.84)	(12.83)	1,100.00
7 Tiedowns	22,866.19	47,502.00	(24,635.81)	(51.86)	95,000.00
8 Transient Use Fees	117,652.02	115,002.00	2,650.02	2.30	230,000.00
9 Merchandise	621.72	402.00	219.72	54.66	800.00
10 Services	27,339.00	19,998.00	7,341.00	36.71	40,000.00
11 Vending	450.26	252.00	198.26	78.67	500.00
12 Miscellaneous Revenue	3,701.00	2,502.00	1,199.00	47.92	5,000.00
Total Airside Operating Revenue	\$ 841,215.53	\$ 798,200.00	\$ 43,015.53	5.4	\$ 2,264,500.00
Hangar Rental Income					
15 T-Hangar / Box Hangar Rental Income	\$ 694,709.06	\$ 675,000.00	\$ 19,709.06	2.9	\$ 1,350,000.00
16 T-Hangar / Box Hangar Electricity Surcharge	24,176.99	24,000.00	176.99	0.74	48,000.00
Total Hangar	\$ 718,886.05	\$ 699,000.00	\$ 19,886.05	2.8	\$ 1,398,000.00
Other Business Income					
19 Other Business Leasing Income	\$ 67,463.56	\$ 112,300.00	\$ (44,836.44)	(39.9)	\$ 283,100.00
20 Concession Income	29,692.55	43,500.00	(13,807.45)	(31.74)	87,000.00
Total Other Business Income	\$ 97,156.11	\$ 155,800.00	\$ (58,643.89)	(37.6)	\$ 370,100.00
Warehouse Income					
23 Warehouse Space Rental Income	\$ 137,586.00	\$ 139,998.00	\$ (2,412.00)	(1.7)	\$ 280,000.00
Total Warehouse Income	\$ 137,586.00	\$ 139,998.00	\$ (2,412.00)	(1.72)	\$ 280,000.00
TOTAL REVENUES	\$ 1,794,843.69	\$ 1,792,998.00	\$ 1,845.69	0.1	\$ 4,312,600.00
Cost of Goods Sold					
28 Aviation Fuel Cost - 100 LL	\$ 101,248.56	\$ 118,200.00	\$ 16,951.44	14.3	\$ 280,500.00
29 Jet Fuel & Prist Cost	241,575.19	187,200.00	(54,375.19)	(29.05)	639,000.00
30 Oil and Lubricant Cost	(719.25)	404.00	1,123.25	278.03	800.00
31 Merchandise Purchases	3,098.93	300.00	(2,798.93)	(932.98)	600.00
33 Inventory Shrinkage	-	3,000.00	3,000.00	100.00	6,000.00
Total Cost of Goods Sold	\$ 345,203.43	\$ 309,104.00	\$ (36,099.43)	(11.7)	\$ 926,900.00
Payroll and Employee Benefits					
36 Salaries and Wages	\$ 846,554.61	\$ 845,648.00	\$ (906.61)	(0.1)	\$ 1,691,318.00
40 PERS Contributions	107,020.71	117,427.00	10,406.29	8.86	234,851.00
41 Medicare & FICA Expense	12,509.65	14,908.00	2,398.35	16.09	29,825.00
42 Unemployment Taxes	434.22	1,500.00	1,065.78	71.05	3,000.00
43 Employee Benefits (Insurance)	197,575.39	211,098.00	13,522.61	6.41	422,200.00
44 Workers' Compensation Insurance	26,750.00	27,504.00	754.00	2.74	55,000.00
45 Training, Education and Other	37,041.51	33,996.00	(3,045.51)	(8.96)	68,000.00
Total Payroll and Employee Benefits	\$ 1,227,886.09	\$ 1,252,081.00	\$ 24,194.91	1.9	\$ 2,504,194.00
Allocated Wages and Benefits	\$ -	\$ -	\$ -	-	\$ -
Total Payroll, Benefits and Allocation	\$ 1,227,886.09	\$ 1,252,081.00	\$ 24,194.91	1.9	\$ 2,504,194.00
Total Cost of Goods and Payroll	\$ 1,573,089.52	\$ 1,561,185.00	\$ (11,904.52)	(0.8)	\$ 3,431,094.00
GROSS PROFIT (LOSS)	\$ 221,754.17	\$ 231,813.00	\$ 13,750.21	5.9	\$ 881,506.00

Truckee Tahoe Airport District
Detailed Income Statement Budget Comparison
For the Year to Date Ended March 31, 2017

Year to Date

2017 YTD	2017	Budget	Variance	% Favorable (Unfavorable)	Annual Budget
Expenses					
Operating, General & Administrative Expenses					
50 ACAT	\$ 29,774.01	\$ 42,000.00	\$ 12,225.99	29.1	\$ 84,000.00
51 Annoyance Reduction Programs:			-	-	-
52 Fly QT Program	62,678.82	81,000.00	18,321.18	22.62	162,000.00
56 Access Control	3,664.53	15,252.00	11,587.47	75.97	30,500.00
57 Airshow	29,783.32	50,000.00	20,216.68	40.43	160,000.00
58 Aviation Safety Initiatives	14,198.19	54,750.00	40,551.81	74.07	109,496.00
59 Cash (Over)/Short - Bad Debt Expense	(11.08)	51.00	62.08	121.73	100.00
60 Communications	17,082.14	30,000.00	12,917.86	43.06	60,000.00
61 Conventions, Conferences	27,957.73	16,248.00	(11,709.73)	(72.07)	32,500.00
62 County Support	-	-	-	-	110,000.00
63 Credit Card Fees & Finance Charges	29,007.07	36,750.00	7,742.93	21.07	73,500.00
64 Directors' Fees & Expenses	53,117.13	57,600.00	4,482.87	7.78	115,200.00
66 Dues & Subscriptions	13,389.87	9,000.00	(4,389.87)	(48.78)	18,000.00
67 Election Expense	21,688.59	25,000.00	3,311.41	13.25	25,000.00
68 Employee Relations Activities	11,589.88	8,154.00	(3,435.88)	(42.14)	16,300.00
69 Employment Expense	1,748.98	2,502.00	753.02	30.10	5,000.00
70 Equipment Rental	6,454.88	7,500.00	1,045.12	13.93	15,000.00
71 Geographic Information System	21,298.43	15,000.00	(6,298.43)	(41.99)	30,000.00
72 Grounds Maintenance/Landscaping	365.00	8,748.00	8,383.00	95.83	17,500.00
74 Homebasing Incentive	42,187.19	43,752.00	1,564.81	3.58	87,500.00
75 Insurance	34,693.55	36,450.00	1,756.45	4.82	72,900.00
76 Library & Reference Materials	82.14	546.00	463.86	84.96	1,100.00
77 Office Equipment	20,757.94	49,998.00	29,240.06	58.48	100,000.00
78 Office Supplies	8,804.21	13,752.00	4,947.79	35.98	27,500.00
79 Operating Supplies, Small Tools & Janitorial	45,919.78	53,802.00	7,882.22	14.65	107,600.00
80 Operations Monitoring Expenses	135,834.04	135,498.00	(336.04)	(0.25)	271,000.00
81 Permits, Licenses & Fees	2,433.00	10,500.00	8,067.00	76.83	21,000.00
82 Postage, Freight & Delivery	4,541.78	1,674.00	(2,867.78)	(171.31)	3,350.00
83 Printing, Copying, Publication of Legal Notices	1,914.34	3,000.00	1,085.66	36.19	6,000.00
84 Professional Services			-	-	-
85 Accounting & Auditing	18,876.00	25,000.00	6,124.00	24.50	30,000.00
86 Legal	45,160.49	52,500.00	7,339.51	13.98	105,004.00
87 Computer Support	44,754.22	83,004.00	38,249.78	46.08	166,000.00
88 Other Professional	141,867.90	468,252.00	326,384.10	69.70	936,500.00
89 Engineering	27,472.07	12,498.00	(14,974.07)	(119.81)	25,000.00
90 Fiscal Analyst - Sustainability	22,175.00	15,000.00	(7,175.00)	(47.83)	30,000.00
91 Public Relations - Outreach			-	-	-
92 Consulting	11,472.68	9,000.00	(2,472.68)	(27.47)	18,000.00
93 Internet, Print, Broadcast & Direct Mail	41,848.43	61,500.00	19,651.57	31.95	123,000.00
94 Events and Programs	15,447.15	10,002.00	(5,445.15)	(54.44)	20,000.00
95 Sponsorships	33,590.00	19,998.00	(13,592.00)	(67.97)	40,000.00
96 Community/Agency Partnerships	204,250.00	372,000.00	167,750.00	45.09	744,000.00
97 Pilot Outreach	17,299.43	58,998.00	41,698.57	70.68	118,000.00
98 Promotional Items	3,447.37	12,498.00	9,050.63	72.42	25,000.00
99 Travel	29.43	1,650.00	1,620.57	98.22	3,300.00
100 Utilities	120,053.19	114,726.00	(5,327.19)	(4.64)	229,450.00
101 Other (Income) Expense	1,141.84	-	(1,141.84)	-	-
Total Operating, General & Administrative	\$ 1,389,840.66	\$ 2,125,153.00	\$ 735,312.34	34.6	\$ 4,375,300.00

Truckee Tahoe Airport District
Detailed Income Statement Budget Comparison
For the Year to Date Ended March 31, 2017

Year to Date

2017 YTD	2017	Budget	Variance	% Favorable (Unfavorable)	Annual Budget
Repairs and Maintenance					
104 Vehicles Expense	\$ 35,695.45	\$ 16,002.00	\$ (19,693.45)	(123.1)	\$ 32,000.00
105 Equipment Expense	32,664.44	25,002.00	(7,662.44)	(30.65)	50,000.00
106 Airfield Equipment, Lights & Signs	1,261.89	17,148.00	15,886.11	92.64	34,300.00
107 Aviation Safety Equipment	198.95	4,998.00	4,799.05	96.02	10,000.00
108 Unicom Enhancement	-	-	-	-	-
109 Pavement Maintenance	-	-	-	-	-
110 Airfield - Facility Maintenance	72,255.15	421,998.00	349,742.85	82.88	844,000.00
111 Hangars - Facility Maintenance	34,741.27	223,134.00	188,392.73	84.43	446,263.00
112 Other Business Buildings - Facility Maintenance	2,748.83	33,798.00	31,049.17	91.87	67,600.00
113 Warehouse - Facility Maintenance	3,713.87	4,998.00	1,284.13	25.69	10,000.00
114 Firefighting & Haz Mat. Response	7,586.98	3,252.00	(4,334.98)	(133.30)	6,500.00
115 Terminal Building - Facility Maintenance	10,125.44	70,248.00	60,122.56	85.59	140,500.00
116 Maintenance Buildings - Facility Maintenance	1,191.16	14,400.00	13,208.84	91.73	28,800.00
117 Land Management	201,281.25	165,648.00	(35,633.25)	(21.51)	331,300.00
Total Repairs & Maintenance	\$ 403,464.68	\$ 1,000,626.00	\$ 597,161.32	59.7	\$ 2,001,263.00
Net Operating Income (Loss) Before					
Depreciation	\$ (1,571,551.17)	\$ (2,893,966.00)	\$ (1,318,723.45)	45.6	\$ (5,495,057.00)
119 Depreciation Expense	\$ -	\$ -	\$ -	-	\$ -
NET OPERATING INCOME (LOSS)	\$ (1,571,551.17)	\$ (2,893,966.00)	\$ (1,318,723.45)	45.6	\$ (5,495,057.00)
Other Income and (Expense)					
123 Property Tax Revenue	\$ 2,734,999.98	\$ 2,734,998.00	\$ 1.98	0.0	\$ 5,470,000.00
124 Other Non-Operating Revenues	-	2,502.00	(2,502.00)	(100.00)	5,000.00
125 Operating Grants	358,875.23	165,498.00	193,377.23	116.85	1,359,100.00
127 Interest Income	32,631.52	25,998.00	6,633.52	25.52	52,000.00
Total Other Income and (Expense)	\$ 3,126,506.73	\$ 2,928,996.00	\$ 197,510.73	6.7	\$ 6,886,100.00
NET INCOME (LOSS)	\$ 1,554,955.56	\$ 35,030.00	\$ 1,121,212.72	3,200.7	\$ 1,391,043.00

Truckee Tahoe Airport District
Detailed Income Statement Prior Year Comparison
For the Year to Date Ended March 31, 2017

Year to Date

2017 YTD	2017	Prior Year	Variance	% Favorable (Unfavorable)	Annual Budget
Revenues					
Airside Operating Revenues					
1 Aviation Fuel Sales	\$ 129,478.20	\$ 124,889.79	\$ 4,588.41	3.7	\$ 370,000.00
3 Jet Fuel Sales	507,053.64	437,333.33	69,720.31	15.9	1,472,100.00
5 Auto Parking	31,572.34	26,850.20	4,722.14	17.6	50,000.00
6 Oil Sales	481.16	541.26	(60.10)	(11.1)	1,100.00
7 Tiedowns	22,866.19	30,015.50	(7,149.31)	(23.8)	95,000.00
8 Transient Use Fees	117,652.02	95,000.00	22,652.02	23.8	230,000.00
9 Merchandise	621.72	288.15	333.57	115.8	800.00
10 Services	27,339.00	20,110.00	7,229.00	35.9	40,000.00
11 Vending	450.26	287.77	162.49	56.5	500.00
12 Miscellaneous Revenue	3,701.00	6,576.05	(2,875.05)	(43.7)	5,000.00
Total Airside Operating Revenue	\$ 841,215.53	\$ 741,892.05	\$ 99,323.48	13.4	\$ 2,264,500.00
Hangar Rental Income					
15 T-Hangar / Box Hangar Rental Income	\$ 694,709.06	\$ 688,343.62	\$ 6,365.44	0.9	\$ 1,350,000.00
16 T-Hangar / Box Hangar Electricity Surcharge	24,176.99	24,788.77	(611.78)	(2.5)	48,000.00
Total Hangar	\$ 718,886.05	\$ 713,132.39	\$ 5,753.66	0.8	\$ 1,398,000.00
Other Business Income					
19 Other Business Leasing Income	\$ 67,463.56	\$ 49,553.94	\$ 17,909.62	36.1	\$ 283,100.00
20 Concession Income	29,692.55	45,998.47	(16,305.92)	(35.4)	\$ 87,000.00
Total Other Business Income	\$ 97,156.11	\$ 95,552.41	\$ 1,603.70	1.7	\$ 370,100.00
Warehouse Income					
23 Warehouse Space Rental Income	\$ 137,586.00	\$ 142,146.00	\$ (4,560.00)	(3.2)	\$ 280,000.00
Total Warehouse Income	\$ 137,586.00	\$ 142,146.00	\$ (4,560.00)	(3.21)	\$ 280,000.00
TOTAL REVENUES	\$ 1,794,843.69	\$ 1,692,722.85	\$ 102,120.84	6.0	\$ 4,312,600.00
Cost of Goods Sold					
28 Aviation Fuel Cost - 100 LL	\$ 101,248.56	\$ 96,739.73	\$ (4,508.83)	(4.7)	\$ 280,500.00
29 Jet Fuel & Prist Cost	241,575.19	188,530.04	(53,045.15)	(28.1)	639,000.00
30 Oil and Lubricant Cost	(719.25)	744.51	1,463.76	196.6	800.00
31 Merchandise Purchases	3,098.93	5,616.54	2,517.61	44.8	600.00
33 Inventory Shrinkage	-	4,808.53	4,808.53	100.0	6,000.00
Total Cost of Goods Sold	\$ 345,203.43	\$ 296,439.35	\$ (48,764.08)	(16.4)	\$ 926,900.00
Payroll and Employee Benefits					
36 Salaries and Wages	\$ 846,554.61	\$ 788,839.71	\$ (57,714.90)	(7.3)	\$ 1,691,318.00
40 PERS Contributions	107,020.71	98,052.73	(8,967.98)	(9.1)	234,851.00
41 Medicare & FICA Expense	12,509.65	11,349.43	(1,160.22)	(10.2)	29,825.00
42 Unemployment Taxes	434.22	2,700.00	2,265.78	83.9	3,000.00
43 Employee Benefits (Insurance)	197,575.39	188,516.24	(9,059.15)	(4.8)	422,200.00
44 Workers' Compensation Insurance	26,750.00	27,912.48	1,162.48	4.2	55,000.00
45 Training, Education and Other	37,041.51	27,593.04	(9,448.47)	(34.2)	68,000.00
Total Payroll and Employee Benefits	\$ 1,227,886.09	\$ 1,144,963.63	\$ (82,922.46)	(7.2)	\$ 2,504,194.00
Allocated Wages and Benefits	\$ -	\$ -	\$ -	-	\$ -
Total Payroll, Benefits and Allocation	\$ 1,227,886.09	\$ 1,144,963.63	\$ (82,922.46)	(7.2)	\$ 2,504,194.00
Total Cost of Goods and Payroll	\$ 1,573,089.52	\$ 1,441,402.98	\$ (131,686.54)	(9.1)	\$ 3,431,094.00
GROSS PROFIT (LOSS)	\$ 221,754.17	\$ 251,319.87	\$ (29,565.70)	(11.8)	\$ 881,506.00

Truckee Tahoe Airport District
Detailed Income Statement Prior Year Comparison
For the Year to Date Ended March 31, 2017

Year to Date

2017 YTD	2017	Prior Year	Variance	% Favorable (Unfavorable)	Annual Budget
Expenses					
Operating, General & Administrative Expenses					
50 ACAT	\$ 29,774.01	\$ 21,169.13	\$ (8,604.88)	(40.6)	\$ 84,000.00
52 Fly QT Program	62,678.82	62,986.00	307.18	0.5	162,000.00
54 Other Noise Abatement Expenses	-	928.00	928.00	100.0	-
56 Access Control	3,664.53	-	(3,664.53)	-	30,500.00
57 Airshow	29,783.32	19,821.66	(9,961.66)	(50.3)	160,000.00
58 Aviation Safety Initiatives	14,198.19	58,493.56	44,295.37	75.7	109,496.00
59 Cash (Over)/Short - Bad Debt Expense	(11.08)	80.53	91.61	113.8	100.00
60 Communications	17,082.14	24,694.16	7,612.02	30.8	60,000.00
61 Conventions, Conferences	27,957.73	29,449.01	1,491.28	5.1	32,500.00
62 County Support	-	-	-	-	110,000.00
63 Credit Card Fees & Finance Charges	29,007.07	24,457.88	(4,549.19)	(18.6)	73,500.00
64 Directors' Fees & Expenses	53,117.13	50,259.40	(2,857.73)	(5.7)	115,200.00
66 Dues & Subscriptions	13,389.87	9,078.24	(4,311.63)	(47.5)	18,000.00
67 Election Expense	21,688.59	50.00	(21,638.59)	(43,277.2)	25,000.00
68 Employee Relations Activities	11,589.88	10,520.47	(1,069.41)	(10.2)	16,300.00
69 Employment Expense	1,748.98	2,844.67	1,095.69	38.5	5,000.00
70 Equipment Rental	6,454.88	6,310.14	(144.74)	(2.3)	15,000.00
71 Geographic Information System	21,298.43	17,382.45	(3,915.98)	(22.5)	30,000.00
72 Grounds Maintenance/Landscaping	365.00	-	(365.00)	-	17,500.00
74 Homebasing Incentive	42,187.19	43,221.00	1,033.81	2.4	87,500.00
75 Insurance	34,693.55	32,823.02	(1,870.53)	(5.7)	72,900.00
76 Library & Reference Materials	82.14	137.90	55.76	40.4	1,100.00
77 Office Equipment	20,757.94	30,023.83	9,265.89	30.9	100,000.00
78 Office Supplies	8,804.21	13,132.37	4,328.16	33.0	27,500.00
79 Operating Supplies, Small Tools & Janitorial	45,919.78	27,249.92	(18,669.86)	(68.5)	107,600.00
80 Operations Monitoring Expenses	135,834.04	113,577.42	(22,256.62)	(19.6)	271,000.00
81 Permits, Licenses & Fees	2,433.00	12,259.02	9,826.02	80.2	21,000.00
82 Postage, Freight & Delivery	4,541.78	2,230.37	(2,311.41)	(103.6)	3,350.00
83 Printing, Copying, Publication of Legal Notices	1,914.34	3,416.85	1,502.51	44.0	6,000.00
84 Professional Services	-	-	-	-	-
85 Accounting & Auditing	18,876.00	23,230.78	4,354.78	18.7	30,000.00
86 Legal	45,160.49	41,071.05	(4,089.44)	(10.0)	105,004.00
87 Computer Support	44,754.22	25,259.55	(19,494.67)	(77.2)	166,000.00
88 Other Professional	141,867.90	216,180.64	74,312.74	34.4	936,500.00
89 Engineering	27,472.07	4,367.50	(23,104.57)	(529.0)	25,000.00
90 Fiscal Analyst - Sustainability	22,175.00	-	(22,175.00)	-	30,000.00
91 Public Relations - Outreach	-	-	-	-	-
92 Consulting	11,472.68	19,837.36	8,364.68	42.2	18,000.00
93 Internet, Print, Broadcast & Direct Mail	41,848.43	50,463.69	8,615.26	17.1	123,000.00
94 Events and Programs	15,447.15	1,898.98	(13,548.17)	(713.4)	20,000.00
95 Sponsorships	33,590.00	26,326.00	(7,264.00)	(27.6)	40,000.00
96 Community/Agency Partnerships	204,250.00	45,000.00	(159,250.00)	(353.9)	744,000.00
97 Pilot Outreach	17,299.43	23,464.88	6,165.45	26.3	118,000.00
98 Promotional Items	3,447.37	2,021.97	(1,425.40)	(70.5)	25,000.00
99 Travel	29.43	970.96	941.53	97.0	3,300.00
100 Utilities	120,053.19	123,578.59	3,525.40	2.9	229,450.00
101 Other (Income) Expense	1,141.84	1,037.13	(104.71)	(10.1)	-
Total Operating, General & Administrative	\$ 1,389,840.66	\$ 1,221,306.08	\$ (168,534.58)	(13.8)	\$ 4,375,300.00

Truckee Tahoe Airport District
Detailed Income Statement Prior Year Comparison
For the Year to Date Ended March 31, 2017

Year to Date

2017 YTD	2017	Prior Year	Variance	% Favorable (Unfavorable)	Annual Budget	
Repairs and Maintenance						
104 Vehicles Expense	\$ 35,695.45	\$ 16,616.30	\$ (19,079.15)	(114.8)	\$ 32,000.00	
105 Equipment Expense	32,664.44	24,959.79	(7,704.65)	(30.9)	50,000.00	
106 Airfield Equipment, Lights & Signs	1,261.89	13,797.39	12,535.50	90.9	34,300.00	
107 Aviation Safety Equipment	198.95	1,557.40	1,358.45	87.2	10,000.00	
108 Unicom Enhancement	-	1,686.57	1,686.57	100.0	-	
109 Pavement Maintenance	-	279,659.61	279,659.61	100.0	-	
110 Airfield - Facility Maintenance	72,255.15	6,294.45	(65,960.70)	(1,047.9)	844,000.00	
111 Hangars - Facility Maintenance	34,741.27	8,427.34	(26,313.93)	(312.2)	446,263.00	
112 Other Business Buildings - Facility Maintenance	2,748.83	3,226.58	477.75	14.8	67,600.00	
113 Warehouse - Facility Maintenance	3,713.87	9,750.15	6,036.28	61.9	10,000.00	
114 Firefighting & Haz Mat. Response	7,586.98	3,642.90	(3,944.08)	(108.3)	6,500.00	
115 Terminal Building - Facility Maintenance	10,125.44	12,115.03	1,989.59	16.4	140,500.00	
116 Maintenance Buildings - Facility Maintenance	1,191.16	20,779.87	19,588.71	94.3	28,800.00	
117 Land Management	201,281.25	2,718.33	(198,562.92)	(7,304.6)	331,300.00	
Total Repairs & Maintenance	\$ 403,464.68	\$ 405,231.71	\$ 1,767.03	0.4	\$ 2,001,263.00	
Net Operating Income (Loss) Before						
	Depreciation	\$ (1,571,551.17)	\$ (1,375,217.92)	\$ 137,201.85	(10.0)	\$ (5,495,057.00)
119 Depreciation Expense	\$ -	\$ 319,928.56	\$ (319,928.56)	(100.0)	\$ -	
NET OPERATING INCOME (LOSS)	\$ (1,571,551.17)	\$ (1,695,146.48)	\$ 123,595.31	(7.3)	\$ (5,495,057.00)	
Other Income and (Expense)						
123 Property Tax Revenue	\$ 2,734,999.98	\$ 2,566,871.00	\$ 168,128.98	6.5	\$ 5,470,000.00	
124 Other Non-Operating Revenues	-	-	-	-	5,000.00	
125 Operating Grants	358,875.23	249,930.00	108,945.23	43.6	1,359,100.00	
127 Interest Income	32,631.52	28,242.18	4,389.34	15.5	52,000.00	
Total Other Income and (Expense)	\$ 3,126,506.73	\$ 2,845,043.18	\$ 281,463.55	9.9	\$ 6,886,100.00	
NET INCOME (LOSS)	\$ 1,554,955.56	\$ 1,149,896.70	\$ 405,058.86	35.2	\$ 1,391,043.00	

TRUCKEE TAHOE AIRPORT DISTRICT
Investment Report
For the Quarter Ended March 31, 2017

Per Policy Instruction 308, the District Treasurer must submit the following to the Board of Directors on a quarterly basis:

A. A list of investment transactions for the period covered.

Two CDs were redeemed and two CDs purchased during this quarter. The GE Capital Retail Bank CD matured on 1/24/17 and a Discover Bank CD was purchased 2/1/17 with an interest rate of 1.55% and matures 2/1/19. The GE Capital Bank CD matured on 1/24/17 and a Key Bank NA CD was purchased on 2/8/17 with an interest rate of 1.5% and matures 8/8/18.

Detail of LAIF activity can be found on the attached schedule.

B. Detail on the investments made during the period - including type of investments, amounts invested, maturity dates, current market value and credit quality of each investment.

Detail of the District's holdings this quarter end appears in the following table:

Type of Investment	Interest (Coupon Rate)	Amount	Maturity	3/31/2017 Mkt Val	Rating
Goldman Sachs Bank NY - CD	1.10%	\$ 250,000	5/30/2017	\$ 250,133	FDIC Insured
Bank of North Carolina CD	1.00%	\$ 250,000	7/31/2017	\$ 250,391	FDIC Insured
Ally Bank CD	1.25%	\$ 250,000	2/5/2018	\$ 250,475	FDIC Insured
Key Bank NA	1.50%	\$ 250,000	8/8/2018	\$ 250,699	FDIC Insured
Discover Bank	1.55%	\$ 250,000	2/1/2019	\$ 250,256	FDIC Insured
Wells Fargo Bank NA	1.15%	\$ 250,000	7/22/2019	\$ 247,241	FDIC Insured
MONEY MARKET FUND	0.49%	\$ 70,940	N/A	\$ 65,381	AAAm
LAIF	0.78%	\$ 7,560,671	N/A	\$ 7,564,830	Not rated

C. The return on the District's investment portfolio expressed as an annual percentage rate.

For this quarter end, the return on the portfolio is 0.85% (annualized). This is calculated based on the LAIF rate for this quarter and assumes the CDs will be held until maturity.

D. The weighted average maturity of the District's portfolio.

The portfolio's maturities can be broken down as follows:

Maturity Range	Policy Instruction 308	
	Suggested %	Actual %
One day to 180 days	10% to 50%	89.05%
181 days to 360 days	10% to 30%	2.74%
One year to two years	10% to 20%	5.48%
Two years to three years	0 to 20%	2.74%
Over three years	Requires Board Authorization	

The District has not been more aggressive in pursuing longer maturity investments because the return (yield) on a longer maturity investment is not sufficiently greater than the return earned with LAIF to justify the risk. The current weighted average maturity of the portfolio is 37 days.

E. A statement of compliance with investment policy.

The investment policy's objective is to protect the District's investable assets and generate income to the extent that prudent money management practices allow. Ideally, the District will invest in a variety of investment vehicles to increase the yield/return on investment received, while balancing the risk factors present. Although the suggested percentages of investments within the maturity ranges in the policy are not currently met, the weighted average maturity is within the stated limit and the District is in compliance with the policy.

F. A statement that the projected cash flow is adequate to meet expected obligations of the District over the next six months.

As a majority of funds are currently invested with LAIF and the weighted average maturity is 37 days; the projected cash flow is adequate to meet the expected obligations over the next six months.

**Truckee Tahoe Airport District
Local Agency Investment Fund (LAIF)**

		Unrestricted		
Date		#1060	Restricted #1510	Total at LAIF
12/31/15	Balance	8,887,305.01	16,468.00	8,903,773.01
01/15/16	4th Quarter Interest	8,883.96		8,883.96
02/02/16		1,000,000.00		1,000,000.00
03/31/16	Balance	9,896,188.97	16,468.00	9,912,656.97
4/15/2016	1st Quarter Interest	11,036.41		11,036.41
4/22/2016	TRANSFER TO #2720	(200,000.00)		(200,000.00)
6/30/2016	Balance	9,707,225.38	16,468.00	9,723,693.38
7/15/2016	2nd Quarter Interest	13,300.69		13,300.69
7/28/2016	TRANSFER TO #2720	(1,000,000.00)		(1,000,000.00)
8/24/2016	TRANSFER TO #2720	(1,000,000.00)		(1,000,000.00)
9/12/2016	TRANSFER TO #2720	(500,000.00)		(500,000.00)
	Balance	7,220,526.07	16,468.00	7,236,994.07
10/15/2016	3rd Quarter Interest	12,969.41		12,969.41
10/11/2016	TRANSFER TO #2720	(500,000.00)		(500,000.00)
10/25/2016	TRANSFER TO #2720	(700,000.00)		(700,000.00)
		16,468.00	(16,468.00)	
12/31/2016	Balance	6,049,963.48	-	6,049,963.48
				-
1/15/2017	4th Quarter Interest	10,707.91		10,707.91
1/6/2017	TRANSFER TO #2720	(200,000.00)		(200,000.00)
2/1/2017	TRANSFER FROM #2720	1,500,000.00		1,500,000.00
2/2/2017	TRANSFER FROM #2720	200,000.00		200,000.00
		7,560,671.39		7,560,671.39
4/15/2017	1st Quarter Interest	13,361.68		