



**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTOR STAFF REPORT**

AGENDA TITLE: Hangar 2 Programming and Design Architect/Engineer Consultant Selection and Approval

MEETING DATE: August 23, 2017

PREPARED BY: Kevin Smith, General Manager

RECOMMENDED ACTION: Approve Staff recommended selection of Mead & Hunt/Ryan Group Architecture to provide programming and design services for the Hangar 2 Replacement Project, authorize staff to negotiate a contract and authorize Board President to Sign Contracts.

DISCUSSION: The Board of Directors authorized staff to issue Request for Qualifications for Hangar 2 programming and design services at the May 2017 Meeting. Staff issued the Request for Proposals on June 7, 2017. Eight proposals were received. After a thorough review, the Staff Selection Committee selected 3 finalists. The finalists were Yard Young/C&S Companies, JK Architecture/CSHQA, and Mead & Hunt/Ryan Group Architecture. All finalist had strong local ties and impressive credentials. All three finalists were interviewed by the staff committee of Kevin Smith, General Manager, Hardy Bullock, Director of Aviation and Community Services, and Dave Hoffman, Director of Operations and Maintenance.

The selected consultant will provide programming, design, and detailed costing for the new Hangar 2 building. They will work with the Board of Directors, Staff, local airport users, and the public to define needs and provide a 30% construction drawing set with a detailed cost estimate to the Board. The Board can then decide next steps. Staff expects to have this first phase complete and back to the Board for consideration at the Dec. 2017 or January 2018 Board of Directors meeting.

While all three had impressive qualifications, staff recommends the selection of Mead & Hunt/Ryan Group Architecture based on the following findings:

- The District has had distinct positive experience working with Mead & Hunt over the past 5 years on various projects.
- Mead & Hunt/Ryan group Architecture were involved in previous hangar design and programming projects and understand District process, the District's outreach expectations, and needs.
- Mead & Hunt/Ryan Group Architecture has extensive experience working in our local environment and understands the local contracting community as well as local public agencies.
- An additional component of the Mead & Hunt/Ryan Group Architecture team is the inclusion of VJS/Lincoln (VJS). VJS is a metal building contractor specializing in Hangar Development and will assist in costing and design to assure building can be delivered as planned.

As previously stated, all finalist had impressive qualifications and the ability to meet the District's objectives on the Hangar 2 project. Staff is grateful for their time and effort to submit qualifications.

FISCAL IMPACT: Staff expects the programming and design, costing, and 30% construction drawings expense to be approximately \$130,000 to \$160,000. The District received a \$515,000 settlement from Travelers Insurance for the previous hangar 2 project. These funds will be used to cover programming and design costs.

SAMPLE MOTION(S): I move to approve the selection of Mead & Hunt/Ryan Group Architecture to provide programming and Design Services for the Hangar 2 project. I also move to authorize staff to negotiate a contract and authorize Board President to Sign Contracts.

ATTACHMENTS:

RFQ – Hangar 2 Architecture and Engineering Services

RFP Submittal - Mead & Hunt/Ryan Group Architecture