



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
**Truckee, CA 96161**  
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**DIRECTORS**

JOHN B. JONES, JR.  
 JAMES W. MORRISON.  
 TERESA O'DETTE  
 RICK STEPHENS  
 LISA WALLACE

**AGENDA**  
**FOR**  
**August 23, 2017**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, August 23, 2017 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A., 10356 Truckee Airport Road, Truckee, California.** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

**REGULAR MEETING:** 4:30 pm

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

**CONSENT ITEMS**

- 1. Minutes: July 26, 2017 Regular Meeting ----- **TAB 1**
- 2. Monthly Service Bills and Fees ----- **TAB 2**
- 3. Approval of Lease Agreements for EAA, and Care Flight----- **TAB 3**
- 4. Approval of Hangar 2 Programming and Design Consultant ----- **TAB 4**
- 5. Quarterly Internal Control Review ----- **TAB 5**
- 6. Acceptance of Proposal for Aeronautical Tenant for future Hangar 2 ----- **TAB 6**  
 Board to accept proposal from Mountain Lion Aviation in response to the RFP to be a future tenant in Hangar 2.

**PRESENTATIONS AND ROUTINE REPORTS**

- 7. Air Show Recap Report  
 Air Show Committee will present a wrap up report of the 2017 Air Show.
- 8. Godbe Survey Final Report Presentation ----- **TAB 7**  
 Godbe Research will present the results of the 2017 Godbe Survey.
- 9. Current Noise Mitigation Strategies and review of Runway 11/29 configuration alternatives found in the 2015 Master Plan----- **TAB 8**  
 Staff and Mead & Hunt will review with the Board of Directors runway alternatives as found in the Master Plan. Staff will also discuss pilot incentives, new aircraft technology, and related strategies to reduce noise and annoyance.

- 10. ACAT Meeting Report ----- TAB 9
- 11. Monthly Operations and Comment Report -----TAB 10
- 12. Quarterly Financial Report-----TAB 11
- 13. Temporary Seasonal Control Tower – Update-----TAB 12
- 14. Staff and Board Member Conference Attendance Report(s)

**BOARD ACTION ITEM**

- 15. EXECUTIVE HANGAR STEEL STRUCTURE BID APPROVAL -----TAB 13  
Board of Directors will review, and potentially approve the bid presented by Q&D Construction for \$5,308,400 for the Steel Structure of the Executive Hangar Project.

**BOARD GUIDANCE AND INFORMATION ITEMS**

- 16. 2<sup>ND</sup> REVIEW – PRELIMINARY DRAFT OF BUDGET EXTENSION FY16/17 -----TAB 14  
Board will review preliminary draft of three month (October – December) budget extension in anticipation of August or September final approval.
- 17. WOB COMPLETION AND FINAL PROJECT CLOSEOUT REPORT -----TAB 15  
Ad Hoc Committee will present a project closeout report.
- 18. GENERAL MANAGER’S REPORT ----- TAB 16
  - UPCOMING TRAINING OPPORTUNITIES
  - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
    - Warehouse Office Building
    - Non-Aeronautical Land Use Plan
    - GHG Inventory Study
    - Economic Impact Study
    - Regional Housing
  - UPCOMING COMMUNITY PARTNERSHIP WITH TOWN OF TRUCKEE AND CHAMBER OF COMMERCE
  - FISCAL ANALYST RFP SELECTION UPDATE
  - UPCOMING MEETING SCHEDULE
  - ROLLING AGENDA REVIEW

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Special Board Meeting** – September 20, 2017, **9:00 AM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – September 27, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA
- **Regular Board Meeting** – October 25, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA
- **Regular Board Meeting** – November 29, 2017, **4:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA

**ADJOURNMENT OF MEETING**

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

*I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on August 18, 2017.*

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**Lauren Tapia, District Clerk**