



TRUCKEE TAHOE AIRPORT DISTRICT
10356 Truckee Airport Rd.
Truckee, CA 96161
(530) 587-4119 tel
(530) 587-2984 fax
WWW.TRUCKEETAHOEAIRPORT.COM

DIRECTORS

JOHN B. JONES, JR.
 JAMES W. MORRISON.
 TERESA O'DETTE
 RICK STEPHENS
 LISA WALLACE

AGENDA
FOR
May 24, 2017

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, May 24, 2017 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California.** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

REGULAR MEETING: 4:30 pm

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

- **March Board Workshop Follow-up - Strength Finder 2.0 Brief Presentation**

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

CONSENT ITEMS

1. Minutes: April 19, 2017 Regular Meeting----- **TAB 1**
2. Monthly Service Bills and Fees ----- **TAB 2**
3. Audit Engagement Letter ----- **TAB 3**
Board will consider and take action on extension to contract with District Auditor.
4. PI 201 – Board Operating Policy Book Review ----- **TAB 4**
Board review of the Board Operating Book and action on proposed amendment to section B of PI 201.
5. Lease and Concession Agreement Approval with Avis and Enterprise Rental Car Companies ----- **TAB 5**
Board will take action on a 4 year lease with Avis and Enterprise Rental Car Company. Enterprise was previously on a six (6) month lease and concession agreement.
6. Internal Control Review – May 2017----- **TAB 6**
Director Jones has provided his quarterly internal control review for Board review and approval.
7. Truckee Bike Park Partnership Application Review and Consideration of Approval ----- **TAB 7**
Biking for a Better World will present a proposal for a \$20,000 partnership for improvements to the Truckee Bike Park. Public Agency Partner is the Truckee Donner Recreation and Park District.

8. Town of Truckee – Truckee Thursday Community Shuttle Program Partnership Application Review and Consideration of Approval----- **TAB 8**
The Town of Truckee will present a \$10,000 partnership request for the Truckee Thursday Community Shuttle Program.

PRESENTATIONS AND ROUTINE REPORTS

9. Annual AARF Report – Truckee Fire Protection District
10. Air Show Committee Update
11. ACAT Meeting Report ----- **TAB 9**

BOARD ACTION ITEM

12. EXECUTIVE HANGAR POTENTIAL PROJECT APPROVAL -----**TAB 10**
The Board will consider and potentially take action on the proposal to construct additional (6-12 hangars) executive hangars, including financing options and other research and information provided by staff and consultants related to the project.

PRESENTATIONS AND ROUTINE REPORTS CONT.

13. Monthly Operations and Comment Report -----**TAB 11**
14. Quarterly Financial Report ----- **TAB 12**
15. Staff And Director Conference Attendance Reports

BOARD ACTION ITEMS CONT.

16. HANGAR 2 – REVIEW OF CLAIM SETTLEMENT – DESIGN AND PROGRAMING PROJECT APPROVAL -----**TAB 13**
The Board will consider the allocation of \$150,000 from the future claim settlement for Hangar 2. Funding will be used for the programming and design for a replacement building.

BOARD GUIDANCE AND INFORMATION ITEMS

17. AFFORDABLE WORKFORCE HOUSING OPPORTUNITY -----**TAB 14**
Director Stephens will present a proposal for Board Consideration related to District Participation in a local workforce housing project. No action will be taken at this meeting, only guidance and direction to staff and Regional Housing Ad Hoc committee.
18. TEMPORARY SEASONAL CONTROL TOWER UPDATE -----**TAB 15**
Mr. Bullock will provide the Board on the progress for the temporary seasonal tower.
19. GENERAL MANAGER’S REPORT ----- **TAB 16**
- UPCOMING TRAINING OPPORTUNITIES
 - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
 - Warehouse Office Building
 - Non-Aeronautical Land Use Plan
 - GHG Inventory Study
 - Economic Impact Study
 - Regional Housing
 - UPCOMING RFP’S AND LEASE AGREEMENTS
 - TAHOE CITY EMERGENCY SERVICES HELIPAD UPDATE
 - WAREHOUSE VACANCY AND POTENTIAL FOR COMMUNITY SPACE
 - SCHEDULE UPCOMMING BUDGET WORKSHOP – SEPTEMBER 2017
 - UPCOMMING MEETING SCHEDULE
 - ROLLING AGENDA REVIEW

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – June 28, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – July 26, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – August 23, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd, Truckee, CA
- **Regular Board Meeting** – September 27, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd. Truckee, CA

ADJOURNMENT OF MEETING

NOTE: *A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.*

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on May 19, 2017.

Lauren Tapia, District Clerk