

SUMMARY NOTES

TTAD Annual Board Workshop

Monday, March 27th 9-2pm

Location: TTAD Board Room

Meeting Facilitation: Seana Doherty, Freshtracks | www.fresh-tracks.org

9:00-9:10| Welcome [Kevin]

-Pledge of allegiance, roll call, special orders of business, public comment

1. Welcome, Agenda + Meeting Framework

- Overview of agenda reviewed with group
- Group agreed to the following goals for the workshop:
 - Discuss and provide direction to staff on annoyance mitigation topics
 - Give staff direction on success metrics for new temporary season tower
 - Discuss possible next steps for the Hangar 2 project
 - Board discussion and possible next steps for regional housing and transportation topics
 - Build the team

Strength Finder: Who Are You Working With: Getting to Know Strengths of Your Fellow Board Members + Staff Team

Goal of this section of the workshop was to identify top strengths of the individual team members in order to help build understanding of different perspectives. This

was a team building exercise. Prior to the meeting, staff + board were asked to take a survey. The group reviewed the wheel of board + Staff member strengths.

- Discussion points:
 - Group has good representation in a variety of strengths
 - We have a lot of board members in similar areas
 - We should use this moving forward
 - Next steps: Freshtracks to summarize Strengths for each staff + board to share at future board meetings (1 page per person)

Noise + Annoyance Program and Policy Discussions

a) Recap of managed growth discussion in relation to Noise & Annoyance mitigation [Kevin]

- Materials: Poster visuals, Fact Sheet in binder
- Discussion:
 - Main point of topic: Board Education + Reminder of past work
 - Check-in: still work for this Board? Changes?
 - Next steps:
 - Captured few small changes to Growth Statement
 - Overall Board supported statement + Mission Statement with minor edits
 - Next Steps:
 - Lauren to make changes per feedback

b) Trends, models, and examples from other airports on measuring success of Noise & Annoyance [Hardy]

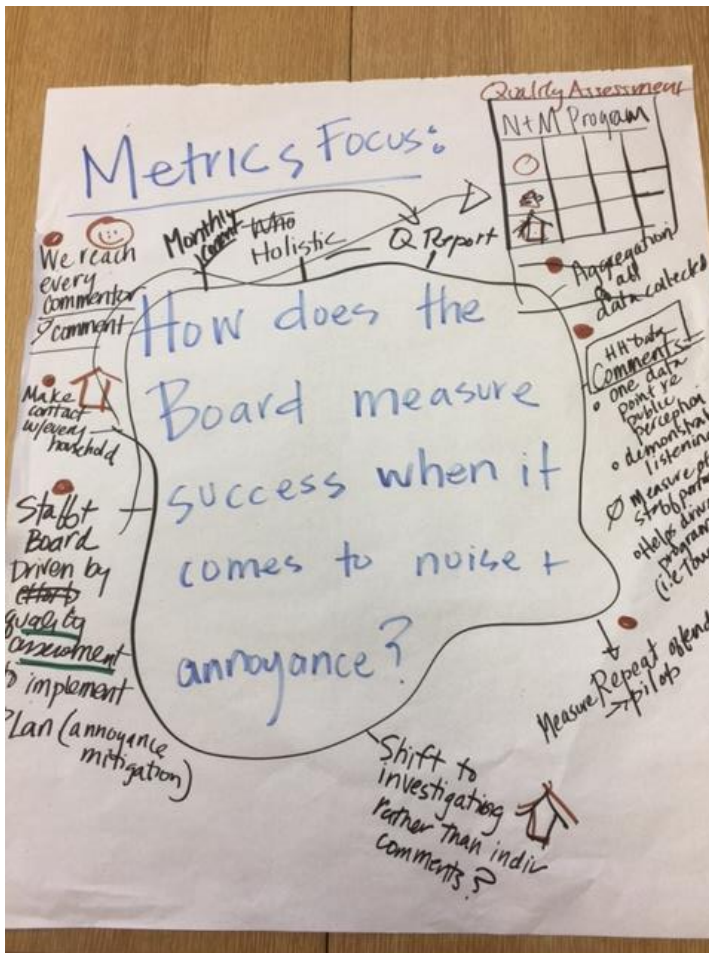
- Presentation: What we learned at UC Davis Conference about measuring success of noise + annoyance programming
- Materials: slides + materials in binder + attachments
- Objective of discussion: informational and sets framework for next topics
- Main points: No clear direction on metrics, many departments unclear on how to measure success

c) Metrics for Success for TTAD's Noise + Annoyance Mitigation Programs

[Mike]

- Presentation: Current Programs and Data being collected. Main question to Board: Is this enough? What more should we be doing? How can we do better?
- Materials: slides + materials in binder + attachments
- Discussion:
 - How does this board measure success when it comes to noise and annoyance? Staff looking for direction.
 - Below is a poster + notes that captures the comments:
 - How does the Board measure success for the noise and annoyance program?
 - We reach every commenter, we respond to every comment
 - Make contact with every household
 - Staff + Board driven by quality assessment (comments are part of this)
 - Aggregate all of the data to measure success
 - Households:

- One data point per household gets measured
- Demonstrate responsiveness, listening, customer service levels
- Data collected should help drive programs
- Measure repeat pilot offenders
- Holistic
- Next steps:
 - Staff to create a new tool for measuring success—something like a Scorecard or Dashboard framework that shows the various elements that comprise the noise + annoyance program
 - Tool may be shown to board quarterly rather than monthly to allow for fresh thinking on the data and possible innovative strategies to develop
 - Tool will include current data but will focus on packaging up all of the various components in order to make easier for staff + board to see possible new opportunities or weaknesses.
 - Timeline: Tool needs to be in place prior to first set of data collected with new tower (June draft to Boa



d) Options for TTAD facilities and resources to reduce Noise & Annoyance:

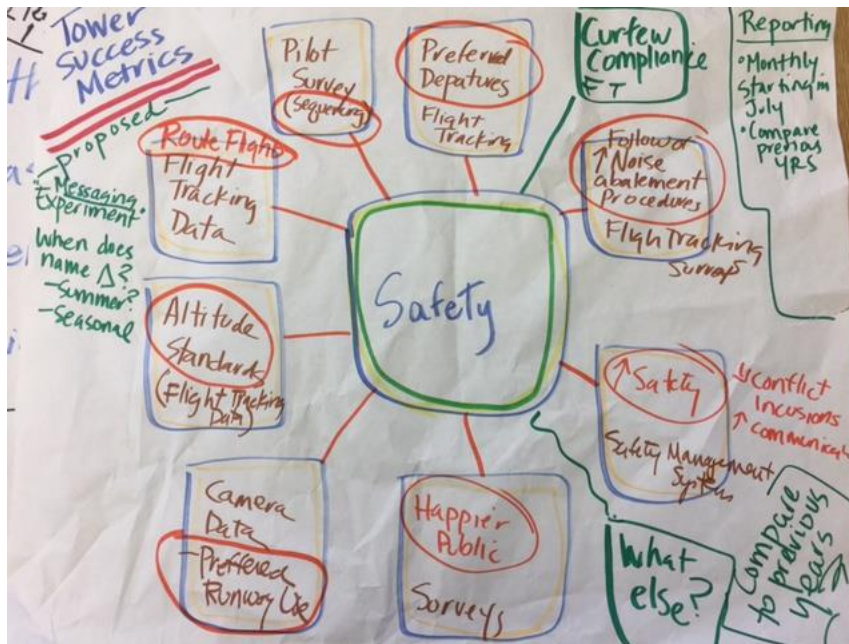
o Topics:

- I. Temporary Season Tower: Expectations and metrics for success

- II. Other Options: (i.e. Runway extensions, use of Hangar 9, etc.)
- III. Strategies to reduce Repositioning Flights

I. Temporary Season Tower: Expectations + Metrics for Success

Staff presented the criteria that would be used to measure success for the tower this summer. The poster below describes the content shared with staff. Safety is in the center as the top priority and all other metrics surrounding safety pertain to noise and annoyance. The Board discussed the materials and agreed that staff was on the right track with the data being collected to measure success. The board will get additional updates at upcoming meetings. The data collected will be incorporated into the new Dashboard Tool described above. Again, this is data already being collected by staff, what is new is the way the information will be presented.



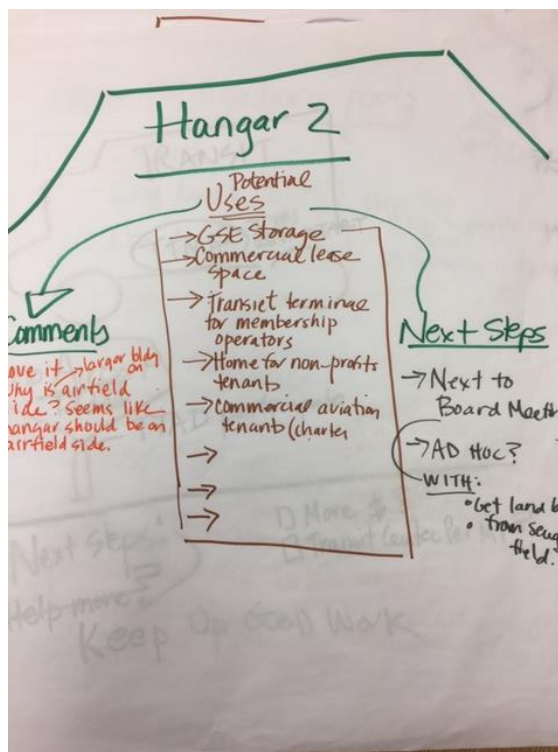
II. + III. Other Mitigation Tools + Repositioning

- **Runway Extensions:** Discussion on extending runways to allow for more options for operations.
 - Revisit in content of tower data to see if it makes sense.
 - In Master Plan but new data from tower will help better understand this option.
 - What are the costs to do this and benefits?
- **Hangar 9 + Repositioning:** Discussion re: to move forward on this or now. Comments:
 - The question still is, will the building of hangar 9 increase operations?
 - We need the space
 - Would like to have better maintenance facilities at Truckee Airport
 - Next step: bring back to future board meetings when have more time to review topic and discuss
- **Other ideas:**
 - Buy Back Program:
 - Next steps: Peter to provide legal Memo re: this options and bring to future board meeting
 - Insulation, Part 150 Study, Noise Monitoring: Listed but not discussed due to time constraints

2: Hangar 2 Replacement Building Discussion [Kevin]

- Presentation: Review of site plan, floor plans, elevations to potentially replace by Kevin Smith

- Discussion Points (see poster below)
 - Love it
 - Seems like hangar should be on airfield side
 - Extend use/size of hangar by moving septic tank/sewer field on eastern side underground
- Next steps: Kevin to bring updated project info to Board for continued discussion



3: Regional Workforce Housing

- a. Reviewed current programs + funding by TTAD (Rick)
- b. Discussion points:
 - a. Strong board support to do more than support regional council with funding
 - b. Want to find a project that allows control so ultimate good prevails

- c. Include Lake Tahoe region in project proposals
- d. Potentially look at doing airport supported project in \$2-4M range
- e. Next step:
 - i. Ad Hoc to develop proposals and bring back to board

4. District Roles and Opportunities Regarding Regional Transit

- a. Current programs + funding update shared by Kevin
- b. Comments:
 - a. Keep up current support!