



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
**Truckee, CA 96161**  
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**DIRECTORS**

JOHN B. JONES, JR.  
 JAMES W. MORRISON.  
 TERESA O'DETTE  
 RICK STEPHENS  
 LISA WALLACE

**AGENDA**  
**FOR**  
**June 28, 2017**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, June 28, 2017 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California.** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

**REGULAR MEETING:** 4:30 pm

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

- **Zagster Bike Share Program Ribbon Cutting**  
Board will adjourn to the front of the Administration building to officially commission and cut the ribbon on the new Truckee Tahoe Bike Share program.
- **Fourth of July Parade Float Participation – Update**
- **Completion of Human Resource Management Program, University of Nevada, Reno – Ms. Lauren Tapia**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

**CONSENT ITEMS**

1. Minutes: April 19, 2017 Regular Meeting----- **TAB 1**
2. Monthly Service Bills and Fees ----- **TAB 2**
3. Property Liability Insurance Renewal Approval ----- **TAB 3**  
Approval of Property, Cyber and Worker’s Compensation Renewal

**BOARD ACTION ITEMS**

4. **WORKFORCE HOUSING AGREEMENT WITH RICK LEE**----- **TAB 4**  
The regional housing ad hoc committee will present a proposal to enter into an agreement with RLP, LLC. on a community housing cost reimbursement proposal for 22 residential units.
5. **PI 212 DIRECTORS INSURANCE POLICY REVISION**----- **TAB 5**  
Directors Stephens and Morrison will propose a revision to the Director’s insurance policy instruction.

**PRESENTATIONS AND ROUTINE REPORTS**

- 6. Air Show Committee Update
- 7. ACAT Meeting Report ----- TAB 6
- 8. Engineers Report----- TAB 7
- 9. Monthly Operations and Comment Report ----- TAB 8  
Staff will introduce the new "Mission Dashboard" report concept.
- 10. Monthly Financial Report ----- TAB 9
- 11. Temporary Seasonal Control Tower – Update-----TAB 10
- 12. Staff and Board Member Conference Attendance Report(s)

**BOARD ACTION ITEM – CONT.**

- 13. EXECUTIVE HANGAR FINANCING, PRELEASE, AND CONTRACTOR AGREEMENT APPROVAL -----TAB 11  
Board will consider action on Metal Building Contract with Ranger Construction. Staff will also provide an update on financing, preleasing, and project cost in preparation for final report at the July regular board meeting.
- 14. TAHOE CITY EMERGENCY HELIPORT BID AWARD AND APPROVAL OF EASMENT, CONSTRUCTION, USE AND MAINTENANCE AGREEMENT BETWEEN THE TAHOE CITY PUBLIC UTILITY DISTRICT (TCPUD) AND THE TRUCKEE TAHOE AIRPORT DISTRICT (TTAD) -----TAB 12  
The Board will consider and take action to award bids for the emergency services heliport in Tahoe City, CA, as well as approve easement and maintenance agreements with the Tahoe City Public Utility District.

**BOARD GUIDANCE AND INFORMATION ITEMS**

- 15. GENERAL MANAGER’S REPORT ----- TAB 13
  - UPCOMING TRAINING OPPORTUNITIES
  - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
    - Warehouse Office Building
    - Non-Aeronautical Land Use Plan
    - GHG Inventory Study
    - Economic Impact Study
    - Regional Housing
  - UPCOMING RFP’S AND LEASE AGREEMENTS
  - TRUCKEE ROUNDHOUSE LEASE UPDATE
  - WAREHOUSE VACANCY AND POTENTIAL PUBLIC AGENCY STORAGE OPTION
  - KINGS BEACH MULTIUSE TRAIL UPDATE
  - COST OF LIVING ADJUSTMENT TIMELINE
  - UPCOMMING MEETING SCHEDULE
    - BUDGET WORKSHOP – SEPTEMBER 20, 2017 (9:00 AM – 12:00 PM)
  - ROLLING AGENDA REVIEW

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – July 26, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – August 23, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd, Truckee, CA
- **Regular Board Meeting** – September 27, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A, 10356 Truckee Airport Rd. Truckee, CA

**ADJOURNMENT OF MEETING**

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

*I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on June 23, 2017.*

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**Lauren Tapia, District Clerk**