

ACAT Meeting Minutes from the July 11, 2017 Regular Meeting

Call Meeting to Order: 9:16 A.M.

ACAT Members Present: Joe Polverari
Leigh Golden
Lisa Krueger
Dan Lutkenhouse

ACAT Members Absent: Chris Gage
Kathryn Rohlf

Staff Present: Hardy Bullock, Director Aviation and Community Services
Marc Lamb, Community Relations Manager
Lauren Tapia, District Clerk

Public Present: None

Special Orders of Business:

Member Polverari requested to move Agenda Item six and three ahead in the agenda in order to accommodate Ms. Katie Greenwood's schedule. There was consensus from the Membership to accept Member Polverari's request.

PUBLIC COMMENT: None

CONSENT ITEMS

- Minutes: June 13, 2017 Regular Meeting (TAB 1)

Vice Chair Krueger requested to pull the June 13, 2017 Minutes.

Vice Chair Krueger requested to remove Mr. Bullock's statement regarding the April Meeting minutes, as it was a typo on the minutes.

PUBLIC COMMENT: None

MOTION #1:

Chair Lutkenhouse motioned approve the regular meeting minutes from June 13, 2017 as amended by Vice Chair Krueger. Member Golden seconded the motion. Members Polverari, Golden, Krueger, and Lutkenhouse voted in favor of the motion. The motion passed.

PILOT AND PASSENGER OUTREACH PROGRAM PRESENTATION – MS. KATIE GREENWOOD

Ms. Katie Greenwood, Pilot and Passenger Outreach Coordinator gave a presentation highlighting the efforts she has made while in her position the past year.

Ms. Greenwood reviewed the topic of incentivizing pilots to fly elsewhere to do their training. Ms. Greenwood requested that she would like to spend the next few weeks researching and nail down a specific cost estimate

the incentive would be. Ms. Greenwood noted that it could get expensive really quickly. Mr. Bullock also expressed that incentivizing pilots needs to be conducted in a very specific and consistent way. Mr. Bullock suggested seeking Mr. Peter Kirsch's opinion on the subject matter, as there has been some case law of airports getting into hot water when the program isn't conducted correctly.

Discussion ensued amongst the Members and staff regarding the different ways one would qualify for the incentive, the weight of planes and how that would factor into the cost.

Member Polverari reiterated that further discussion and research should continue. Vice Chair Krueger and Member Golden expressed interest in joining the Pilot Incentive subcommittee.

PUBLIC COMMENT: None

SOAR TRUCKEE AIRCRAFT MODIFICATION

Mr. Bullock reviewed the information that was sent to the ACAT members regarding the modification request. The estimate to replace the transponders and radios ended up being less than what was assumed last month. Mr. Bullock reviewed the different types of transponders that are available. Staff ultimately recommends the Mode S/ADSB out transponders.

Vice Chair Krueger inquired about receiving a formal request by Soar Truckee. Mr. Bullock stated that if the request is granted by ACAT, a service agreement between ACAT and Soar Truckee will be drafted.

PUBLIC COMMENT: None

MOTION #2:

Vice Chair Krueger motioned approve the funding request for Soar Truckee not to exceed \$15,000 for four radios and two transponders. Member Polverari seconded the motion. Members Polverari, Golden, Krueger, and Lutkenhouse voted in favor of the motion. The motion passed.

AWOS SUBCOMMITTEE UPDATE

Mr. Bullock stated that Mr. Cooke is still working on the project. There is a new FAA representative that he is working with, and he seems positive about the relationship thus far. Mr. Bullock noted changing the AWOS system to an ASOS system which could help the project actually be finalized.

PUBLIC COMMENT: None

LAND USE SUBCOMMITTEE

Member Polverari stated that the subcommittee had a meeting with the Board Ad Hoc committee. The appraisals show good values on the properties. A potential fire training facility on one of the parcels was discussed at the meeting as well. More information to come.

PUBLIC COMMENT: None

AIRPORT USER DATA COLLECTION

Currently, in order to sign on to the public wifi, one must enter their zip code, data is currently be acquired. More information to come.

PUBLIC COMMENT: None

MY AIRPORT WEB PAGE

None to report.

PUBLIC COMMENT: None

COMMUNICATION ENHANCEMENT

Mr. Lamb noted that the largest, positive responses the District received on the Godbe Survey was on Outreach and Communication; the District received a 98% approval rating. More information to come.

PUBLIC COMMENT: None

STAFF REPORT

Mr. Bullock stated that the District is in full swing. Staff is currently working through the staffing levels for the Temporary Control Tower. All security gates have been closed today, the airport is no longer an open air field. Mr. Bullock also noted the upcoming selection process for ACAT this fall.

PUBLIC COMMENT: None

ACAT MEMBER REPORT

None.

PUBLIC COMMENT: None

ADJOURN

MOTION #3:

Chair Lutkenhouse made a motion to adjourn the meeting. Member Polverari seconded the motion. Members Polverari, Golden, Krueger, and Lutkenhouse voted in favor. The motion passed.

At 10:53 AM on July 11, 2017 the regular meeting of the Airport Community Advisory Team adjourned.