



# General Manager's Report

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## **Item 1 – Upcoming Training/Conference Opportunities**

- CSDA/SDLF Leadership Academy – July 9-12, 2017 – Napa CA
- SWAAAE Annual Conference – July 23-27, 2017 – Newport Beach CA
- General Aviation Issues Conference – Aug. 20-22, 2017 – Seattle WA
- CSDA Annual Conference – Sept. 25-28, 2017 – Monterey CA
- National Airports Conference – Oct 1-3, 2017 – Las Vegas NV
- NBAA Annual Convention & Exposition – Oct. 10-12, 2017 – Las Vegas NV
- AAACI-NA Airport Noise Conference – Oct. 11-13 – Savannah GA
- Airports Going Green Conference – Nov. 12-15, 2017 – Dallas TX
- ICAS Annual Exposition – Dec. 3-6, 2017 – Las Vegas NV
- Annual Aviation Issues Conference - Jan. 7-11, 2018 – Kahala Coast, HI
- Airport Planning, Design, and Construction Symposium – Feb. 28 – Mar. 2, 2018 – Denver CO

## **Item 2 – Ad Hoc Committee Meetings Update**

### Warehouse/Office Building (WOB) Committee (Directors Jones and Morrison)

- Building is 100% complete.
- Final Ad Hoc Committee Report is planned for July Board Meeting.

### Non-Aeronautical Land Use Committee (Directors Jones and Wallace)

- Ad Hoc Committee will be discussing the various applicants for Land Leasing.
- We continue discussions regarding Land Uses on Soaring Way and Highway 267 and the Sphere Amendment issues.
- We continue to work on the possibility of a land swap with TTSA.
- We have received copies of the appraisal and will be reviewing with the Ad Hoc Committee.
- Ad Hoc Committee meet on June 23<sup>rd</sup>. Committee will update Board at Board Meeting.

### GHG Inventory Study Ad Hoc Committee (Directors Wallace and Morrison)

- Study Draft is substantially complete.
- Draft of Report has been provided to Ad Hoc Committee for review.
- Ad Hoc Committee and Staff are working with consultant to finalize report.
- Staff anticipates a July or August Board Presentation on final Report.

### Economic Impact Study Committee (Directors Wallace and O'Dette)

- Visitor Survey has been reviewed by ad hoc committee.

- Survey to be conducted during peak summer season in June and July. Ad Hoc Committee, staff, and consultant are working on best time to conduct survey.
- We will also be leveraging charter operators to collect information from their clients via web and email channels.
- Project likely will not be ready to present to Board until late Summer.

#### Regional Housing Committee (Directors Stephens and Morrison)

- Ad Hoc Committee and staff are actively working with the Mountain Housing Council.
- Committee is meeting with local developers, Town of Truckee to identify projects and secure agreements to realize construction of housing.
- See Agenda for additional discussion on specific housing project proposal by Ad Hoc Committee as found in the agenda packet.

#### **Item 3 – Upcoming RFPs and Lease Agreements**

RFP/RFQs have been issued for the following:

- Construction Project Management Services Consultant RFP (4 year contract anticipated)
- Financial Analysis Consultant RFP (4 year contract anticipated)
- Hangar 2 Architect/Engineer RFQ (project specific work)

All RFP/RFQs are due June 29, 2017. Staff will review, interview, and select consultants to recommend to Board. Staff will provide a final report and contract at the July 26, 2017 Board meeting for final Board approval.

#### Lease Agreements to be presented at future Board Meetings.

Red Truck – July 2017 Board Meeting

EAA Chapter 1073 – August 2017 Board Meeting

Care Flight – July 2017 Board Meeting

Soar Truckee – September 2017 Board Meeting

Sierra Aero – July 2017 Board Meeting

Truckee Round House – July 2017 Board meeting (See Item 4)

Staff will provide brief details related to each item at the Board Meeting.

#### **Item 4 – Truckee Round House Lease Update**

The Truckee Round House has approached the District regarding the possibility of occupying the space recently vacated by Porter Simon. They recently signed an agreement with Sierra College to assist with their course curriculum and would like to take advantage of the space on a similar graduated rent structure as their current space. Staff will discuss this possibility with the Board in preparation for a July 26 Board Meeting Agenda item on this topic.

#### **Item 5 – Warehouse Vacancy and Potential for Public Agency Storage**

Wholesale Resort Accessories will be vacating their space in the Warehouse at the end of 2017. They currently occupy approximately 7,000 sq. ft. in the center of the building. Current annual income for this space is \$85,000 per year. This topic was briefly discussed at the last Board Meeting. Staff would like to continue to explore the option of leasing this space at market or discount rates to other local public agencies that have a strong need for winter and summer storage of equipment, particularly agencies in the Lake Tahoe Basin that are short on indoor storage.

#### **Item 6 – Kings Beach Multi-Use Trail Project Update**

Staff is working closely with TAMBA, the Tahoe Fund, and the North Tahoe Public Utility District (NTPUD) to submit their application per PI-311 for an Agency Partnership for this trail project. Due to timing on a resolution from the NTPUD and construction scheduling with TAMBA, staff is working on a July 26 Agenda

presentation for the Board to consider action on this item. More information will be presented at the June 28 Board Meeting.

**Item 7 – Cost of Living Timeline Adjustment**

With the upcoming shift in our Fiscal year to the Calendar Year, staff is proposing to move our annual COLA adjustment related to salary and wages to July 1<sup>st</sup> of each year from the previous Oct. 1<sup>st</sup> schedule. Staff will prepare a formal request for the July 26<sup>th</sup> Board Meeting regarding this item.

**Item 8 – Upcoming Meeting Schedule**

FY2018 Budget Workshop – With the fiscal year change, the Budget Workshop will be scheduled in early September for a January 1, 2018 start of our new Fiscal Year. Currently Wednesday September 20, 2017 from 9:00 AM to 12:00 PM is the preferred date.

**Item 9 – Rolling Agenda Review**

We will review upcoming items and plan agendas for future meetings.

**Attachments to GM Report**

Warehouse Plan

Kings Beach Multi-Use Trail Project