

ACAT Meeting Minutes from the May 16, 2017 Regular Meeting

Call Meeting to Order: 9:16 A.M.

ACAT Members Present: Kathryn Rohlf
Joe Polverari
Leigh Golden
Dan Lutkenhouse
Lisa Krueger

ACAT Members Absent: Chris Gage

Staff Present: Hardy Bullock, Director Aviation and Community Services
Mike Cooke, Aviation and Community Services Manager
Jill McClendon, Aviation and Community Services Project Coordinator

Public Present: None

Due to the presence of consultants, Mr. Bullock suggested that the agenda be adjusted to address Information Item 6 followed by Special Orders of Business which will address an ACAT member request to revisit and discuss the ACAT Mission.

PUBLIC COMMENT: None

TAHOE FUND LAKE TAHOE BASIN TRAILS CONCEPT

Mr. Bullock introduced Ms. Amy Berry with the Tahoe Fund and Jacob Quinn with the US Forest Service who presented on a trail concept for North Lake Tahoe. Mr. Bullock also noted that the Board of Directors has put a line item in the FY16-17 budget for trails funding in the Lake Tahoe Basin. In 2016 ACAT completed a comprehensive Trails Master Plan for the District. Based on ACATs work with trails, staff felt it was appropriate to receive feedback on this potential project prior to it going to the Board. ACAT discussed the project and provided the following feedback:

- As part of the Trails Master Plan it is important for the trail/project to be geared to all types of users. There was concern that this trail was too specific to mountain bikes and the multi-use concept needs to be well explained.
- Could this project be considered part of the regional “resort triangle” and eligible for other federal or regional funding?
- Should funding for this be considered under PI 311, Community Sponsorships and Agency Partnerships?
- How will maintenance of the trail be handled going forward and what are the long-term costs?
- A better understanding of the environmental benefits, water quality improvements, and conversation aspects of the project is needed.

PUBLIC COMMENT: Mr. Greyson Howard – A local writer, hiker and biker, sees huge positive impacts of this potential trail and thinks that it is a huge opportunity for the North Shore of Lake Tahoe. Mr. Howard feels that when thinking of this trail as part of the larger trail system, it may alleviate conflicts between users on other

trails in the area. Trails like this tend to slow mountain bikers down. He also sees a lot of financial benefits for the community as well as health benefits for District constituents.

SPECIAL ORDERS OF BUSINESS

Mr. Bullock stated that a member of ACAT requested to revisit and discuss the ACAT Mission, Charter and Bylaws. The Mission, Charter and Bylaws were discussed.

PUBLIC COMMENT: None

CONSENT ITEMS

- Minutes: April 18, 2017 Regular Meeting

Mr. Bullock noted that the minutes from the April 18, 2017 were not completed and will be reviewed at the next ACAT meeting.

ACTION TAKEN: No action was taken

FRESHTRACKS FACILITATOR CONCEPT

ACAT discussed having Freshtracks facilitate meetings. Originally it was discussed to have Freshtracks facilitate the joint meeting between ACAT and the Board of Directors. This meeting has been postponed until the fall. No discussion at this time. The concept will be revisited at a future ACAT meeting.

PUBLIC COMMENT: None

ACTION TAKEN: No action was taken

JUNE/JULY/AUGUST MEETING SCHEDULE

Staff discussed setting a schedule of ACAT meeting for the summer to ensure that there is a quorum at each month's meeting. A Doodle will be sent out with potential dates. It was requested that each ACAT member respond with their availability.

PUBLIC COMMENT: None

ACTION TAKEN: No action was taken

MY AIRPORT WEBSITE CONCEPT

A proposal from Freshtracks for a "My Airport" Website was reviewed and discussed. The idea is for a new website or webpage under the existing District website geared toward providing information to the non-aviation public in a more "digestible" and "easier" to understand format. Though, it should be noted, that metrics show that the District does a lot of high level communication with the public. ACAT is looking to make improvements to that process and make it easier for community members to understand what the District does outside of aviation aspects. Discussion took place regarding the best way to communicate with and encourage feedback from District constituents.

Break taken at 11:06 a.m.

Meeting resumed at 11:16 a.m.

After extensive discussion it was determined that the project needs to be further discussed between ACAT and staff prior to a consultant being brought on board. Chair Lutkenhouse is to meet with staff to discuss potential content, the need for an additional communication avenue, goal of the website or webpage and how it fits into the overall strategic communication plan and will report back to ACAT at the next meeting. There was Member consensus on that course of action.

PUBLIC COMMENT: None

ACTION TAKEN: No action was taken

PILOT INCENTIVE CONCEPT

The Fly Quite 1 and Fly Quiet 2 incentive programs for hangar tenants are some most successful programs the District has implemented. The vast majority of hangar tenants opt in to both incentive levels. When voluntary curfew violations do occur it tends to be with early morning operations in the 6 a.m. hour. The District cannot institute a mandatory curfew. Discussion took place regarding looking at changing the incentives. Incentives for transient pilots was also discussed. For the curfew violations that do occur more data is needed regarding if those violations are by transient or local pilots.

PUBLIC COMMENT: None

ACTION TAKEN: No action was taken

MISSION DASHBOARD CONCEPT REVIEW

Discussion took place at the Board workshop regarding how the District measures success of its various initiatives. The Board came up with the concept of a dashboard to put all the different info pieces together to look at how we are doing. Board wanted ACAT to look at the project and give their feedback. ACAT feels that there is value to the project and that it will help clarify some of those concepts that are hard to define. Think that it will be a valuable tool not only for the Board and Staff to understand success, but for the community as well.

AWOS SUBCOMMITTEE UPDATE

Still waiting to hear back from the FAA regarding the next steps in the project.

PUBLIC COMMENT: None

LAND USE SUBCOMMITTEE

No updates at this time. The committee will be scheduling a meeting in the future to review appraisal information that the District received.

PUBLIC COMMENT: None

PILOT INCENTIVES BIENNIAL FLIGHT REVIEW

Member Polverari to meet with Ms. Katie Greenwood, Pilot and Passenger Outreach Coordinator, prior to the next meeting.

PUBLIC COMMENT: None

AIRPORT USER DATA COLLECTION

Member Krueger and Rohlf to meet with Mr. Mike Cooke. Plan is to get rid of the current airport user WIFI and get on a different platform that would allow analyzation of user data.

PUBLIC COMMENT: None

MY AIRPORT WEB PAGE

Discussed earlier in the meeting.

PUBLIC COMMENT: None

COMMUNICATION ENHANCEMENT

Discussed earlier in the meeting during the My Airport Website action item.

PUBLIC COMMENT: None

STAFF REPORT

The tower is getting completed. Anyone that is interested in a tour contact Mr. Bullock. The District has several community events upcoming including a booth at Truckee Thursdays. These events are a great opportunity to interact with the public and anyone interested in participating should contact Mr. Marc Lamb, Aviation and Community Services Manager.

PUBLIC COMMENT: None

ACAT MEMBER REPORT

Ms. Krueger asked how the Road Shows for the Tower are going. Mr. Bullock shared that they are going well and have been well attended. The majority of the feedback received from pilots has been positive.

PUBLIC COMMENT: None

ADJOURN

MOTION #1:

Chair Lutkenhouse made a motion to adjourn the meeting. Member Polverari seconded the motion. Members Lutkenhouse, Polverari, Golden, Krueger, and Rohlf voted in favor. The motion passed.

At 12:21 PM on May 16, 2017 the regular meeting of the Airport Community Advisory Team adjourned.