



TRUCKEE TAHOE AIRPORT DISTRICT

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DIRECTORS

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JOHN B. JONES, JR.

JAMES W. MORRISON

J. THOMAS VAN BERKEM

LISA WALLACE

AGENDA FOR FEBRUARY 19, 2014

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, February 19, 2014 at 5:30 p.m. in the Truckee Tahoe Airport District Community Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

REGULAR MEETING: 5:30 pm

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name for the record. The President may limit any individual to not less than 3 minutes. Time to address the Board will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allocated expires.

CONSENT ITEMS

1. Minutes: January 22, 2014 Regular Meeting ----- **TAB 1**
2. Minutes: January 29, 2014 Budget Retreat ----- **TAB 2**
3. Monthly Service Bills and Fees ----- **TAB 3**
4. Financial Report ----- **TAB 4**
5. Policy Revisions PI 204 and PI 211 – Conflict of Interest and Ethics Training ----- **TAB 5**
Board will consider revising policy for the Conflict of Interest and Ethics Training

ROUTINE REPORTS

6. AIRPORT COMMUNITY ADVISORY TEAM ----- **TAB 6**
7. ENGINEERING PROJECTS AND ACTIVITIES UPDATE ----- **TAB 7**
District Engineer Bill Quesnel will present a report on various projects and engineering related activities

BOARD ACTION ITEMS

8. APPROVAL OF 2014 SUMMER PAVEMENT PROJECTS ----- **TAB 8**
District Engineer Bill Quesnel will present the 2014 Summer Pavement Maintenance Budget and Construction Schedule

9. SELECTION AND APPROVAL OF DISTRICT LEGAL COUNSEL-----TAB 9
The Ad Hoc Committee will present their findings and recommendation to the Board regarding the selection of General Legal Counsel for the Airport District.

BOARD GUIDANCE AND INFORMATION ITEMS

10. GENERAL MANAGER'S REPORT -----TAB 10
- Upcoming Training Opportunities
 - Ad Hoc Committees Update
 - Land Leasing – Clear Capital
 - Master Plan
 - Aviation Safety Seminar Update
 - Air Show Update
 - Hangar 3 Needs Assessment Review
 - Hangar 3 Needs Assessment Report from C & S Companies will be reviewed and provided to the Board in preparation for the March 26th Board meeting.
 - Review of Project Tracking List

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Combined ACAT / Board Meeting** – March 26, 2014, 2:00 – 4:00 PM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – March 26, 2014, 5:30 PM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Board Budget Workshop** – April 23, 2014, 2:00-4:00PM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – April 23, 2014, 5:30 PM: Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on February 14, 2014.

Maria Martinez, District Clerk