



# General Manager's Report

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## Item 1 – Upcoming Training/Conference Opportunities

- CSDA Annual Conference – Sept. 25-28, 2017 – Monterey CA
- National Airports Conference – Oct 1-3, 2017 – Las Vegas NV
- NBAA Annual Convention & Exposition – Oct. 10-12, 2017 – Las Vegas NV
- AAAE ACI-NA Airport Noise Conference – Oct. 11-13 – Savannah GA
- Airports Going Green Conference – Nov. 12-15, 2017 – Dallas TX
- ICAS Annual Exposition – Dec. 3-6, 2017 – Las Vegas NV
- Annual Aviation Issues Conference - Jan. 7-11, 2018 – Kahala Coast, HI
- Airport Planning, Design, and Construction Symposium – Feb. 28 – Mar. 2, 2018 – Denver CO
- Special District Legislative Days – May 22-23, 2017 – Sacramento CA

## Item 2 – Ad Hoc Committee Meetings Update

### Warehouse/Office Building (WOB) Committee (Directors Jones and Morrison)

- See Final Report Agenda Item.
- This will be the final report for this Ad Hoc Committee.

### Non-Aeronautical Land Use Committee (Directors Jones and Wallace)

- We continue discussions regarding Land Uses on Soaring Way and Highway 267 and the Sphere Amendment issues.
- Staff is preparing a Soaring Way land use plan discussion item with the Ad Hoc Committee for the Oct. 2017 Board Meeting.
- The Board Discussed the land swap concept currently in negotiation with TTSA at the July 2017 Board meeting. TTSA will be considering our counter offer at their Sept. 2017 Board Meeting.

### GHG Inventory Study Ad Hoc Committee (Directors Wallace and Morrison)

- Study Draft is substantially complete.
- Draft of Report has been provided to Ad Hoc Committee for review.
- Ad Hoc Committee and Staff are working with consultant to finalize report.
- Ad Hoc Committee will be meeting later this month to review final report for an anticipated October Presentation by consultant.

### Economic Impact Study Committee (Directors Wallace and O'Dette)

- Survey is almost complete. Staff meet with Martis Camp and other frequent operators to understand better how to incorporate their data into study. We are on track to collect the required surveys for EPS along with online surveying.

- Work continues to collect information from charter operator clients via web and email channels.
- Staff anticipates an early fall final report and presentation.

#### Regional Housing Committee (Directors Stephens and Morrison)

- Ad Hoc Committee and staff are actively working with the Mountain Housing Council.
- Committee is meeting with local developers, Town of Truckee to identify projects and secure agreements to realize construction of housing.
- The Ad Hoc Committee will report on their activities over the past month at the Board Meeting.

#### **Item 3 – Upcoming Community Partnership with Town of Truckee and Chamber of Commerce.**

The Board will receive an application from the Town of Truckee and Chamber of Commerce to participate in Phase II of the Truckee Tomorrow community initiative. The District was a founding member and funding partner on Phase I of this initiative back in 2012. The Application along with more information will be forthcoming at the September 2017 Board Meeting.

#### **Item 4 – Fiscal Analyst Request for Proposal (RFP) and Selection Update**

The District issued an RFP for general Fiscal Analyst services in June 2017. Three responses were received. They are Developed Knowledge (Mark Wasley) – Truckee CA, Hansford Economic Consulting – Truckee CA, and Lechowicz + Tseng – Oakland CA. While all three had impressive qualifications, the Staff selection committee of Kevin Smith, General Manager and Sally Lyon, Director of Finance and Administration interviewed Developed Knowledge and Hansford Economic Consulting. The intent of this consulting service is to function as an extension to staff providing detailed and complexed fiscal analysis for various projects. It was evident through the interview process that each company had skills and abilities desirable by District Staff. The Selection Committee decided to retain the services of both companies to provide on call services to the District. Per PI 303 – Expenditure Authorization and Procurement, the General Manager is authorized to solicit and sign contracts for consulting services for under \$50,000 annually when funding is allocated in the Budget. Each year the Board allocates \$30,000 to \$50,000 (\$30,000 in FY2017) for Fiscal Analysis and Sustainability. Staff intends to sign a one year retainer agreement with both companies.

#### **Item 5 – Upcoming Board Meeting Schedule**

- Budget Workshop - Wednesday September 20, 2017 from 9:00 AM to 12:00 PM
- Regular Board Meeting – Oct. 25 at 4:30
- November/December Meeting – Staff proposes November 29, 2017.

#### **Item 6 – Rolling Agenda Review**

We will review upcoming items and plan agendas for future meetings.

#### **Attachments to GM Report**

Rolling Agenda