



**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTOR STAFF REPORT**

AGENDA TITLE: Supplement to Winter Tower Operations Agreement with Midwest ATC.

MEETING DATE: November 29, 2017

PREPARED BY: Hardy Bullock, Director of Aviation & Community Services

RECOMMENDED ACTION: Approve an Agreement modification in the amount of \$45,911 for Midwest ATC for the tower operational period from December 15, 2017 through February 28, 2017 based on supplemental information following the October Board meeting.

DISCUSSION: At the October meeting the Board of Directors authorized an expenditure in the amount of \$145,000 for tower control services through Midwest ATC for the operational period from December 15, 2017 through February 28, 2018. Following detailed discussions with Midwest ATC and Oakland Center on October 25, 2017 it has been determined that an additional coordinating controller is requested to greatly improve function and flow of the Tower. Oakland Center Manager Jeff Hubert, District Staff, and Midwest ATC Managing Director Andy Groth concluded that the tower will function significantly better with an additional coordinating controller to facilitate the safe and orderly transition of aircraft to and from the control of Oakland Center. This position handles actual coordination between the Truckee Airport Tower and the controller for Sector 44 inside Oakland Center. Weather dependent, Staff anticipates a busy period of airport activity. A higher number of flights during the winter will be conducted under instrument flight rules adding workload. The additional cost of \$45,911 is the cost of staffing the position and providing housing for this employee. The first meeting with all parties occurred the day of the October Board meeting and time did not allow for full analysis of the additional controller by staff.

Additional considerations for the additional controller include a strong forecast for aviation activity, an expanding economy, and a vigorous local effort to market the Lake Tahoe area as a destination for holiday skiing and resort visitation.

WHAT'S NEXT: The tower will open for service on December 15, 2017.

FISCAL IMPACT: Original \$145,000 plus \$45,911 for a total amount not to exceed \$190,911. Staff has identified sufficient funding to cover the additional expenses within the FY2017 and CY2018 Budgets.

PUBLIC COMMUNICATIONS: District communication channels include radio, newsprint, and website. Additionally e-blast and direct outreach regarding the tower, its performance, and its program level initiatives has taken place over the past year and will continue to take place during the winter operating period.

SAMPLE MOTION(S): (By Consent). I move to authorize an expenditure in an amount not to exceed \$190,911 with Midwest ATC for Contract Tower Services for the period from December 15, 2017 to February 28, 2018 and authorize the Board president to sign service contracts on behalf of the District.